

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
January 10, 2022

PRESENT:	Gary Daniels, Chairman	John Shannon, Town Administrator
	Chris Labonte, Vice Chairman	Tina Philbrick, Executive Assistant
	Laura Dudziak, Member	Andy Kouropoulos, Videographer
	Paul Dargie, Member	
	David Freel, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA (31:95) b)) – Ambulance Department:
-\$32,500.00 from the Kaley Foundation towards the purchase of two Zoll Z Vent Ventilators
-\$20,626.62 from NH Homeland Security & Emergency Management for the purpose of holding an Advanced Law Enforcement Rapid Response Training Center (ALERRT), Active Attack Integrated Response Course (AAIR).

Chairman Daniels opened the public hearing. There were no comments. Chairman Daniels closed the public hearing.

Selectman Dargie made a motion to approve the Unanticipated Funds donations of \$53,126.62 to the Ambulance Department. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels no and Selectman Freel yes. All were in favor. The motion passed 5/0.

5:35 – Transfer Station Commercial Fee Proposed Increase – Public Works Director, Leo Lessard

Mr. Lessard presented a list of proposed increases for Commercial fees only at the Transfer Station to the Board. We are spending more to get rid of the items than we are taken in. The Recycling Committee is on board with the changes. We have the lowest commercial rates in the area.

Selectman Dargie asked what MSW stands for. Mr. Lessard said Management Solid Waste. Selectman Dargie asked additional questions about the cost to dispose of materials. Selectman Labonte said the average is \$161 per ton with trucking included. Mr. Lessard pointed out a mistake in one of the prices that he presented. Selectman Dargie is in favor of breaking even but not making money on this. He asked for a study to be done on this before making a decision

Selectman Freel about doing work at his home with a contractor, would the disposal be on him or the contractor. Mr. Lessard said the contractor would then pass the cost onto the homeowner. Selectman Free is okay with the town making a little money on this. Mr. Lessard is trying to discourage outside contractors from coming in. Selectman Freel is okay with this pricing as long as Mr. Lessard corrects the mistake on the pricing. There was additional discussion about prices.

Selectman Dargie would like to table this and have the Administrator come back with an analysis on all the costs on a per ton basis. Mr. Calabria, Finance Director agrees with Mr. Lessard from a Finance perspective. Selectman Dargie feels that the number still may be low. Mr. Calabria believes that this data is available at DPW.

Selectman Freel made a motion to approve the Commercial Fee Increase at the Transfer Station as amended bringing the MSW from \$180 to \$225. Seconded by Selectman Labonte.

There was some discussion about separating waste items and Mr. Lessard the people at the landfill where we bring this want us to separate these items. Selectman Labonte asked if there would be a problem with approving this at the next meeting instead of tonight, pending more clarification to questions asked. Mr. Lessard said he doesn't have a problem with this. Selectman Dargie is okay with what was presented.

Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

5:45 – Volunteer Policy – HR Director, Karen Blow

Ms. Blow presented a revised volunteer policy as requested by the Board. Chairman Daniels thanked Ms. Blow for the time she put into this.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022

Selectman Dargie made a motion to approve the Volunteer Policy. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

6:30 – Budget and Bond Hearing (see separate minutes)

3. PUBLIC COMMENTS (regarding items that are not on the agenda)

Katherine Kokko, a Milford resident, asked about the process to report radios to MACC Base. Captain Frye said it's still ongoing; he has most of it done. Chairman Daniels said we will put it on the calendar for January 24, 2022.

Selectman Dargie moved to approve the consent calendar. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

4. DECISIONS

a) CONSENT CALENDAR

1. Approval of two (2) Polling Notification Forms for the Deliberative Session and Town Vote
2. Approval and Acceptance of Wright Road – Map 20 Lot 2
3. Approval and Acceptance of Clifford Street – Map 23 Lot 2

b) OTHER DECISIONS

1. N/A

5. TOWN STATUS REPORT –

1. Encumbrances

John Shannon, town Administrator asked if the Board would re-consider the two encumbrances from the last meeting. Community Development – Full Circle Technologies land-use/building permit software system- and Ambulance Department Response Vehicle.

Selectman Dargie is in favor of encumbering the Ambulance Vehicle. This will lower the proposed budget for next year. It's a one-time expense.

Selectman Labonte favors leaving it in the budget and doesn't feel it can be done because it's after the end of the year. Mr. Calabria said the DRA said we could go into the following year and we have not closed out yearend financials yet. Both the DRA and the auditors said we could do this. Administrator Shannon said if this is approved and we find out we can't do it, we won't spend the money. Selectman Labonte disagrees. Selectman Freel feels the vehicle should be in the budget.

Katherine Kokko, a Milford resident, read RSA 32:7 and said the RSA is very clear that annual meeting appropriations cover anticipated expenditures for one fiscal year.

Selectman Dargie made a motion to encumber the money for the Ambulance SUV. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 2/3 with Selectman Daniels, Labonte and Freel opposed

6. DISCUSSIONS

1. Warrant Article Votes

WADLEIGH LIBRARY HVAC/Electrical Systems Upgrades – BOND \$1,320,000 (the selectmen requested additional information)

TOWN OPERATING BUDGET \$16,416,151

Selectman Dargie made a motion to recommend the TOWN OPERATING BUDGET Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

FIRE RESCUE TRUCK #1 REPLACEMENT 7-YEAR LEASE PURCHASE - \$735,000 Gross Purchase Price (Annual Lease Payment \$101,636; \$100,000 paid from Fire Apparatus Replacement Capital Reserve \$735,000)

Selectman Freel made a motion to recommend the FIRE RESCUE TRUCK #1 REPLACEMENT Warrant. Seconded by Selectman Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels yes and Selectman Freel yes. The motion passed 4/1 with Selectman Labonte opposed.

RECONSTRUCTION OF TOWN ROADS \$300,000

Selectman Labonte made a motion to recommend the RECONSTRUCTION OF TOWN ROADS Warrant. Seconded by Selectman Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022

SOCIAL SERVICES \$40,000

Selectman Dargie made a motion recommend the SOCIAL SERVICES Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE \$40,000

Selectman Dargie made a motion to recommend the DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE \$32,000

Selectman Dargie made a motion to recommend the NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

FIRE APPARATUS REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the FIRE APPARATUS REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 2/3 with Selectmen's Daniels, Labonte and Freel opposed.

KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel yes. The motion passed 3/2 with Selectmen's Daniels and Labonte opposed.

TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT \$18,039 (the selectmen requested additional information)

TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING \$0

Selectman Labonte made a motion to recommend the TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING Warrant. Seconded by Selectman Daniels. Selectmen Dargie no, Selectman Dudziak no, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 0/5 with all the Selectmen opposed.

ASSESSING REVALUATION CAPITAL RESERVE \$22,500

Selectman Dargie made a motion to recommend the ASSESSING REVALUATION CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

CONSERVATION LAND FUND \$20,000 (the selectmen requested additional information)

INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE \$20,000

Selectman Dargie made a motion to recommend the INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

SUMMER BAND CONCERTS SUPPORT \$9,000

Selectman Dargie made a motion to recommend the SUMMER BAND CONCERTS SUPPORT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

INDEPENDENCE DAY CELEBRATION FIREWORKS \$8,500

Selectman Dargie made a motion to recommend the INDEPENDENCE DAY CELEBRATION FIREWORKS Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels no and Selectman Freel yes. The motion passed 4/1 with Selectmen Daniels opposed.

MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT \$6,500

Selectman Dargie made a motion to recommend the MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT \$0

Selectman Daniels made a motion to recommend the RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels yes and Selectman Freel yes. The motion passed 4/1 with Selectman Labonte opposed.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022

AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY SHEPARD PARK SCOUT HOUSE \$0
Selectman Dargie made a motion to recommend the AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY SHEPARD PARK SCOUT HOUSE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT \$0
Selectman Dargie made a motion to recommend the HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE \$0
Selectman Dargie made a motion to recommend the WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

HARTSHORN MILL ROAD CONSERVATION EASEMENT \$0
Selectman Dargie made a motion to recommend the HARTSHORN MILL ROAD CONSERVATION EASEMENT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

RAZE AND REMOVE 127 ELM STREET BUILDING by petition \$400,000
Selectman Dargie made a motion to recommend the RAZE AND REMOVE 127 ELM STREET BUILDING Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 2/3 with Selectmen Daniels, Labonte and Freel opposed.

2. Designation of Majority and Minority Report Authors 2022

	<u>Majority</u>	<u>Minority</u>
TOWN OPERATING BUDGET \$16,416,151	Selectman Daniels	
FIRE RESCUE TRUCK #1 REPLACEMENT 7-YEAR LEASE PURCHASE - \$735,000	Selectman Dargie	Selectman Labonte
Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 paid from Fire Apparatus Replacement Capital Reserve \$735,000		
RECONSTRUCTION OF TOWN ROADS \$300,000	Selectman Freel	
SOCIAL SERVICES \$40,000	Selectman Dudziak	
DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE \$40,000	Selectman Labonte	
NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE \$32,000	Selectman Dudziak	
TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE \$25,000	Selectman Dudziak	
AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE \$25,000	Selectman Dargie	
FIRE APPARATUS REPLACEMENT CAPITAL RESERVE \$25,000	Selectman Freel	Selectman Dargie
KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE \$25,000	Selectman Dudziak	
TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING \$0	Selectman Daniels	
ASSESSING REVALUATION CAPITAL RESERVE \$22,500	Selectman Freel	
INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE \$20,000	Selectman Labonte	
SUMMER BAND CONCERTS SUPPORT \$9,000	Selectman Dudziak	
INDEPENDENCE DAY CELEBRATION FIREWORKS \$8,500	Selectman Dargie	Selectman Daniels
MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT \$6,500	Selectman Daniels	
RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT \$0	Selectman Daniels	Selectman Labonte
AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY \$0	Selectman Dargie	
SHEPARD PARK SCOUT HOUSE \$0		
HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT \$0	Selectman Daniels	
WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE \$0	Selectman Dudziak	
HARTSHORN MILL ROAD CONSERVATION EASEMENT \$0	Selectman Dudziak	
RAZE AND REMOVE 127 ELM STREET BUILDING by petition \$400,000	Selectman Daniels	Selectman Dargie

7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)

Mr. Palance, a Milford resident referenced one of the consent calendar letters for the acceptance of Clifford Street. The cover letter referenced the wrong street. Lincoln Daley, Community Development Director said it was a misprint. The main documentation for the Board to approve tonight is correct. The memo summarizing the request is incorrect and will be corrected.

Selectman Dargie moved to reconsider the Board's vote on Clifford Street, Map 23 Lot 2. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

Selectman Dargie moved that the cover letter for the Clifford Street approval acceptance be modified to the correct reference of Clifford Street in the third paragraph of the memo. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022

Mr. Palance also questioned boxes not being checked off on the checklist provided in the packet. Mr. Daley said the information not checked off was submitted after the package was submitted to the Board. All the information needed is correct. Everything has been reviewed by DPW and the Town Engineer for this roadway.

Selectman Dargie made a motion to approve and accept Clifford Street with the amendment in the letter. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

8. SELECTMEN'S REPORTS/DISCUSSIONS

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

b) OTHER ITEMS (that are not on the agenda)

9. APPROVAL OF FINAL MINUTES – Selectman Dargie moved to approve the minutes of December 20, 2021, and December 27, 2021. Seconded by Selectman Daniels. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

1. Treasurer's Report – November 2021

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION – N/A

13. ADJOURNMENT: Selectman Dargie moved to adjourn at 8:40 pm. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Paul Dargie, Member

Chris Labonte, Vice-Chairman

David Freel, Member

Laura Dudziak, Member