

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
November 26, 2018

PRESENT: Kevin Federico, Chairman Mark Bender, Town Administrator
Gary Daniels, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member- ABSENT
Paul Dargie, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA(31:95)b)) – The 2018-2019 Milford Highway Safety Grant - \$14,206.

Administrator Bender said that these are funds we receive every year for Police operations. Chairman Federico opened the public hearing. No one came forward to speak. Chairman Federico closed the public hearing. Selectman Dargie asked if we had the \$3,551.50 available in the budget. Administrator Bender said yes. Selectman Putnam made a motion to accept the Highway Safety Grant of \$14,206. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

5:35 p.m. – Public Hearing: Comcast Citizens Outreach Final Hearing.

Chairman Federico said this is a second public hearing. We only needed one but at the first meeting, questions came up of who was supposed to be in the room and was it posted. It was posted correctly and the appropriate quorum was in the room. The process was followed correctly. Our government representative from Comcast could not make the hearing due to prior obligations. If there are any questions, we will pass them along to him. The last public hearing had a good turnout. Chairman Federico opened the public hearing. No one came forward to speak. Chairman Federico closed the public hearing.

Selectman Putnam made a motion to accept the Comcast Contract as presented and amended by Granite Town Media. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

5:45 p.m. – Application for Current Use Map 42, Lot 55, Land Use Change Tax – 7 Parcels, Acceptance of Municipal Assessment Data Sheets (MADS) - Assessing Director Marti Noel

Application for Current Use Map 42, Lot 55

Marti said the property owner had a lot line adjustment which added sufficient land to qualify for current use status. Selectman Daniels made a motion to approve the Current Use Application as presented. Selectman Putnam seconded. All were in favor. The motion passed 4/0.

Land Use Change Tax – 8 Parcels

Marti said there were several properties coming out of Land Use. **Map 52 Lot 91** recently sold and they submitted a check to the tax collector in anticipation of this warrant.

Map 51 Lot 4-1 is a landlocked parcel; an adjacent parcel was recently transferred, leaving this lot inadequate in size to remain in current use.

Map 52 Lots 4-2 & 4-3 are two recently created parcels which do not have adequate lot size to remain in current use.

Map 52 Lots 5,6, & 7 recently went through lot line adjustments and are now at an inadequate size to meet current use criteria.

Map 45 Lot 3-43 is located in the Autumn Oaks Subdivision and construction for a new single family home has begun rendering the lot ineligible for current use.

Selectman Daniels asked if Map 52 Lots 4-1 through 7 are all owned by the same person. Marti said some have multiple owners and some have individual owners. Selectman Daniels asked for more clarification on the first 6 parcels. Marti said the 6 parcels are on Plan #39941.

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Selectman Putnam made a motion to accept the Land Use Change Tax Parcels as presented. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

Municipal Assessment Data Sheets (MADS)

Marti said the sales are reviewed every year from October 1st through September 30th. The information is used to measure the level of assessment within the community and provide the basis for the Equalization Ratio. From this, we can determine if properties are being assessed properly, between 90% and 100% is acceptable. Our residential sales have fallen to 83% due to the good economy. This is all unaudited and a rough draft. There may be slight changes but it's usually close to the DRA's assessment.

Marti said she would like to complete a mid-cycle partial update. She surveyed 2 contractors who have worked with the Milford Assessing Department in order to anticipate the cost of this mid-cycle update and to ensure the work can be done in a timely and workmanlike manner. She would like the Board to approve a contract to have someone come in to help with the adjustment.

Selectman Dargie asked if everyone gets a percent increase when the update is done, or do you adjust all the parameters. How complicated is the process? Marti said she's been doing some surveying, some are not as hot. It's not a blanket adjustment. Selectman Dargie asked about the cost. Marti said she invited two companies to give a quote. One came in at \$40,000 and the other came in at \$20,000. She has this money in this year's budget so it won't add any cost to her 2019 budget.

Selectman Daniels made a motion to accept the Municipal Assessment Data Sheets (MADS) as presented. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

6:00 p.m. – Pumpkin Festival De-brief – Wade Campbell and Zoe Lantaff

Wade began by thanking the Lions Club for decorating the Oval this past weekend. They don't have all the financials for the Pumpkin Festival yet so they plan to attend a Board meeting in January to present it. Overall everything went well. The turnout was great. They are planning a total briefing with all departments in January to see what can be added or changed.

Chairman Federico complemented the three major organizations that were involved, Granite Town Media, and the Lions and Rotary Clubs. They worked very well together. Wade said they played a huge part and it couldn't have happened without them. Chairman Federico said it was the largest town event advertised about 70% through social media. He asked Wade if they will need the \$23,000 that is usually put forward in a warrant article for the Pumpkin Festival. Wade said they will have that answer in January. Zoe said their first post Pumpkin Festival meeting with Rotary and the Lions Club is this coming Friday in the BOS room at 7:00.

Selectman Daniels asked if they would have a financial update before the Deliberative Session. Wade said yes. Selectman Daniels said the town mandates recycling and it's always a challenge to separate the items from regular trash. He asked if next year at the Pumpkin Festival, the recycle mobile could be placed closer to the oval where people could see it instead of the end of Middle Street. Wade said yes.

Selectman Putnam said everything was well organized. Selectman Dargie said good work and he's looking forward to next year. Wade said next year is the 30th anniversary of the Pumpkin Festival and they want to make it even better.

Administrator Bender said the town cost from the Pumpkin Festival warrant article this year was \$21,742.01, with \$1,257.99 under expended. He felt that the group did a great job. Wade said the DPW, Police, Fire and Ambulance Departments did a great job putting everything together, they know what they are doing. Chairman Federico said everyone does a great job, after 29 years they have it down to a good process. Zoe thanked the Board for allowing them to have the Pumpkin Festival again this year.

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Janet Langdell, Milford citizen, asked if the \$21,742.01 from the warrant article included the building inspector's time. Administrator Bender said no, the warrant article includes Fire, DPW, Police, Ambulance salaries and benefits, we don't allocate for the building inspector.

6:10 p.m. – Health Insurance Overview – HR Director Karen Blow

Karen gave a brief overview of the town's insurance. Last year they offered two plans, and no one took the second one because it was too expensive. We are also transitioning their dental plan from Cigna to Delta Dental. This year they are offering the same plan that everyone took last year and a new one. The new one, ABSOS25/50 would have a \$3,000/\$9,000 deductible. Currently, the town pays 85% and the employees pay 15% of the insurance plans. We have 65 employees that take the town insurance and 21 that opt out.

For 2019, the health insurance increased by 13.5%. It went down 15.6% last year so we are still ahead of the game. The new plan would have a low monthly rate. We would like to recommend that the town pay 100% of the 2nd choice new plan if an employee chooses to change plans. The employees would have to utilize facilities that are recommended. If they chose to go to a hospital for things like blood work and x-rays, they would have to pay for it, but it would be applied to their deductible. The chart below shows both the employee and Town's savings.

Employee saves

Town saves per person

EE Mthly Rate	EE Annual Savings if they go to SOS Plan (EE Mthly rate x 12)
Single \$ 108.87	\$ 1,306.39
2Pers \$ 217.73	\$ 2,612.79
Fam \$ 293.94	\$ 3,527.26

Town Share 2019 AB	Town Share 2019 SOS	Town Savings per person/mth that opts for SOS (2019AB - 2019SOS)
Single \$ 616.90	\$ 493.65	\$ 123.25
2Pers \$ 1,233.82	\$ 987.30	\$ 246.52
Fam \$ 1,665.65	\$ 1,332.86	\$ 332.79

We won't know who is interested until after open enrollment which is scheduled for November 29th. Selectman Daniels asked if Karen had a percentage of people who reach the \$1,000 deductible. Karen said no. Administrator Bender asked if employees could set up a health savings account with the SOS plan. Karen said no. They could set up an FSA account where they could put \$2,700 pre-taxed dollars to help with their deductibles starting January 1st. Depending on the interest with the sight of service plan, we could check out a HSA the following year. SOS is directed behavior, you have to shop around.

Administrator Bender asked if Karen needed a decision for the new plan. Karen said she would like input. She thinks that a single employee or a two-person employee may move over, but not employees with a family plan. It's based on the standalone facilities that don't have the overhead that the hospitals do. Selectman Dargie asked if the Milford Medical Center would qualify as a stand-alone facility. Karen said no, but there are Convenient MD's around the area and several Quest facilities. Chairman Federico said if you can shop around it's in your best interest.

Karen said the Wellness Committee has been working with employees who have questions with Smart Shopper and other ways to save money. Selectmen Daniels said he's fine with the town covering the 100% on the second plan because there's an incentive for the employee to be conscious of the cost. Selectman Putnam agrees with Selectman Daniels. Selectman Dargie said it's good for the town, less money.

Selectman Daniels made a motion to approve the ABSOS25/50 option to be placed before the employees. Selectmen Putnam seconded. All were in favor. The motion passed 4/0.

6:30 p.m. – Nashua Area Radio Society request for waiver of Ordinance 7.16.070 – Fred Kemmerer and Recreation Director Arene Berry

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Arene said according to the Ordinance, parks are closed between the hours of 10 pm until 6 am. She has a request from the Nashua Area Radio Society to do a Winter Field Day activity and they would need to be in the park overnight for the last weekend in January.

Chairman Federico asked Fred to give a brief overview of their organization. Fred said amateur radio's primary purpose is to prepare for emergency communications readiness. We own all the equipment you would need in an emergency. They are a 501 3C and raise money to keep things going. We encourage and help people to become licensed and active in the Amateur Radio service and try to spark interest among young people in STEM Education and Careers through Ham Radio.

All our people will be at the park for the entire time. We would setup Friday around 2 pm EST; operations begin at 2 pm Saturday and end at 2 pm on Sunday. The equipment will be removed by the end of the day on Sunday. We are hoping to have this area be the number one spot in the state.

Selectmen Putnam thinks it's great and he made a motion to grant the waiver of Ordinance 7.16.070. Selectmen Daniels seconded. Fred said the good thing about Keyes Field is the closed structure that will help with the weather. Selectman Dargie asked how tall would the tower be. Fred said 40 feet. It's assembled on the ground and lifted. It will be roped off for a fall zone, but no one has ever had an accident. Selectman Daniels asked if the exercise ties in with emergency management. Fred said yes. Selectman Dargie asked how many people would be there over that weekend. Fred said maybe 20. There will be 5 or 6 people running the equipment. It's open to the public and we will invite the local paper. There was a motion and a second. All were in favor. The motion passed 4/0.

3. PUBLIC COMMENTS. Chairman Federico asked if there were any public comments.

Rodney Richie, Milford Resident had questions about RFP for the Public Safety Communication Dispatch Center.

1. Does the issue with the RFP confirm the Boards intent to withdrawal from MACC Base? Chairman Federico said no intent has been made to the Board of Governors or the other two towns. We have to give a 1 years notice prior to us not wanting to participate in the Inter-municipal Agreement per the language written in the agreement.
2. If Milford was to withdrawal from the agreement when do you plan to take action since an RFP's been issued, which incurs a cost, and you are planning, at least in a draft, to put a \$2,500,000 warrant article out for a public vote, what is your intent? Chairman Federico said the way the agreement is written, by December 31st of the previous year is when you have to state, one year from then that you no longer wish to be a part of the agreement. The decision to do that would have to be December 31, 2018. This Board has no intention of withdrawing from the agreement this year. The RFP is simply a request for proposal. Things have to keep running because we don't have any other options at this point. The next option is an RFP to see what we would need. We need additional information before moving forward.
3. What does the RFP say as far as this Board is concerned? Chairman Federico said this Board voted two meetings ago to look at other options to move forward to take care of the communications issues that had been brought to us by our Police, Fire and Ambulance Departments. We also recognize that our Department of Public Works does not have appropriate frequency and radio equipment to work with. These problems have been ongoing for years so this Board voted to move forward with an RFP to get a finalized price of what it would be if we were to do that.
4. What do you anticipate budgeting in the operating budget for 2019 for dispatch center operations and does that number include money for equipment purchases? Chairman Federico said there is money in the budget for MACC Base for next year. Selectman Putnam said there is no money in the budget for equipment upgrades next year except for \$50,000 for emergency repair not equipment to be purchased.
5. The RFP schedule is very aggressive on the front end, then a delay, why? Chairman Federico said they were not set to be aggressive. We informed those looking at the RFP of our time crunch if we were to move forward with a warrant article for 2019 that we would need numbers in by the end of January. If it's not possible, we can change it.

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- 205 6. If you decide to withdrawal and establish your own dispatch center, why can't you use the same people
206 working the center now and the current location? Chairman Federico said the agreement doesn't allow
207 them to withdraw and keep the equipment and run it ourselves according to the last man standing clause
208 in the contract. The equipment will stay with the existing people in that agreement and the other two
209 towns. Rodney said he didn't think the other two towns would be able to fund the amount needed to
210 operate the dispatch center. Chairman Federico said he can't provide an expectation for the other two
211 towns. Selectman Putnam said the other two towns would not be able to afford to run the dispatch center
212 as it stands now. They would have to bring in additional funding.
- 213 7. What department will operate if there is a Milford Dispatch Center? Chairman Federico said it depends
214 on what the RFP tells us. He feels it may be under the Police Department. Two different vendors who
215 build these infrastructures said you can't build a new one on top of an old one. One needs to be running
216 while you build the other before making the switch.

217
218 Administrator Bender said in answer to Rodney's earlier question, the 2019 budget for MACC Base is
219 \$511,285, an increase of \$21,566 or 4.4%.

220
221 Terry Larouche, Milford Resident would like the town to put a "blind driveway sign" next to her brother's property
222 at 483 Ponemah Hill Road, Milford. There have been many near misses, and they do a lot of 4H activities
223 with children out there. She has cleared all the brush back to make it easier to see, but it's not working.

224
225 Selectman Dargie said they can refer this to the Traffic Safety Committee for review. The Board agreed to send
226 this to the Traffic Safety Committee.

227
228 Chris Labonte, Milford Resident said he went to the MACC Base Board of Governors meeting and the Wilton
229 Selectman meeting about the communications center and he asked what conversations have the Milford Board
230 of Selectman had with Wilton and Mont Vernon on this subject. Chairman Federico said, two Aprils ago we set
231 up a meeting with Mont Vernon, Wilton, Lyndeborough and the Board of Governors when we first starting talking
232 about equipment, proposals etc. and we were told that we were wasting their time because they didn't have
233 communication issues. We moved forward to see what it would take to get us off 30-year-old equipment which
234 is what prompted the MRI report. We would love to keep all the towns together on an upgraded system.

235
236 Chris said he was embarrassed to be a Milford citizen at the Board of Governors and Wilton meeting. Two
237 towns came forward and said that no one has talked to them and they are being left out of the loop. They've
238 been given no indication that we are staying or leaving. Wilton said an organization like this runs on trust and
239 Milford isn't stepping up to the table. If the voters vote a Milford Dispatch Center down, why would we go
240 back to something that isn't working? Why hasn't the question been asked, if all three towns were to put in a set
241 amount of money, could this correct the problem. It hasn't been put out publically. Is the warrant article for
242 Milford Communications or MACC Base? Half the public doesn't even know what MACC Base is or if Milford
243 owns it, why isn't there any communication.

244
245 Chairman Federico said Chris is right in a couple of things. We started conversations. The contract is expiring
246 on December 31 and it's a separate issue from the warrant article and do we move out on our own. We don't
247 have enough information on that yet. As far as a response to the Board of Governors, we responded to them on
248 the 14th about extending the contract forward, we are still working on that. We did receive a letter from Mont
249 Vernon and Wilton on November 13th and we turned it over to town counsel. We are waiting for council to review
250 it, and give us a response. Chris clarified that we have until the 31st to sign with MACC Base. Chairman
251 Federico said correct. The way it's written, all three towns have to be in unanimous agreement and if it's not
252 unanimous, the agreement has to move forward because no one has said they are going to alter the agreement.
253 Chris asked if it would continue with the new agreement, or the old one. In the most recent letter, Mont Vernon
254 and Wilton have no interested in signing under the old agreement.

255
256 Chairman Federico said in October of 2017, Milford sent a letter of things we would like to see changed and we
257 received no response to those changes. It would have to be the existing agreement that moves forward because

the way the inter-municipal agreement works is all the towns have to unanimously agree on alteration of the agreement and we haven't yet. Chris asked why put out a preliminary warrant article if you don't know what you're going to do. Chairman Federico said because we need a realistic dollar amount. Chris agrees with Rodney that there isn't enough time between now and when you're asking for the RFP information. He feels there should be more communication from the presentation of MRI and more conversations, even after meeting with the Chief of Police and the Town Administrator. He talked to the other towns, we are not high on their list right now. He doesn't blame them. We should try to work this out. Has anyone discussed meeting with them on a different date? Chairman Federico said an invitation on different dates went out, we haven't received a response. Chris said that MACC Base can't commit to renewing their leases or insurance because the Town of Milford is holding them back. He feels it's disrespectful.

Chris asked when the pot-holes will be filled on Perry Road. A request has been in for three weeks. Chairman Federico said he would ask the DPW Director tomorrow.

Peggy Steward, Milford Resident is confused on the MACC Base and Communication. You indicated that you have no intention to withdraw, but you are reviewing proposals, interviewing firms and selecting a contract. What will stop that process? According to the RFP, there is a procedure indicating that you're going to pick a firm, pick a design and just do it. Chairman Federico said nothing can be done without approval from the taxpayers. Peggy asked if it would be based on a yes or no vote from the town, for the equipment? The warrant article only indicates spending money on equipment and upgrades. Chairman Federico said the warrant article hasn't even been written yet. Peggy is basing her information on what CIP received. CIP voted with the understanding that it was for equipment and upgrade. Peggy said it better be clarified on the warrant.

Ron Carvell, Milford Resident asked when the budget from the Town was going to be released. Chairman Federico said it's usually released prior to the Deliberative Session. Administrator Bender said we usually don't put the DRAFT budget on the web site, no one has ever asked us. Selectman Dargie moved that we put the DRAFT budget on the town's website tomorrow. Jack Sheehy, Finance Director said it won't be on for tomorrow. Selectman Dargie said then soon. Selectman Putnam seconded the motion. Jack said, let it be noted that it's a DRAFT, and it can change. Chairman Federico said a DRAFT copy of the Town Budget will be put on the web-site soon.

Ron reminded the Board that at the meeting with the Senator on MACC Base, there were grants discussed and there may be money available to possibly assist with that. Chairman Federico thanked him for the reminder.

4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the Consent Calendar for discussion. There were no items to be removed. Selectman Putnam moved to approve the consent calendar as presented. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

1) Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000

(31:95(b)) – Donation to the Fire-Rescue Special Purpose Fund:

- Ellen Cook, Family of Gregory Cook - \$50.
- Charles Berry and Carol Carter - \$50
- Patricia & Craig Starbard - \$50

b) **OTHER DECISIONS.** N/A

5. **TOWN STATUS REPORT – Town Administrator Mark Bender: 2019 Operating Budget, Selectmen Comments, and Proposed Changes:** Administrator Bender said he was following up from the joint BOS/BAC Saturday meeting to see if there were any changes to be proposed. The Board didn't have any changes.

2019 DRAFT Warrant Articles - Administrator Bender said he was presenting a list of 2019 **DRAFT** Warrant Articles. There isn't any proposed wording at this time as it's still in the DRAFT/planning stage. These can be changed or deleted if the Board wishes to do so.

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WARRANT ARTICLE – MILFORD DISPATCH EQUIPMENT - \$2,500,000 BOND THIS IS A PLACEHOLDER – This was included in the CIP for 2020.

WARRANT ARTICLE – DEWATERING UPGRADE – \$1,096,000 BOND – This is a Water Utilities warrant article paid for by water user fees. This was included in the CIP for 2019.

WARRANT ARTICLE – WATERMAIN IMPROVEMENTS - \$835,000 BOND – This is a Water Utilities warrant article paid for by sewer user fees. This was included in the CIP for 2019.

WARRANT ARTICLE – TOWN HALL HVAC REPLACEMENT - \$450,000 BOND - This was included in the CIP for 2019 and ranked #3 on the list.

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ 14,777,225

WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$ TBD - This is a Water Utilities warrant article paid for by water user fees.

WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ TBD - This is a Water Utilities warrant article paid for by water user fees

WARRANT ARTICLE - BRIDGE REPLACEMENT CAPITAL RESERVE - \$ 175,000 - This was included in the CIP for 2019 and ranked #5 on the list.

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

WARRANT ARTICLE 29 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000 – This isn't for dispatch, it's for mobile radios and equipment.

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

WARRANT ARTICLE – KEYES MEMORIAL PARK POOL AND MAINTENANCE PUMP - \$200,000 - This was included in the CIP for 2019 and ranked #2 on the list.

WARRANT ARTICLE – OSGOOD POND PHASE II - \$ 350,000 – The town's share of matching funds is \$175,000 but we have to put the warrant article in for the full amount. We will be reimbursed for \$175,000. This was included in the CIP for 2019 and ranked #4 on the list.

WARRANT ARTICLE – PLOW TRUCK, 36K GVW, 8 CY, W/PLOW, SANDER, WET SYSTEM – 5-YEAR

LEASE/PURCHASE - \$180,000 (Annual Payment \$ TBD /Total Purchase Price \$180,000) - This was included in the CIP for 2019 and ranked #1 on the list.

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000

WARRANT ARTICLE - PUMPKIN FESTIVAL - \$23,000

WARRANT ARTICLE – AFSCME CONTRACT - \$ TBD – We are working on the dollar amounts and have tentative agreements.

WARRANT ARTICLE – TEAMSTERS CONTRACT - \$ TBD - We are working on the dollar amounts and have tentative agreements.

WARRANT ARTICLE – CONSERVATION LAND FUND - \$20,000 – May not happen

WARRANT ARTICLE - SUMMER BAND CONCERTS - \$9,000

WARRANT ARTICLE - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000

WARRANT ARTICLE – FIREWORKS - \$8,500

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,500

WARRANT ARTICLE – DISCONTINUANCE OF HARTSHORN MILL ROAD BRIDGE (NH DOT Bridge No. 103/163. - \$0 This is the bridge farthest away from the dam closer to Joslin Road. Any discontinuance requires a vote at town meeting. There is a public meeting scheduled for Monday, December 3rd at 6:00 in the Board of Selectmen's meeting room to discuss this item. All abutters to that property have been notified and invited to this meeting.

WARRANT ARTICLE – MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - \$0 – This has a potential for some significant revenue for the town.

This list will be presented to the Budget Advisory Committee on Wednesday. Chairman Federico said this is still in DRAFT form but they wanted to put it together so people could start seeing what's out there. **Again, it's in DRAFT form and it will change.**

Selectman Daniels asked why the Milford Dispatch Equipment scheduled for 2020 was put on the 2019 warrants. Administrator Bender said it was in CIP for 2020 but we are out with an RFP and there's a possibility we may have enough information to go forward with it for 2019 so we put it in as a placeholder. Selectman Dargie said it was originally presented to the CIP for 2019, but the committee moved it to 2020.

6. DISCUSSIONS

a) N/A

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7. SELECTMEN’S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Selectman Dargie said Recreation is moving forward with the skating rink and Breakfast with Santa.

b. OTHER ITEMS (that are not on the agenda).

8. APPROVAL OF FINAL MINUTES. Selectman Putnam moved to approve the minutes of November 13, 2018. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS. N/A

10. NOTICES. Chairman Federico read the notices.

11. NON-PUBLIC SESSION. Selectman Daniels made a motion to enter into a non-public meeting for review of non-public minutes for unsealing. September 24, 2018, October 8, 2018, and October 29, 2018. Selectman Dargie seconded. All were in favor. The motion passed by roll call vote 4/0. Selectman Dargie – yes, Selectman Putnam – yes, Selectman Daniels – yes, and Chairman Federico – yes.

12. ADJOURNMENT: Selectman Daniels moved to adjourn at 7:16. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

Kevin Federico, Chairman

Gary Daniels, Vice Chairman

Mike Putnam, Member

ABSENT
Laura Dudziak, Member

Paul Dargie, Member