

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA
Monday, May 22, 2023 – Selectmen's Meeting Room- 5:30 p.m.
2nd Floor - Town Hall, 1 Union Square, Milford NH 03055

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# **860 2834 1626**. The password is 225387. You may also join the Zoom Meeting at [Click zoom link here.](#)

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS

2. APPOINTMENTS – (Approximate times)

- 5:30 p.m. - Eagle Scout Project Presentation – Haley Mitchell
- 5:45 p.m. - Recreation Department Departmental Update – Director, Arene Berry
- 6:15 p.m. - Exemption Properties for Approval (7), PILOT for Denial (1) and Standard Veteran's Credit (1) - Director, Marti Noel
- 6:25 p.m. – Town of Milford's Worker's Compensation and Short-Term Disability Policy – HR Director, Karen Blow and Finance Director, Paul Calabria
- 6:45 p.m. - Community Media Department Departmental Update – Director, Chris Gentry

3. PUBLIC COMMENTS

4. DECISIONS

a. CONSENT CALENDAR

1. Approval of Bill Parker to the Traffic Safety Committee - Term Expires 2026
2. Approval of Gary Daniels to the Traffic Safety Committee - Term Expires 2026
3. Approval of Report of Wood or Timber Cut, Map 41 Lot 38-1
4. Approval of Summary of Forest Stewardship Plan (CU-12), Map 58 Lots 1,2,3,4, & 8.
5. Approval to change Joan Dargie and Dan Sadkowski from Alternate members to a Full Members of the Zoning Board of Adjustments – Terms Expire 2024 and 2025 Respectively.
6. Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b))
 - HealthTrust donation to the Milford Police Department for the Town Wellness Campaign Special purpose fund - \$500.00
 - Cirtronics Corp. donation to the Milford Fire Department for the Fire/Life Safety Education Special Purpose Fund - \$300.00

b. OTHER DECISIONS

5. TOWN STATUS REPORT

1. Town Administrator's Goals and Objectives
2. Implementation of a Six and Nine Month Department Budget Review & Transfer Process
3. Milford Community Lands (Formally BROX) Alteration of Terrain Permit – Gravel Operation
4. Board, Commissions, and Committee Volunteers

6. DISCUSSIONS

1. Traffic Safety Recommendations for:
 - Badger Hill Drive between Woodhawk Drive and Greystone Place
 - Osgood Road and Nye Drive Intersection
 - Wallingford Road and Kendrick Lane
2. Selectmen's Goals and Objectives
3. DRAFT NH RSA 91-A Policy
4. 5th Monday Forum Hour Change

7. SELECTMEN'S REPORTS/DISCUSSIONS

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

b. OTHER ITEMS (that are not on the agenda)

8. PUBLIC COMMENTS

9. APPROVAL OF FINAL MINUTES - May 8, 2023

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10. INFORMATION ITEMS REQUIRING NO DECISIONS

NOTICES

- The Town Hall hours of operation are 8:00 to 5:30 Monday through Thursday and 8:00 to 12:00 on Friday.
- The Town Clerk's Office hours of operation are 7:30 to 5:30 Monday, Wednesday and Thursday. 7:30 to 6:30 on Tuesday, and they are closed on Fridays.
- The Town Hall will be closed for the Memorial Day Holiday on Monday, May 29th.
- A Memorial Day Parade to be held on Monday, May 29, 2023, at 10:00 a.m. Assembly for the parade will start the West Street Cemetery, Milford, New Hampshire and the parade route shall be limited as follows: from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, and the Milford Oval, and then proceed to the VFW, One VFW Way.
- A Board of Selectmen's 5th Monday Forum will be held on **TUESDAY**, May 30th at **6:00** in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before May 26th.

11. NON-PUBLIC SESSION – This Public Body may go into one or more non-public sessions under NH (RSA 91-A:3, II(c)) Reputation potential unsealing of non-public minutes of March 27, 2023.

12. ADJOURNMENT

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BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations

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- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Dargie (Liaison)**

(Responsible for posting minutes and agendas - _____)

- Economic Development Advisory Committee (Varied) - **Selectman Labonte (Voting member)**

(Responsible for posting minutes and agendas - _____)

- Granite Town Media (Formerly PEG Access) Advisory Committee (4th Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Voting member) & Selectman Freel (Alternate)**

(Responsible for posting minutes and agendas – **Chris Gentry**)

- Heritage Commission (2nd Wednesday, 7:00 p.m., Town Hall) - **Selectman Dargie (Voting member) & Selectman Daniels (Alternate)**
- Joint Loss Management Committee (quarterly, March 7nd, June 6th, Sept 5th and Dec. 5th), 9:00 a.m., Police Facility, Community Room) - **Selectman Daniels (Liaison)**
- Library Trustees (3rd Tuesday, 6:30 p.m., Library) - **Selectman Finan (Liaison)**
- MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**
- Master Plan Steering Committee - **Selectman Labonte**
- Milford Energy Advisory Committee (1st and 3rd Thursday, 5:30, Police Facility, Community Room) - **Selectman Dargie (Voting member)**
- NHMA (Varied) - **Town Administrator Lincoln Daley & Selectman Dargie (Alternate)**
- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectman Freel (Voting member) & Selectmen Finan (Alternate)**
- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Liaison) & Selectman Freel (Alternate)**
- Recycling/Solid Waste Committee (3rd. Tuesday, 6:30 p.m. - **Selectman Daniels (Liaison)**
- Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Labonte (Voting member)**
- Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison)**
- Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectmen Dargie & Selectmen Labonte (Alternate)**
- Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectmen Labonte & Selectman Freel (Alternate)**

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MILFORD COMMITTEES & COMMISSIONS			
VOLUNTEER OPPORTUNITIES			
Committee Name	Chairman	Email	Updated 3/30/2023
Conservation Commission	John Yule	johny.nhmcc@gmail.com	Can have as many alternates as they wish. Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee	Anne Edwards-Parker	anne.edwards@doj.nh.gov	Needs 4 full members and 1 alternate member. Meets as needed
Granite Town Media	Josh Breault	joshbreault13@gmail.com	All set with members. Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	davidpalance@comcast.net	All set with members. Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	mikelt091350@gmail.com	Needs 2 alternate members, and 1 Planning Board Rep. Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	doug@knottslandcare.com	Needs 2 alternate members. Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	zacharywilliamson1991@gmail.com	All set with members. Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	celestebarr@gmail.com	Needs 2 full members. Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	jplourde@vhb.com	All set with members. Meets as needed
Zoning Board of Adjustment	Joan Dargie	jdargie@milford.nh.gov	Needs 3 alternate members. Meets 1st & 3rd Thursday of the month at 7:00 pm.