

5. Town Status Report

TOWN STATUS REPORT January 13, 2023

1. Town Hall Building Maintenance

HVAC and Water Pipe Repair – Primex conducted an initial assessment of the water damage within the Town Hall and Town staff has provided additional information to the insurance provider to process. The preliminary cleanup costs total approximately \$7,000. Unfortunately, in addition to the water damage, three HVAC coils were damaged and need to be replaced. Staff was recently informed that the preliminary cost to replace the coils and related structures will be approximately \$70,000. Town Staff will continue to work with the HVAC contractor and Primex regarding all claims.

Town Hall Clock Repairs – The company, Old Times Sake has been working with Town staff to fix ongoing timing problems with the Town Hall clock over the past month. The company recently discovered the issue and developed a solution that appears to have remedied the situation.

Staff has received an initial scope of work and estimate of \$76,000 to replace the four clock faces and replace/remove the surrounding rotted wood. It is anticipated that Staff will be issuing a Request For Proposal for the project and pursuing funding opportunities (e.g. grants) in the calendar year.

Main Entranceway – The concrete in front of the main Town Hall entrance way has been fully repaired Public Works as of January 3, 2025.

2. Milford Community Lands (Formally Brox) Alteration of Terrain Permit (AOT) – Gravel Operations (Update)

On January 1, 2025, the Town received the approval from the NH Department Of Environmental Services for the Milford Community Lands AOT permit. (See Attached) Town Staff will work with the Northeast Sand & Gravel, engineering consultant, and the state to begin the gravel operations in the early spring.

3. Milford Town Vacancies

The Town currently has 17 full-time and part-time position vacancies, due to employees transitioning to other positions or through retirement. The following represent the full list of vacancies within Milford.

1/10/2025 Employment Opportunities - Town of Milford						
	DEPT	FT	PT/CALL/PD	# AVAIL	ABBREV.	JOB POSTING
1	ADMIN		PT	1	WELF - DIR	2024-45 Welfare Director / Part-time / \$25.00 - \$28.00 / hour / Applications accepted until January 10, 2025 or until filled
2	ADMIN	FT		1	TA - EXEC ASST	2024-46 Executive Assistant / Full-time / \$27.00 - \$30.00/hour / Initial deadline for submission of applications is close of business on Friday, December 27, 2024. Interviews will be on-going throughout recruitment effort.
3	OCD	FT		1	OCD - DIR	2024-34 - Community Development Director / Full-time / \$93,000 - \$98,000 DOE (1)
4	DPW	FT		1	CEM - LAB	2024-44 Cemetery Laborer / Full-time / \$20.00-\$21.00 DOE / Accepting applications (1)
5	DPW	FT		1	DPW - TD/LAB	2024-39 DPW Truck Drivers (CDL)/Laborers / Full-time / Pay is competitive and DOE / Remains open until filled (2)
6	DPW		SEASONAL	2+	DPW - SEASONAL	2024-35 DPW Seasonal Fall-Winter Laborers/Plow Drivers / Hrs PT Seasonal and FT Seasonal / Pay is competitive and DO
7	DPW	FT		1	CEM FOREMAN	CEMETERY FOREMAN - NOT POSTED YET
8	FIN	FT		1	FIN - TAX	TAX COLLECTOR - NOT POSTED YET
9	MAS	FT		1	MAS PARAMEDIC	PARAMEDIC - NOT POSTED YET
10	MAS	FT		1	MAS AEMT	2024-23 MAS FT AEMT / \$19.50-\$23.00 / Position open until filled (1)
11	MAS		PT/PD	2+	MAS PD/PT PARA	2024-31 Paramedic - Per Diem / Part-time / Positions open until filled
12	MAS		PT/PD	2+	MAS PD/PT AEMT	2024-32 AEMT - Per Diem / Part-time / Positions open until filled
13	MFD		VOL/CALL	2+	MFD CALL FIRE	2024-02 / Call (Volunteer) Firefighter / Call / DOE - hourly / Closes: On-going
14	MPD	FT		2	MPD - OFFICERS	2024-03 / Police Officer Posting / Full-time / Remains open until filled - (2)
15	REC	FT		1	DIR - REC	2024-47 Recreation Director / FT / \$72k - \$80k / Open until filled (1)
16	TC	PT		1	TC - CLERK	2024-42 PT Municipal Clerk / PT (up to 20 hrs/wk) / \$18.00-\$20.00/hr / Open until filled (1)
17	WUD	FT		1	WUD - UTIL	UTILITY CLERK - NOT POSTED YET
	Totals	12	5			