

Town of Milford

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Notice: Request for Proposals Osgood Pond Dredging Milford, New Hampshire

The Town of Milford is requesting proposals from qualified firms to conduct dredging, disposal of spoils, and to provide additional services as required by existing permits.

The attached Request for Proposals (RFP) further defines the requirements, time frames, and identifies funds available for the project.

Important Dates:

Mandatory Site Meeting Date: April 1, 2016
(Meeting to take place at the Osgood Pond Dam on Osgood Rd. at 10:00am)

Inquiry submittals: April 6, 2016

Deadline for Proposal Submission: April 15, 2016 – 4:30 pm

Completion of Work: Prior to February, 2018

Questions may be directed to: Rick Riendeau, DPW Director, 603-249-0685 , or
Fred Elkind, Environmental Coordinator, 603-249-0620

**TOWN OF MILFORD, NH
REQUEST FOR PROPOSALS
OSGOOD POND DREDGING PROJECT**

INTRODUCTION:

Proposals are being requested from qualified Contractors to conduct dredging at Osgood Pond in Milford, New Hampshire. Osgood Pond is created by a run of the river dam at its easterly end. The pond has silted in through the years and now has an average depth of approximately two (2) feet. The purpose of this effort is to dredge an area of five (5) acres (+/-) as shown on the attached plan in order to restore the functions and values of a deep water habitat to the wetland system. The proposed area is approximately 50% of the total area approved for dredging. The dredge depth will be approximately 6 to 8 feet below existing pond bottom elevation. Additionally, maintenance dredging will be required behind the dam to remove accumulated sediment in that area as part of the installation and removal of siltation devices. Permits for the project have been received from the Department of Environmental Services and from the Army Corps of Engineers (See Attachment 1).

SCOPE OF WORK:

The Contractor will furnish all labor, equipment, and materials to perform the requested dredging in accordance with the approved referenced permit conditions. The excavation shall include development of access for equipment from the banks of Adams Park (a portion of the access has already been prepared), repairing the bank, and dredging a pond of 6 to 8 foot depth with approximate 6:1 side slopes. The access will be converted to a boat launch ramp upon completion of the dredging. The Contractor is responsible for finished grading of the boat ramp but not the final construction. Ultimately, a 480 sq. ft. fishing pier will be installed and configured to accommodate access for youth and handicapped residents (construction of the pier is not part of this contract). The Town may coordinate with the Contractor in its efforts to install footings for the pier. The Contractor shall be responsible for determining the best methods and equipment to use with a goal of maximizing the area of dredging. The Contractor shall also be responsible for providing trucking of spoils to either the Town's property known as the Brox Property, or to another location that has been properly permitted and pre-approved by the Town and/or its representatives. The Contractor shall also be responsible for compliance with all project permit conditions including, but not limited to, meeting all environmental standards. The Contractor shall obtain permit coverage under the EPA's General Construction Stormwater Permit as required and shall meet all BMP's and obligations of that permit.

The work shall be conducted at low flow conditions. Winter dredging is possible. The pond water level will be drawn-down by the Town prior to the start of the project. However, the draw-down is limited by the valve in the dam and it can be anticipated that water will need to be mechanically or otherwise moved beyond the dam during high rainfall events or to further dewater the excavation as may be necessary.

PROPOSALS:

The proposal provided in response to this request is to identify the cost associated with the approximate five (5) acre dredge. Alternatively, the proposal may present the acreage that shall be completed for the

available funds. The Funds for this project are limited and award of the contract will be on a “Not to Exceed” basis.

RESPONSE TO REQUEST FOR PROPOSALS:

The bidder shall provide the Town of Milford with a written response.

The following information shall be included within the proposal:

1. A statement indicating the experience the Contractor has had with similar projects including working on projects subject to State and Federal permits and oversight and experience meeting environmental standards. Four applicable references shall be included.
2. A statement outlining the staff and equipment the Contractor will utilize to complete the project. The project manager should be identified. The bid shall be signed by an authorized individual,
3. Proof of insurances to include \$2 million general and automobile liability as well as worker’s compensation. The Town of Milford will have to be included as an “also insured” by the successful bidder,
4. The proposer’s price included as a single (not to exceed) cost as well as a breakdown of costs in accordance with a schedule determined by the Contractor,
5. The proposer shall include an approximate schedule of work recognizing that the Town’s preference is to complete the project in as short a period as possible, but prior to June 2017. Work is to be conducted at low flow conditions which may be late summer, fall, or winter, and
6. Discussion of any and all exceptions to the above.

SCHEDULE:

Each bidder shall attend a mandatory proposal conference scheduled for April 1, 2016.

Proposals are to be submitted by **4:00 pm on April 15, 2016** to:

Fred Elkind, PE
Town of Milford
1 Union Square
Milford, NH 03055

Four copies of each proposal package shall be submitted. Bid packages shall be marked “Osgood Pond Proposal” and shall be sealed.

RIGHT TO REJECT PROPOSALS AND NEGOTIATE:

The Town of Milford reserves the right to reject any and all proposals that are determined to be non-responsive or exceed the funds available. The Town also reserves the right to negotiate with the successful proposer as to project extent and costs.

ADDITIONAL INFORMATION:

Included with this Request for Proposals is a plan depicting the area of project activity as well as a copy of the NHDES and Army Corps of Engineers permits. (See Attachment 2) Complete project plans and permits can be provided electronically (PDF files) upon request.

All prospective proposers are required to attend a pre-bid meeting.

Project plans, permits and additional documents may also be reviewed upon request at the Department of Public Works, 289 South St., Milford, NH. Questions and requests for site visits or project clarification shall be directed to Fred Elkind, PE at 249-0620 or Rick Riendeau, Director of Public Works at 673-1662.

*For reference purposes only, dredging as envisioned should yield approximately 40,000 cubic yards of spoils.