

Meeting called to order in the BOS Meeting Room at the Milford Town Hall at 7:00

**Present:**

Members: Audrey Fraizer, Chair; Kim Rimalover, V. Chair; Andy Hughes, Becky Lorette, Hub Seward, Janet Urqhart  
Alternate members: Chris Costantino and Rodney Dellafelice.

Guests: Kathy Bauer, BOS Representative; Fred Elkind, Town of Milford Environmental Programs Coordinator; Brenda Santiago

**Minutes:** December 2012 minutes were accepted on a motion by Becky, seconded by Kim.

**Discussion Items**

1. Expo 2013
  - a. Hoping for 60+ vendors
  - b. Fred has contacted several businesses looking for sponsorship. Not much response so far. But, Fisher Cats will send their mascot for an hour of meet/greet at the opening of the event. Hampshire Hills is providing the event space making them a major partner. The Cabinet Press is handling publicity at a serious discount, making them another major partner.
  - c. Much discussion about the rates being presented for the different levels of sponsorship and vendor booth. Audrey will review and send comments soon
  - d. Members are to send in suggestions for companies to contact and possible contact names if available – soon.
  - e. Other media for the commission to access – WMUR, WZID, NHPR, AAA community calendars and the local PEG TV access.
  - f. Chris will contact the UNH Speakers Bureau for speakers to present at the Expo during the day. Other potential speakers: Mountain Lion person, Noreen O’Connell and Steve Wilshire with a planting demo, Circus Smirkus with Mason Fraizer and Co, Alpacas from Hollis, Keeping Track, Search and Rescue Dogs
  - g. Vendors to contact: Maverick Bike Shop in Amherst, St Joseph’s, County Stores, Harley Davidson Bikes (Becky will talk to her nephew), Dartmouth Hitchcock (Janet will talk to her boss), Squam Lake Science Center
  - h. Large expenses to cover are the \$3,600 for tablecloths and drapery and \$1,200 for Cabinet coverage
  - i. There will be a raffle. The businesses approached could be offered to donate an item to the raffle. Free raffle tickets passed out at the door would provide a way to count attendees.
2. Osgood Pond Update
  - a. NH F&G reported sightings of banded sunfish in the pond before it was drained, although downstream from the dam. Banded sunfish are listed as a species of concern in NH, however populations are plentiful throughout the US –NH is just at the edge of their range. This finding has added another level of scrutiny in the permit process
  - b. Permit fee is very high. Gary Daniels, BOS chair and NH State Rep is working to address this fee schedule. The process was started with Dave Wheeler in 2011.
3. Brox
  - a. MCAA is interested in developing fields at Brox. Wetlands will need to be delineated prior to any site work. BParker, Community Development Director has requested proposals from local engineering firms. There is still one outstanding proposal to be received.
  - b. DPW is willing to do the work for 2 quick roughed-in fields. His crew needs the equipment practice and the materials are readily available on site.
  - c. On a motion by Janet and seconded by Andy, the commission approves the expenditure of \$1,000 from the Accumulative Fund to be directed to the cost of the wetland delineation.
4. \*\*\*\*\*Forgot to mention at the meeting\*\*\*\*\* \$50.00 donation received from Joe Murphy for the rail trail. Audrey sent a thank you note.
5. Warrant Article
  - a. Requesting \$20,000.00 for the land fund
  - b. Andy H, Hub and Kim ( if possible) will be present to answer questions at the Deliberative Session on Feb 2. Becky and Andy will meet before DS to prepare presentation
    - i. What we have accomplished in the last 5 years

- ii. Why we need the money – easement prep, land purchase opportunities
  - c. January 14 is the Budget and Bond hearing where the Warrant Articles are presented for public comment. Meet at 6:30 in the BOS meeting room
6. Easements and Monitoring
- a. Becky is working on the process for handling easement monitoring. She will review the Policy and Procedure Manual and update the process, if necessary. Chris and Becky have tweaked the monitoring report form to make it a bit easier to use and read
  - b. Audrey, Becky and Chris have worked on the landowner notification letter for the two encroachments noted on Patch Hill. Chris will add a sentence stating that the commission will be back in the spring to recheck the boundary.
7. Protected Lands Map
- a. Get rid of the parcel color
  - b. Town boundary line should be some combo of dots and dashes
  - c. Simplify the road classifications shown to class VI, private and public
  - d. Eliminate the town forest category – keep all of it as conservation land.
  - e. Add a number to each category to distinguish between colors that are close in hue.
8. Town Forest Easements
- a. Audrey would like one of the 2013 Commission goals be to have easements prepared and accepted for each of the town forests
  - b. Audrey will check with the Society for the Protection of NH Forests (SPNHF) about holding the easement for Mile Slip
  - c. Chris will check to see which town forests need easements – parts of Tucker Brook and Mayflower are already protected through LCIP funding.
9. Interdepartmental Reviews – no comments to pass along to the Planning Board
10. ADA trails policy – the commission members should review the draft policy by Jan 13 and submit comments to Chris
11. Souhegan River Trail – West
- a. Hub and Andy will work with Jon Thunberg to plan the bog bridge proposed to help reduce the impact of knotweed along the trail. Chris will send an email to Jon including Hub and Andy's email addresses for them to set up a time to meet.
  - b. Hub suggested that there should be plastic caps on top of the rebar
  - c. Chris will send Larry Kimball's email address to Audrey
12. 4<sup>th</sup> Sat Hike – at Tucker Brook on Jan 26. Janet will lead the hike.

Meeting adjourned at 9:45