

FORWARD Milford

NEWS AND UPDATES IN PLANNING, BUILDING,
THE ECONOMY AND RESOURCE MANAGEMENT FROM THE OFFICE OF COMMUNITY DEVELOPMENT

DID YOU KNOW?

The Town of Milford has a town theme song! The lyrics were composed by the late Helen Ferguson and the music by Harry Tong in 1992, as part of Milford's Bicentennial Celebration.

LYRICS

Hey there good neighbor!
Join me in a song.

Milford, New Hampshire,
That's where we belong.

From ev'ry land,
They were following a dream.

They found the granite
In the rolling hills.

Fields for their farms
And lumber for their mills.

Built us a town where
We're proud to live today.

This is our HOMETOWN!
Milford, U.S.A

Creating Neighborhoods in Milford

The Town of Milford Office of Community Development would like to thank everyone who participated at the July 23rd scoping workshop for the Neighborhood Overlay District. Approximately 20-30 property owners, developers, residents and other stakeholders attended our July session. We were happy with the turnout and even happier with the input we received.

Participants were asked how and to what extent the future of residential and open space development should be in Milford. With the help of a new comprehensive "Neighborhood Overlay District" the objective is to ensure that Milford continues to offer a variety of housing options that meet the needs of our community from entry level to assisted living while supporting conservation, open space and mobility. Following the close of the workshop the Nashua Regional Planning Commission (NRPC) began to draft regulations that reflect the consensus developed at the scoping sessions and with continued Planning Board and public input. The draft overlay district is expected to be made available for public comment and review later this fall and placed on the March 2014 warrant for voter approval. Stay tuned.

For more information, please contact the Office of Community Development at 249-0620 or email Jodie Levandowski, Town Planner at jlevandowski@milford.nh.gov or visit the Town of Milford website at www.milford.nh.gov

Planning Board 4th Annual Distinguished Site Award

The Milford Planning Board gives annual recognition to a distinguished site in Milford, whose thoughtful design, layout and site maintenance can serve as a model of what makes our town an attractive and diverse place to live, work and play. Milford has a vibrant and rich business community, which significantly contributes to the character of town. In an attempt to recognize some of our outstanding local business sites, the Milford Planning Board established the Annual Distinguished Site Award.



This year the Planning Board will honor the new JP Pest Services, Inc. training facility located at 58 Hammond Road. JP Pest Services was founded in 1925 and has been owned and operated by three generations of the Pestana family for the last 88 years.

We would like to thank JP Pest Services for their thoughtful design, layout, site maintenance and positive contribution to our greater community. Business sites such as this, can serve as a model of what makes our Town attractive, diverse and a vibrant place to live, work and play.



community
development

SPOTLIGHTING LOCAL BUSINESS

Now Open:

NH Liquor Store -
the Market Basket Center
Skin Care Studio by Kylee -
Upstairs at 263 Union Sq.
Shaka's Bar & Grill -
11 Wilton Rd
(formerly Malarkey's)
Jakes's Discount -
183 Elm St in the Granite Town Plaza

Granite Financial Partners -
388 Nashua St in the Dutton House

Stacey's Salon & Boutique -
New Location - 188 Elm St

Barbour Clothing -
55 Meadowbrook Dr New retail/outlet

Art Happens located -
37 Wilton Rd - New Art Studio

We appreciate
YOUR BUSINESS!

CHECK OUT THE GREATER NASHUA REVOLVING LOAN FUND

The Office of Community Development was recently made aware of the Greater Nashua Revolving Loan Fund which provides an opportunity for start-up and existing businesses to obtain up to \$100,000 for owner-occupied real estate acquisition, acquisition of machinery and equipment, and permanent working capital. The program is administered by Nashua Mayor's Office of Economic Development and is available for businesses in Milford. For information and eligibility criteria contact George Durante, OED Program Director at Durante@nashuanh.gov or 603-589-3260. Spread the word.



Stormwater News: Best Management Practices

We asked Milford's Environmental Coordinator what are BMP's and how they are applied in Milford?

Best **M**anagement **P**actices or BMPs, as the term relates to stormwater management, are actions that are designed to protect water quality from pollution sources that are primarily due to human activities. For example, moving and disturbing soil during construction can easily cause erosion during a rain storm. However, if vegetation (such as grass) is grown or straw or mulch utilized, these will assist in preventing erosion and contaminants from reaching surface waters. There are many BMP techniques, ranging from picking up and properly disposing pet waste to more complicated yet beneficial rain gardens and stormwater retention basins. Proper landscaping is a practical method for both homeowners and business sites.

The Town utilizes many BMPs that can be regularly seen in action. These practices include cleaning catch basins,

sweeping streets and municipal parking lots, and maintaining Town parks and public spaces with minimal use of environmentally acceptable fertilizers and pesticides. New developments are planned such that stormwater runoff is directed to areas of natural infiltration.

Community Development staff members are able to assist the public with questions and information on what Best Management Practices are most practical for individual situations. Call 603-249-0620 or go online at <http://www.milford.nh.gov/town/departments/stormwater>.

Capital Improvements Planning (CIP)

During the spring of each year, the Planning Board and Office of Community Development (OCD) begins the annual update of the Milford Capital Improvements Plan (CIP). The CIP is an essential component of the Town's short-term and long-range master planning and budgeting process as it lays out a six-year framework for programs and projects that require an expenditure of a minimum \$75,000. The goal of this tool is to provide decision-makers, taxpayers, and the voting public rational and reasoned recommendations for undertaking needed facilities, equipment purchases, and projects with the associated spending necessary to attain them, all with a keen eye on avoiding spikes in the property tax rate. The document includes such items as fire apparatus replacement; Public Works equipment; sidewalk, bridge, and road improvements; recreation facilities; and the Library renovation and expansion. Department heads with qualifying projects submit 'project requests' to the OCD in May. These are subsequently com-

pared for the CIP Citizens' Advisory Committee (CIPCAC). Appointed by the Planning Board this seven member group is comprised of two Planning Board members, a representative from the Budget Advisory Committee, a representative of the School Board, and three citizen members. Throughout the summer months the CIPCAC hears presentations from department heads who must address urgency, need, cost, and planning. Once all requests are reviewed the Committee determines which year the project should be placed in the upcoming six-year funding cycle keeping in mind the property tax rate and impact. A draft document is prepared and reviewed by the Planning Board and Board of Selectmen, then brought back to the Planning Board in October for a public hearing and adoption. The current 2013-2018 CIP is [online](#). The upcoming 2014-2019 CIP is currently being drafted and will be ready for public review online by late September.



SOUHEGAN VALLEY RIDES BLUE BUS NEWS

Souhegan **V**alley **R**ides (SVR), affectionately known as The Blue Bus, is the curb-to-curb, dial-a-ride type bus service currently available to residents of Amherst, Brookline, Hollis and Milford.

As of September 1, 2013 the bus service will be available to residents of Mont Vernon through a pilot program sponsored in part by the Milford Hospital Association and Town of Mont Vernon. Additional funding for the service comes from the Federal Transit Administration and the four other participating communities.

Monday through Friday rides are available within the five towns and to and from Nashua for healthcare and social services appointments, and other essential activities, such as, trips to town facilities, local libraries and senior activity centers. Rides for shopping to local plazas are provided on Mondays and Thursdays. The shopping locations include: Shaw's-Lorden Plaza, and Market Basket in Milford, Walmart in Amherst, and Hannaford's in Nashua.

The focus for this service is on providing transportation to non-emergency healthcare appointments and assisting

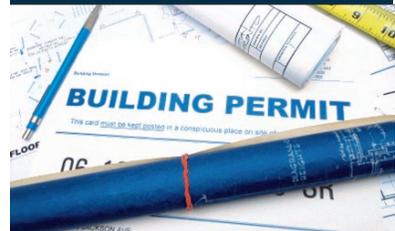
those in greatest need – elderly residents, those living with a disability, and residents who are unable to drive.

Pre-registration is required and applications are available by visiting www.SouheganValleyRides.org or calling 880-0100 ext 1. The cost is \$2 per passenger each way. Free bus passes are available to eligible residents who cannot afford the regular bus fare.

Souhegan Valley Rides is overseen by a volunteer Board of Directors known as the Souhegan Valley Transportation Collaborative. All participating communities are guaranteed representation on the Board of Directors and a voice in guiding the development of this regional transportation service. The availability of this transportation resource is the result of regional collaboration between the five participating communities, the Nashua Transit System and the Nashua Regional Planning Commission. For more detailed information please call 880-0100 ext 1 or visit www.SouheganValleyRides.org

WELCOME ABOARD! Brandi Litts!

The Office of Community Development would like to welcome our newest staff member, Brandi Litts! Brandi comes to us all the way from a small town in Texas and was transplanted to New Hampshire several months ago. After visiting family in the area the Litts' family fell in love with it. Having poked around on the idea of moving one day, Brandi, her husband, and 2 sons decided to make the big move to New Hampshire this past April. Brandi is happy to say that all is well and New Hampshire has been everything she and her family could have expected. They look forward to winter because any snow is better than no snow. WELCOME ABOARD!!



BUILDING PERMITS Monthly Stats

47	Commercial Construction
10	New Residential Homes
5	Town Buildings/Facilities
2	Agricultural Buildings
50	New Units/Apts
84	Misc Res Construction
23	New/Replacement Decks
12	New Pools
9	Basement Remodels
7	Replacement Windows
4	Sheds/Outbuildings
6	Garages
	Misc Permits issued
133	Electrical permits
44	Plumbing permits
31	Sign permits
7	Stormwater permits

This Month's Ask the Building Inspector– Fall Improvements

As summer comes to an end and we enter into the colder fall and winter months, many people find ways to improve their homes. Adding insulation or changing door seals are common fall projects for home owners in New England. One improvement often made is the replacement of windows. Whether it is a vinyl replacement window or a "new construction" window, there are some things you should now before jumping into this project.

The Town of Milford requires a Replacement Window Permit for non-structural window replacement. If you are installing windows that require structural changes, you would then need a building permit. A replacement window permit has an associated fee of \$35.00 for residential and \$75.00 for commercial. This is required for all window replacement for both residential and commercial structures.

A common question has been why the need for a replacement window permits. A residential window permit application helps to provide an additional level of certainty that they are getting what they are paying for. With the permit application proof of the window's U-value must be submitted. A U-value of 0.35 or less is required to meet the current energy code for residential applications. When hiring someone to replace the windows in your home, be sure to ask them for a copy of the replacement window permit. This will help verify that you are getting what you pay for. This is one valuable way to help with energy savings.

TAX MAP REFERENCE GRID
2013

	A3	A4					
	B2	B3	B4				
C1	C2	C3	C4	C5			
D1	D2	D3	D4	D5	D6		
E1	E2	E3	E4	E5	E6	E7	
F1	F2	F3	F4	F5	F6	F7	
G1	G2	G3	G4	G5	G6	G7	
H1	H2	H3	H4	H5	H6	H7	
I1	I2	I3	I4	I5	I6	I7	
J1	J2	J3	J4	J5	J6	J7	J8
K1	K2	K3			K6	K7	K8
	L2	L3			L6	L7	
	M2	M3			M6		

2013 Tax Maps

The 2013 Tax Maps are finalized and may be viewed in .pdf format by visiting the Town of Milford website. You can find your tax map number by checking the assessment database.

Our tax maps provide a pictorial representation of the properties in Milford, showing dimensions, roadways, major water bodies and other information about each property for tax purposes.

Helpful Web Links

Town of Milford Community Development

Phone: (603) 249-0620
Web: <http://milford.nh.gov>

Souhegan Valley Rides

Phone: 1-800-880-0100 ext 1
Web: www.SouheganValleyRides.org

Federal Emergency Management Agency (FEMA)

Phone: (800) 621-FEMA (3362)
Web: <http://www.fema.gov/nfip>

Upcoming Meetings & Events

- **Planning Board Meeting– September 17, 2013 & October 15, 2013**
Town Hall, 1 Union Square- Board of Selectmen's Meeting Room 6:30PM
- **CIP Advisory Committee– September 11, 2013**
Town Hall, 1 Union Square- Board of Selectmen's Meeting Room 6:30PM– 8:30PM
- **Zoning Board of Adjustments– September 5 & 19, 2013**
Town Hall, 1 Union Square- Board of Selectmen's Meeting Room 7:00PM
- **Conservation Commission Saturday Hikes—September 28 & October 26, 2013**
September 28 at Mile Slip 9:00AM- 11:00PM & October 26 TBD
- **24th Annual Milford Pumpkin Festival– October 11-13 , 2013**
Kicking off at 5:00PM on Friday, October 11, 2013, The 24th annual Pumpkin Festival runs through the weekend



NRPC Events

- **Regional Transportation Workshop - September 5, 2013**
Hunt Memorial Building, 6 Main Street, Nashua, N.H.6:30PM
- **Regional Climate and Energy Workshop- September 10, 2013**
NRPC Offices, 9 Executive Park Drive, Suite 201, Merrimack, NH 11:30AM- 3:00PM



Milford Improvement Team

- **PlanNH Community Design Charrette - November 1-2, 2013**
The Milford Improvement Team is the recipient of two grants that will benefit the Town of Milford in updating of the Master Plan. The Milford Charrette will focus on the Garden and Cottage Street neighborhood and seek recommendations and ideas as how to better connect the neighborhoods with the Oval downtown. The Charrette will take place on November 1-2, 2013 in the Town Hall.

From the Director The Crying Towel

Hanging up in the Community Development Office lobby is The Crying Towel. This artifact has been hanging in the Office for over twenty years and here's why.

The Community Development Office is just like any business that provides a service or product to a customer. Our business is to assist the public in navigating the often complex and overwhelming web of regulations and rules that govern land use, building safety, health, and the environment. I think it is safe to say that we all don't agree with everything we must abide by in this world and we in the Office understand that sentiment. So even though we are a government service we are here to help (no joke), guide, and educate our customers so that the end-users (homeowners, your elected officials, volunteers, the trades, businesses) have a final product that meets and complies with the rules and regulations that have been handed to us. We are all in this together and trust me, both sides of the counter need The Crying Towel. So, if you have any suggestions or recommendations on how the Office of Community Development can continue to make customer service improvements so that the Towel can be used less, let us know.

Bill Parker

Bill Parker, Community Development Director

