

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
November 9, 2015

**PRESENT:** Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Gary Daniels, Member  
Mike Putnam, Member  
Katherine Bauer, Member  
Mark Bender, Town Administrator  
Darlene J. Bouffard, Recording Secretary  
Niko Giokas, Videographer

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** After the non-public session was adjourned, Chairman Fougere called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**5:15 p.m. – Non-Public – Reputation.** Selectman Putnam moved to enter into non-public session at 5:15 p.m. in accordance with RSA 91-A:3, II(c) Reputation. Selectman Bauer seconded. All were in favor. Motion passed 5/0. After discussion, Vice Chairman Federico moved to come out of non-public session at 5:37 p.m. Selectman Putnam seconded. All were in favor. Motion passed. After discussion, Chairman Fougere announced the Board made five decisions in non-public session. Selectman Bauer moved to seal the minutes of the non-public session. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

**5:30 p.m. – Milford Ambulance Department Scheduling Policy.** Ambulance Director Eric Schelberg is requesting to modify the town policy related to schedules. Mr. Schelberg has worked with Human Resources on this and has reviewed the policies of other EMS agencies. The Milford Ambulance is a 24 hour, 7 day a week agency; Mr. Schelberg combined the three policies into one. Absenteeism and time-off policy, update per-diem employee shift coverage requirements, part time employee time off, time off requests and scheduling procedure/holiday shift coverage requirements are being modified. Holiday coverage is the big change. The paid staff works fixed shifts with specific days of the week off. Because holidays typically fall on Mondays or Thursdays, the same staff typically works them. What is being proposed is a biennial shift change so it is fair to all. If we can find coverage for their time off, we will do that. For the Board to adopt this, Eric would like to propose having one update to address all the changes. Selectman Putnam asked if employees were asked about these changes? Eric said that two people were brought in and they gave good input and represent the staff. Selectman Daniels asked if there is any financial impact, positive or negative? Eric said there should be no impact. Overtime is addressed in the language as well. Selectman Bauer asked if this will be addressed with all the employees in the department? Eric Schelberg responded that it will mostly affect those who work Mondays and Thursdays. Selectman Bauer asked if it will be rolled out to employees, or will they be assisting in the decision? Mr. Schelberg said he is asking the BOS to approve the changes and then it would be added to the employee handbook. Mr. Schelberg would “roll it out” to them. Selectman Bauer asked if the Board approves the changes, will employees just be informed of the changes? Mr. Schelberg said yes, he spoke with two of the staff that are most affected. He cannot see how allowing the entire department to come up with policy would help. Selectman Bauer is not sure the Board wants to vote on something without knowing as much as Eric knows; but we are trusting Eric as the Department Manager. Mr. Schelberg is not sure that everyone will be happy with this change, but it is not out of line with other agencies. He has not received any objections or red flags and Mr. Schelberg believes it is fair.

Vice Chairman Federico knows the industry and said the standards being put forth here more fit the private model of Emergency Services. It is more of what is active in the field. This will help the employees that usually work on Thursday by finding coverage. Private ambulances do not do this for the staff, if they regularly work that day, they must work. Selectman Putnam is fine with the changes. Town Administrator Bender discussed the changes with Eric at length about the policy; Mr. Bender is pleased that Eric surveyed some of the ambulance staff for input and more comments and feedback are expected. Selectman Putnam moved to implement the policy presented by Mr. Schelberg. Selectman Daniels seconded. All were in favor.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015

1  
2 **6:00 p.m. – Oval Parking.** Chairman Fougere indicated the Board has been discussing improvements on the oval.  
3 Some of the improvements that had been done previously are over twenty years old. Some of the bricks on the  
4 sidewalks are in disrepair and could cause a trip hazard. The Board has requested quotes for brick work and some  
5 work on the oval. During the discussions, the radius around the oval was brought up. CLD did a study years ago to  
6 make the oval smaller and move the islands to make it easier for large trucks to go around the oval which has been a  
7 problem for over twenty years. If we are going to spend money on bricks and pavers, the Board thought we could  
8 talk about the rest of the oval. Tonight, the Board walked around the oval to talk about improvements to the radius  
9 and the Town Administrator asked for input from the BOS. Selectman Putnam wants to bring the north side of the  
10 oval in a little more, because tractor trailers have a hard time going around. Chairman Fougere noted that would  
11 affect a water main and light stanchions. Vice Chairman Federico said moving the island back might alleviate mov-  
12 ing a hydrant and the stanchion. Chairman Fougere agreed and that came up, moving the whole island towards the  
13 Stone Bridge was brought up as well. Selectman Bauer asked if the islands can be made any smaller.  
14

15 Selectman Putnam responded that the problem is for large tractor trailers having to maneuver around the  
16 parked cars. Selectman Bauer would like to see it done right and is not sure this group has enough information.  
17 Chairman Fougere agreed. CLD or someone else would need to do it. Chairman Fougere remembered there were  
18 people actually complaining the day the work was unveiled. We want to do all the work at once, that's the bottom  
19 line. Kent Chappell remembers when it was first designed and as soon as it was done there were issues, but he  
20 would suggested that it get looked at by someone that designs for a living. Chairman Fougere said CLD designed  
21 this and now recommends shaving some of the oval off and the islands too. We can look at that or talk to someone  
22 else. Mr. Chappell said we all felt like it was bad right after it got done.  
23

24 Chuck Worcester said that MIT (previously DO-IT) was on the design team that put it together years ago.  
25 One of the reasons for the islands was to slow down the trucks coming through the area, and allowing pedestrians to  
26 get from one side to the other. For the first ten years, the same trailer trucks had the same trouble, it is hard to  
27 understand that the same truck line continued to have problems. Some of the problem was that some of the truckers  
28 were being directed to go through the oval out to Route 13. Over the last few years there has been less damage to  
29 hydrants and corners. We know that the west end has problems, Mr. Worcester would recommend that we need a  
30 bump out on the north end of the oval that forces trucks by a physical bump-out beyond where the last car is parked.  
31 We could move part of the north island without that much impact. Mr. Worcester thinks if we start to pare down the  
32 size of the oval we will have a lot of kick back from citizens. There is a historical issue that you don't want to  
33 change, and there are other solutions. On the west side, the island could also be moved over to increase the radius.  
34 If we have large vehicles parked in front Pasta Loft, it is a problem. That area needs attention. We have to do some-  
35 thing. We need to have a professional take a look and do direct observation. Selectman Bauer agree everyone has  
36 an opinion, they need to see it in action. Chairman Fougere said the Board needs to see if we can push the islands  
37 instead of changing the oval, let's see what they come up with.  
38

39 Selectman Daniels wrote a draft ordinance relative to overnight parking and he wanted to get feedback  
40 from merchants around the oval. Wendy Hunt and Mark Bender went out and talked with business owners, and the  
41 theme was "there is not enough parking." Through this, it was found that many of the employees are parking in the  
42 oval itself. Ms. Hunt said we all need to change our routines. 2007 was the most recent parking study. 227 marked  
43 parking spaces are around the oval, the Library adds another 33 spaces. There are five handicapped spaces in the  
44 oval and a few motorcycle spots. Most business owners feel there is a parking shortage. Most business owners feel  
45 with better parking signage people new to the area might find parking easier. The survey asked business owners  
46 about time limits on parking spaces in the oval and most of the merchants believe in the oval experience and do not  
47 want to rush people. A parking lot costs approximately \$18,000 to \$20,000 per space.  
48

49 The loading zones on Union Street and by the Historic Society could be better utilized as parking spaces.  
50 Selectman Putnam explained that one of the loading zones was for sight distance when there used to be a crosswalk  
51 for the elementary school. Bridge Street also has a couple of parking spaces that could be used for the public. Eve-  
52 ryone felt signage is the biggest issue. A map of parking in the oval could be put on the website so that people can  
53 be familiar before they come to town. We could also use Library or school parking on weekends or after hours.  
54 Town employees could park a little further away instead of parking on Middle Street or in the Putnam Lot. Select-  
55 man Putnam said the Board talked about making the loading zone into a space on Middle Street and we were going  
56 to add angled parking along the church, but that never happened. Mr. Bender said that several merchants do need  
57 that Middle Street loading zone. Ms. Hunt suggested maybe having no overnight parking near the businesses so that  
58 the residents do not park there overnight and the businesses have no parking in the morning. Ms. Hunt does not

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015

1 want the residents to not have places to park since there are apartments above a lot of the businesses in the oval. All  
2 of the businesses understand that the tenants have to park somewhere too. Ms. Hunt stated the town is trying to find  
3 a compromise to allow more parking in the front of the businesses and still allow overnight parking in the spaces  
4 around the oval.  
5

6 Selectman Putnam said the Board has been studying this forever; when did it become the town's responsi-  
7 bility to put in more parking for business owners? The town has looked at this forever. Selectman Bauer agreed  
8 there is no good solution for this. There is more traffic, more people and there is no good solution. Selectman Put-  
9 nam said we have done the best we can over the years. Selectman Putnam mentioned there is room behind 1 Elm  
10 Street, along the river, behind Jacques School, that was looked at for adding parking. The school might own the  
11 land, but it runs along the edge of the river. That was looked at when we were looking at the police station parking,  
12 but there is not much more the town can do. Overnight parking has always been a problem. Selectman Putnam also  
13 agreed there is still signage indicating the old parking policies instead of the new one. Selectman Bauer said this  
14 issue is going to keep coming up over the years, but we have done what we can. Ms. Hunt was surprised at how  
15 many parking spaces there actually are, there are 227 spaces around the oval, not including the Library and 261  
16 spaces if you include the Library parking. Selectman Bauer said the Library parking lot is full most of the time. Ms.  
17 Hunt also mentioned that most businesses said their employees do not park on the oval; it would help if business  
18 owners and their employees parked somewhere else, instead of in front of their business.  
19

20 Vice Chairman Federico asked if there is anything on the oval that indicates public parking? Ms. Hunt said  
21 there is a sign right near School Street, but the blue "Parking" sign that is more common would be recognizable.  
22 Selectman Bauer thanked Ms. Hunt and Mr. Bender for taking the time to gather this information. Ed Killam, Mil-  
23 ford Improvement Team, stated he has lived here over ten years and he has never had a problem finding a parking  
24 space in the oval. He feels this is a waste of a lot of time. Maybe adding directional signs might help some people.  
25 Chuck Worcester said NRPC conducted a study and filed a report that showed that all of the spaces were monitored,  
26 one of the recommendations coming out of that was that Middle Street should have diagonal parking to gain addi-  
27 tional spots. Chairman Fougere said the Board did look at that last year and it was measured and found there was  
28 not enough room to maintain two way traffic and to allow the fire trucks to pass through because it would be too  
29 narrow, and we did not want to change it to one way.  
30

31 Selectman Daniels appreciates this information, but one thing that is missing for him in the discussion is 2  
32 or 4 hour parking. It seems that all questions dealing with time limits make it seem like it is 24 hours a day, he was  
33 identifying limited parking 5 a.m. to 11 a.m.. Selectman Daniels wished that had been brought up. Chairman Foug-  
34 ere said an ordinance was drafted by Selectman Daniels with limits on hours for parking and the Police have sug-  
35 gested having no overnight parking. Selectman Putnam said that becomes an enforcement issue and we had that  
36 before; it also confused the residents. Selectman Bauer agreed that a time restriction becomes an enforcement  
37 nightmare as it was in the past. Vice Chairman Federico said that translates into costing money to have an officer  
38 policing the enforcement; he would rather go with the police recommendation of no overnight parking. This is all  
39 about personal responsibility. If the residents could move to different spots and we work together, we can all get  
40 through this. Chairman Fougere suggested we could go the "soft approach" to try and look at the signage around the  
41 oval and try to come up with appropriate signage so that people know where the parking is. We could also get the  
42 map (that Wendy Hunt created) onto the website so that visitors have a map to which they can refer. Selectman  
43 Bauer agreed and said there are a lot of businesses and a lot of apartments downtown and they are all competing for  
44 parking spaces.  
45

46 **6:30 p.m. – Discussion-DPW Warrant Articles.** Town Administrator Mark Bender indicated there are a lot of  
47 DPW warrant articles on the ballot in 2016. Rick Riendeau took a two year look at town roads.  
48

49 Roads Warrant Article -The \$5 million road bond with \$1.6 million per year will be proposed. The road condition  
50 has been documented in the cartograph system for 86 miles of road, which was measured, profiled, and detailed in-  
51 formation on the condition was captured. Mr. Riendeau indicated the video for stormwater is very important for the  
52 downtown area so that drainage does not fail. This fall we checked all the culverts and have all the information to  
53 bring to where they should be. Mr. Riendeau wants to concentrate on one area rather than bounce around town. Mr.  
54 Bender explained some of the detail of the spreadsheet. In most cases we are looking at reclaiming and overlaying  
55 drainage work and culverts also need to be done. The BOS decision is whether we have a three or five year period  
56 to do this in. Mr. Riendeau said the first year a lot of the work is more the downtown because of drainage. If we  
57 can document the video downtown, we can move forward the following year. Selectman Daniels said once this is  
58 complete, how long before it needs to be done again? Mr. Riendeau said that the roads deteriorate every day, as-

**APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015**

1 phalt does not last as long as it used to. Mr. Bender said fifteen years is a guide. Selectman Daniels said the CIP  
2 looks at capital improvements that are expensive so that they do not all hit at the same time in the tax rate. Are we  
3 looking at spending this amount of money over 8 years, or will it come back in another 8 years again? Mr. Riendeau  
4 answered this is where the new planning comes into play; there are a lot of different treatments out there now and  
5 you have to mix them up. We should not do all the bad roads first, we need to get a good balance going. Selectman  
6 Putnam asked what is used on Jennison Road? Mr. Riendeau responded that is chip seal. Armory Road has rubber  
7 chip seal; Selectman Putnam likes the Armory Road finish.  
8

9 Chairman Fougere asked about the other two thirds of the town roads? Mr. Riendeau responded we want to  
10 maintain some more roads under the budget. Chairman Fougere said this only shows the first two years. Also, there  
11 is \$300,000 for paving each year, would we keep that and then add this warrant article? Mr. Bender responded the  
12 budget meeting on Saturday would take that up to \$500,000, some of that money could be for drainage. Vice  
13 Chairman Federico asked how far away are we from getting the roads too far gone? Rick Riendeau responded the  
14 roads deteriorate rather quickly. Selectman Daniels asked what the tax rate would be if the roads warrant article  
15 were to pass. Mr. Bender said Jack Sheehy would be looking at that further down the line; we have not calculated  
16 that yet.  
17

18 Bridge Repairs Warrant Article

19 Mr. Bender explained the Capital Reserve Fund has \$350,000 in it and the town is responsible for the Route 13  
20 bridge. Jennison Road should be re-opened by tomorrow. The Savage Road bridge was all done in-house which  
21 saved about \$25,000. Today was the last day and then paving will be this coming week and then it will open late in  
22 the week. Vice Chairman Federico said the bridge work that was outlined in 2014, for 2015, have all been accom-  
23 plished (4 bridges). Mr. Riendeau said that is correct.  
24

25 Dump Truck

26 This has to be used August through April, the current plow just got out of the garage. Last year, more time was  
27 spent in the garage than actually out working. 310 hours it has been out of service. This vehicle inspection required  
28 replacement of parts, which are no longer made. This plow has a 3.5 hour route and it needs to be reliable; it is used  
29 in harsh weather with salt and snow; most of the recent repairs were made in house.  
30

31 Sidewalk Plow

32 The current sidewalk plow requiring replacement is 15 years old and is too costly to repair. The route is 17 hours  
33 round trip and that is just clean up. This plowed twice as much as a regular plow, it is a tough piece of equipment.  
34 It is hard to do all the sidewalks with one sidewalk plow. Just the school sidewalks take five hours. Chairman  
35 Fougere asked if there are companies that could be hired to do the sidewalk cleanup? Rick Riendeau responded he  
36 has not seen that. Our sidewalks are 48 inches wide, it is not fast work. Mr. Bender said the machine cost \$150,000  
37 last year. Mr. Riendeau indicated we do not have any trade in value so it would cost \$185,000 for a new one. Vice  
38 Chairman Federico asked how much it would cost to rent a sidewalk plow for a couple of months. Mr. Riendeau has  
39 not found anyone that rents this equipment.  
40

41 Loader

42 The 1999 loader was put out of service October 2015. This is one of the primary snow vehicles for six months of  
43 each year. This pushes snow off/away from sidewalks because the backhoe is too large. It would cost \$18,000 to  
44 rent this vehicle for six months and it is actually used during the summer as well.  
45

46 Backhoe

47 This would replace the 2001 tractor at the Transfer Station which has had a lot of repairs and is the primary tractor at  
48 the Transfer Station.  
49

50 There were no further questions, but the Board noted there is a lot of equipment needed by DPW.  
51

52 **3. PUBLIC COMMENTS. (items not on the agenda).**

53  
54 **4. DECISIONS.**

55  
56 a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the  
57 Consent Calendar for discussion. Chairman Fougere requested that the Harvest Lane item be removed for discus-

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015

1 sion. Selectman Putnam moved to approve the Consent Calendar with the exception of item 4a3 as presented. Se-  
2 lectman Daniels seconded. All were in favor. Motion passed 5/0.

3  
4 1) **Petition and Pole License Timber Ridge Road (6 poles 6302/3, 6302/4, 6302/5, 6302/6, 6302/7  
5 and 6302/8).** The petition and pole licenses for Timber Ride were approved as presented.

6  
7 2) **Request for Acceptance of NH RSA (31:95(b)) Donations Under \$10,000.** The acceptance and  
8 appropriation of unanticipated revenue under \$10,000 was approved as follows:

9 <u>Source</u>	<u>Amount</u>	<u>Purpose</u>
10 Donation	\$ 50.00	Donations to the Town of Milford to benefit 11 The Welfare Department Special Purpose Fund. 12 This donation was made in memory of Dr. 13 Tigchelaar
14 Recreation Commission	\$ 512.60	Donation to the Kaley Softball Field Special 15 Purpose Fund from the 2015 Co-ed Wooden Bat 16 Softball Tournament fundraiser.
17 Recreation Commission	\$1,000.00	Donation to the Keyes Pavilion Special Purpose 18 Fund from the 2015 Recreation Revolving Fund – 19 General Programs. 20

21 3) **Request for Final Release of Letter of Credit – Harvest Lane.** Chairman Fougere requested this  
22 item to be removed from the Consent Calendar for discussion. This item is not yet complete and  
23 therefore the final release will be put on the next Board of Selectman agenda.

24 4) **Request for Release of Irrevocable Letter of Credit – Badger Hill Ph. VI-A.** The request for re-  
25 lease of irrevocable letter of credit for Badger Hill Phase VI-A in the amount of \$44,159.00 was ap-  
26 proved.

27 5) **Request for Lion’s Club Oval Decorations.** The request for Lion’s Club decorations to be placed  
28 on the oval November 28 and 29, 2015 was approved.  
29

30 **b) OTHER DECISIONS.**

31 1) **Bond Items and Tax Anticipation Note (TAN) Funding.** The documents for Tax Anticipation Notes  
32 (TANs) and some bond issues were presented. Jack Sheehy checked the rates and they are competitive; he asked if  
33 the Board could sign the documents to get them into place. Selectman Putnam moved to approve the TAN with  
34 Lake Sunapee Bank. Selectman Bauer seconded. All were in favor. Motion passed 5/0.  
35

36 **5. TOWN STATUS REPORT.**

37 a) **Bridge Update.** Mark Bender indicated the walk through at Jennison Road bridge was done and is just about  
38 ready to re-open. The Savage Road bridge has gone extremely well and Mr. Bender is very pleased with the  
39 work done by DPW. Many of the staff had never installed a concrete pipe like that before. We hope to get that  
40 paved this week and re-opened.

41 b) **127 Elm Street Update.** Town Administrator Mark Bender indicated the contaminated material was re-  
42 moved last Friday November 6 and test samples were submitted to the labs. Everyone knows we need a quick  
43 turnaround for the testing. DES is ready to move once it is received. Mr. Bender spoke with two attorneys on  
44 this in order to expedite. It could get done this year. Mr. Bender said we cannot do another extension. The  
45 closing will be quick but we need the DES blessing first. Chairman Fougere said the Board needs the clean bill  
46 of health from DES before passing any papers. Vice Chairman Federico asked if this is not complete by the end  
47 of 2015, can we get an extension? Jack Sheehy explained the warrant article was for 2014 and the Board ex-  
48 tended it for only one year and that is December 31, 2015, then it becomes void.  
49

50 **6. DISCUSSIONS**

51 a) **Traffic Safety Committee (TSC) Referral.** Town Administrator Mark Bender stated the person submitting  
52 this request has asked for the TSC schedule, to which Selectman Daniels responded that would be up to the Chair-  
53 man of the TSC. Mr. Bender explained this request is for consideration of signage in the Patch Hill Area. Another  
54 request has also come forward regarding pedestrian crosswalks at the Bridge Street area, near Putnam Street. Se-  
55 lectman Putnam has no problem with either of the requests. Selectman Daniels has never seen heavy traffic on  
56 Bridge Street and there is a long line of sight. Vice Chairman Federico would not like to make a decision on this, he  
57 would rather send it to the TSC. Selectman Bauer asked when the next TSC meeting will be. Selectman Daniels

**APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015**

1 said that is up to the TSC Chairman. Selectman Bauer asked who that is. Selectman Daniels responded that would  
2 be Dave Wheeler.

3  
4 **b) MCAA Fields, North River Road.** Chairman Fougere indicated in the packets are maps of the MCAA field  
5 area. St. Joseph's owns a small office building on North River Road that is adjacent to the fields and MCAA has  
6 been using a good portion of that property for parking in back of the building. That has worked out fine but the  
7 town was approached by St. Joe's months ago to buy the property, it is for sale. The parking is in the flood plain.  
8 We tried to negotiate a gift of some sort, they were not enthusiastic about that, they did say they would look at sell-  
9 ing it to the town and the town would expect the price to reflect that location, but a new owner could tell the town  
10 we cannot use that for parking, which would cause a problem for MCAA.

11  
12 Kevin Doyle, MCAA President, said there was a conversation several months ago in which we noted MCAA is  
13 aware that there could be a significant impact on the field space. MCAA is not in a financial place where it can pur-  
14 chase the property on its own. That space is very important to the youth programs in town. At this time, we are  
15 aware it could impact the playing space and MCAA is very concerned. Chairman Fougere said the town can speak  
16 with a new owner about the MCAA needs and maybe there can be funds raised, but MCAA felt it was important  
17 enough to bring the Board so that you are aware. The meeting with St. Joseph's was congenial. The value of the  
18 property is not the building, it is the parking space. Vice Chairman Federico said the MCAA has done a good job of  
19 being good neighbors. At the last BOS meeting, it was said by Suzanne Fournier, Brox Environmental Citizens  
20 Group, that MCAA had commented about field space at Brox negatively and that MCAA was not in favor of that.  
21 Everyone has their own opinion, however, Vice Chairman Federico speaking on behalf of the MCAA said that deci-  
22 sion would be made by the Board of Directors, not one individual, so that was incorrect. Ms. Fournier spoke out of  
23 turn; the MCAA would be very interested in getting field space out on Brox property. We are in need of field space  
24 wherever it is in town. We had talked with Ricky Riendeau about that space and Vice Chairman Federico hopes that  
25 people will not speak for the MCAA. The MCAA is definitely in favor of developing field space out there.

26  
27 Arene Berry, Recreation Director, brought information to the BOS on field space. The Recreation Department  
28 supports developing fields at Brox. This past spring, 5-7 days per week, the town fields were in use. 2-3 days per  
29 week the old police station fields are used. This fall 5-7 days a week the fields were used. Organizations use the  
30 fields regularly. It is necessary to develop fields with proximity to the Middle School and High School. The Middle  
31 School students do not always have rides to the fields, so having fields in walking distance is important. None of the  
32 town fields get any rest, which is not good. Fall and spring they get full use, they are not in the greatest condition  
33 because they are in full use. If the old police station is sold, we are losing that field as well.

34  
35 **c) 2016 Operating Budget – Drivers and Questions.** The Board of Selectman and Budget Advisory Commit-  
36 tee will meet on Saturday, November 14 starting at 8:30 a.m. Chairman Fougere indicated we will all have a lot to  
37 talk about, it is a big increase. We need more tax revenue and expansion of the tax base. This cannot keep happen-  
38 ing. Selectman Putnam said we have not heard from EDAC lately, are there any new ideas? Chairman Fougere said  
39 they have done outreach but we need business and tax revenue. The evaluation will happen next year but that just  
40 shifts things and does not expand the tax base. Vice Chairman Federico asked if all the town properties listed for  
41 sale are with the same person? We should have them all listed somewhere. Chairman Fougere said that the town  
42 had Brox listed with Vear Commercial Real Estate and then someone else. We should look at some real estate bro-  
43 kers and see what we can do. He would like to see what remaining commercial properties we have in Milford to  
44 grow. Vice Chairman Federico was talking about listing with MLS so that people see the properties.

45  
46 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

47 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Daniels  
48 indicated that Steve Tromblay has resigned from the Recycling Committee.

49 **b) OTHER ITEMS (that are not on the agenda).**

50  
51 **8. APPROVAL OF FINAL MINUTES.** The minutes of October 12, 2015 and October 26, 2015 were presented  
52 to the Board. Selectman Putnam moved to approve the minutes of October 12, 2015 as presented. Selectman Bauer  
53 seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved to approve the minutes of Octo-  
54 ber 26, 2015 as amended. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

55  
56 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

57  
58 **10. NOTICES.** Notices were read by Chairman Fougere.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 11/9/2015

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26

**11. NON-PUBLIC SESSION.** Selectman Daniels moved to enter into non-public session at 7:55 p.m. in accordance with RSA 91-A:3,II(a) and (c) Personnel and Reputation Selectman Putnam seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to unseal the non-public minutes of October 26, 2015. Selectman Bauer seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to approve the non-public minutes of October 26, 2015 as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session at 8:05 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0. Chairman Fougere announced that in non-public session the Board made one decision. Vice Chairman Federico moved to seal the minutes of this non-public session. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

**12. ADJOURNMENT:** Selectman Putnam moved to adjourn at 8:10 p.m. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

\_\_\_\_\_  
Mark Fougere, Chairman

\_\_\_\_\_  
Kevin Federico, Vice Chairman

\_\_\_\_\_  
Gary Daniels, Member

\_\_\_\_\_  
Katherine Bauer, Member

\_\_\_\_\_  
Mike Putnam, Member