

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
May 11, 2015

**PRESENT:** Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Gary Daniels, Member  
Mike Putnam, Member  
Katherine Bauer, Member  
Darlene J. Bouffard, Recording Secretary  
Dave Bosquet, Videographer

**EXCUSED:** Mark Bender, Town Administrator

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** After the non-public session, Chairman Fougere called the meeting to order at 5:50 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**5:30 p.m. – Non-Public (RSA 91-A:3II(c) Reputation.** Vice Chairman Federico moved to enter into non-public session for RSA 91-A:3II (c) Reputation at 5:30 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0. After discussion Selectman Putnam moved to come out of non-public session at 5:45 p.m. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to seal the minutes of this discussion. Selectman Daniels seconded. All were in favor. Motion passed 5/0. The non-public minutes of April 13, 2015 were approved on motion made by Selectman Putnam and seconded by Selectman Daniels. All were in favor. Motion passed 5/0. Chairman Fougere announced that in non-public session the board discussed reputation matters and made three decisions.

**5:45 p.m. – Public Hearing for Acceptance of NH RSA 31:95(b) Appropriation for Funds over \$10,000.**

Chairman Fougere opened the public hearing at 5:51 p.m. and read the listing for acceptance of expenditures of un-anticipated funds over \$10,000 as follows:

<u>Source</u>	<u>Amount</u>	<u>Description</u>
Federal Grant Homeland Security	\$12,500.00	Funding for a closed-circuit television security system at the Wastewater Treatment facility

Selectman Daniels moved to accept the unanticipated funds over \$10,000. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

**5:50 p.m. – Elderly Exemptions and Veteran’s Credit Applications.** Marti Noel, Town Assessor, provided information on the request for approval of elderly exemption with recommendation for approval. There were no questions or comments. Selectman Putnam moved to approve the application for elderly exemption as recommended by the Assessor (1). Selectman Daniels seconded. All were in favor. Motion passed 5/0.

Ms. Noel also recommended denial for one elderly exemption due to income or asset overage. Selectman Putnam moved to deny the one applicant for elderly exemption as presented and recommended by the Town Assessor. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

Ms. Noel presented one veteran’s credit application being recommended for denial since all the information has not yet been supplied. Selectman Putnam moved to deny the veteran’s credit application as presented and recommended by the Town Assessor. Selectman Daniels seconded. Selectman Daniels asked what information has not been received. Marti Noel responded that he provided two DD214s and one did not meet the requirements. Selectman Bauer asked Ms. Noel when she last spoke with the applicant. Ms. Noel indicated she last spoke with him two

**APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 5/11/2015**

1 weeks ago and has not heard from him; but if he brings in the paperwork, we can always re-consider. All were in  
2 favor. Motion passed 5/0.

3  
4  
5 Ms. Noel indicated there were two additional applicants for the religious, education or charitable exemption. Ms.  
6 Noel recommended that the Souhegan Nursing Association be granted for this year. Selectman Putnam moved to  
7 grant the exemption for the Souhegan Nursing Association for this year; the building is being sold and will be closed  
8 on by June 1 but it still qualifies for this year. Vice Chairman Federico seconded. All were in favor. Motion passed  
9 5/0.

10  
11 Ms. Noel explained that the religious, education or charitable exemption for the First Congregational Church is be-  
12 ing questioned, as they have an antenna on the steeple, which brings in income, so that portion of the property must  
13 be taxed. Ms. Noel has just started conversations with them and she will work this through but has not gotten that  
14 far yet as it was just brought to her attention. Most of the church is exempt and she recommends leaving it on there  
15 and she will continue to talk with the church to figure this out; the statute (RSA 72:23) states that the property must  
16 be used for charity, therefore the leased portion of the property may not qualify for the exemption. There were no  
17 further comments or questions. Selectman Putnam moved to approve the exemption as recommended by the Town  
18 Assessor. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

19  
20 **6:05 p.m. – Community Media Departmental Update.** Community Media Director Mike McInerney provided an  
21 update for the Community Media Department, stating things are going very well. The department is obtaining new  
22 equipment including new cameras and a new screen for presentations at deliberative session. The screen is also used  
23 for Recreation training with outside vendors. A new camera was purchased for the oval, it is located on the fourth  
24 floor of town hall, looking out over the oval and is not working as cleanly as Mike would have liked but he is work-  
25 ing through the bugs. Cameras in the BOS room were upgraded, since they began to fail after 7-8 years, which is  
26 actually pretty good especially for the number of times they get used each week. The new cameras have high defini-  
27 tion and standard definition capabilities. The funds for these purchases came from the Comcast Capital Improve-  
28 ments Fund. Chairman Fougere was called two weeks ago about the lack of sound at a meeting. Mike McInerney  
29 explained that was due to another issue, the failed equipment was found and the problem was solved but it does take  
30 time.

31  
32 The Granite Town Media (GTM) Advisory Committee had its first broadcast and they are working through getting  
33 all of the committees on camera; some rooms are small and it is difficult to get everyone on camera. They are work-  
34 ing through the logistics of where they meet and getting coverage. Some new meetings will be coming out soon.  
35 The website content continues to be relevant and up to date, with various areas getting multiple visits. Departments  
36 for the most part post their own content but if they are unable, it can be provided to Mike who will post it. Chair-  
37 man Fougere noted the website is a vital part of our communication; there is a lot of information on it and there are a  
38 lot of things going on in town. Vice Chairman Federico gave Mike a lot of credit for the appearance and layout of  
39 the website and noted that keeping the information organized is difficult and he keeps it neat and organized and he  
40 appreciates that. Chairman Fougere also said it is easier to maneuver and it is informative.

41  
42 Selectman Daniels said the Comcast fund comes from the franchise fees; but people that do not have cable do not  
43 pay for the service. Selectman Daniels asked how much is left in that account? Mike responded it is about \$24,000  
44 or \$26,000. Selectman Daniels asked if that account is working the way it should? Mike responded it is. Selectman  
45 Daniels asked what PSAs are being run right now? Mike said there is one for tick prevention and how to dress for  
46 the woods that they will be starting to run tomorrow. Selectman Bauer said the number of people that actually  
47 watch the Board of Selectmen meetings is surprising and she thinks people who are on the various boards are re-  
48 sistant to being televised but they need to get over that. People end up forgetting about being televised. Board  
49 members thanked Mike for the update. There were no further questions or comments.

50  
51 **3. PUBLIC COMMENTS.** There were no public comments this evening.

52  
53 **4. DECISIONS.**

54 a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the  
55 Consent Calendar for discussion. There were no items removed for discussion. Chairman Fougere read the Consent  
56 Calendar items for the benefit of those watching the PEG Access live broadcast. Selectman Putnam moved to ap-  
57 prove the Consent Calendar as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 5/11/2015

1) Request for Appointment of Allen G. White as Deputy Treasurer for the Town of Milford. This was approved.

2) Acceptance of RSA 31:95(b) Unanticipated Funds. The request for approval of unanticipated funds in accordance with RSA 31:95(b) was approved as follows:

Source	Amount	Purpose
Milford Rec. Comm.	\$150.00	Brick fundraiser monies to be used for the Keyes Pavilion Special Purpose Fund.

b) OTHER DECISIONS.

5. TOWN STATUS REPORT. There were no updates in this section as the Town Administrator was excused this evening.

6. DISCUSSIONS

1) Review of Board of Selectmen’s Goals and Objectives 2015. Chairman Fougere said the goals and objectives have been collected in a 15-page document and he feels it needs to be consolidated. Some of them are goals for different departments but if all members could take a look and as a Board it can be consolidated at the next meeting. Selectman Putnam has thought about it and he mostly wants to stay on top of the 127 Elm Street building, South Street project, the Green Bridge and Jennison Road bridge, we do not want to overload the goals. Chairman Fougere said he will e-mail the goals/objectives to members tonight and maybe as a Board can consolidate it down to two pages. Chairman Fougere noted there were some hic-cups with the South Street easements but that has passed and the town is back on schedule. That project cannot be delayed and we have to stay on top of it, the road will not last another year. Selectman Putnam added that Mill Street is moving forward and that they started the digging for underground electrical and it is moving toward Cherry Street.

7. SELECTMEN’S REPORTS/DISCUSSIONS.

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES. Selectman Daniels indicated the Recycling Committee has been looking at working its way into the schools to get paper and metal recycled and have had a couple of teachers attend the Recycling committee meetings; Ms. Varney-Parker would like to implement a recycling program at the Middle School and she is interested in joining the committee. Selectman Daniels moved to appoint Ms. Varney-Parker to the Recycling Committee. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Selectman Putnam indicated the consoles at MACC Base are working good. Vice Chairman Federico asked Police Chief Viola about the Milford Police Facebook account, and that it actually shows another town of Milford, not Milford NH. Chief Viola said he will look into it. Also, Chief Viola mentioned that tomorrow is another Coffee with a Cop meeting from 9:00 a.m. to 11:00 a.m. at Windows on West Street at the Milford High School. Selectman Daniels stated that National Police Memorial week is next week and noted there have been a lot of recent police deaths. Chief Viola thanked Selectman Daniels for that, noting that the department appreciates everyone keeping an eye out for the police staff and appreciates all of the kind thoughts, because it has been a rough week.

Chairman Fougere said the Emerson Park project has been completed and he does not believe the Board of Selectmen has ever recognized that effort, there were volunteers that worked on this and the Board appreciates all of the work and the donations; he would like to recognize them once he has additional information.

b) OTHER ITEMS (that are not on the agenda).

8. APPROVAL OF FINAL MINUTES. There were no minutes presented this evening.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Fougere.

11. NON-PUBLIC SESSION. There was no further non-public this evening.

12. ADJOURNMENT: There being no further business to come before this meeting, Selectman Daniels moved to adjourn at 6:35 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 5/11/2015

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15

\_\_\_\_\_  
Mark Fougere, Chairman

\_\_\_\_\_  
Kevin Federico, Vice Chairman

\_\_\_\_\_  
Gary Daniels, Member

\_\_\_\_\_  
Katherine Bauer, Member

\_\_\_\_\_  
Mike Putnam, Member