

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
February 23, 2015

**PRESENT:** Gary Daniels, Chairman  
Mark Fougere, Vice Chairman  
Katherine Bauer, Member  
Kevin Federico, Member  
Mark Bender, Town Administrator  
Dave Bosquet, Videographer

**EXCUSED:** Mike Putnam, Member

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** Chairman Daniels called the public meeting to order at 6:02 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**5:30 p.m. – Non-Public Session.** Vice Chairman Fougere moved to enter into non-public session at 5:30 p.m. to discuss reputation and land acquisition matters. Selectman Bauer seconded. All were in favor. Motion passed 4/0. Town Administrator Mark Bender requested this non-public session to discuss Reputation and Land Acquisition matters. After discussion, Chairman Daniels announced that a reputation matter, a land acquisition matter and a Personnel matter were discussed and one decision was made.

**5:45 p.m. – Appointment of Milford Pipeline Task Force Resident Members.** Chairman Daniels indicated that there are two resident members to add to the Milford Pipeline Task Force to make it complete. Chairman Daniels nominated Carolyn Halstead, State Representative, who is also on the Science and Technology Committee in Concord and is a willing resident and also has knowledge on electricity and power in general. Vice Chairman Fougere nominated Steve Bonczar, Zoning Board of Adjustment (ZBA) member for a number of years, to also be on this Task Force as a resident member and is also a willing resident to be on this Task Force. Selectman Federico moved to appoint Carolyn Halstead and Steve Bonczar to the Milford Pipeline Task Force as resident members. Vice Chairman Fougere seconded. All were in favor of Ms. Halstead and Mr. Bonczar to be appointed as resident members of the Milford Pipeline Task Force. Motion passed 4/0.

**3. PUBLIC COMMENTS.** There were no public comments this evening.

**4. DECISIONS.**

a) **CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed. Selectman Federico moved to approve the Consent Calendar as presented. Vice Chairman Fougere seconded. All were in favor. Motion passed 4/0.

1) **Request for Consideration of Real Estate Tax Interest Waiver.** The request for an interest waiver for Suburban Propane in the amount of \$278.59 was approved.

2) **Request for Approval of Timber Tax Levy Map/Lot 58-5.** The Timber Tax Levy in the amount of \$2,933.34 for Charles Hildreth was approved.

3) **Request for Approval of 31:95(b) \$200 Brick Fundraiser for Keyes Pavilion Special Purpose Fund.** The request for acceptance of the 31:95-b for unanticipated funds was approved as follows:

<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Milford Recreation Comm.	\$200.00	Brick fundraiser monies to be used for the Keyes Pavilion Special Purpose Fund.

b) **OTHER DECISIONS.**

**5. TOWN STATUS REPORT**

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1 a) **Miscellaneous.** Town Administrator Mark Bender indicated that Ocean State Job Lots is scheduled to  
2 have a grand opening on March 28, at 8:00 a.m. with the ribbon cutting at 10:00 a.m. Town Administrator Mark  
3 Bender suggested at least one Board of Selectman representative be present for the ribbon cutting. Mr. Bender indi-  
4 cated this will be a nice addition to Milford; they will occupy a little over half of the space where the Stop'n Shop  
5 was previously occupied; the rest of the space will be leased.

6 Mr. Bender explained the SHARE building was without water today; the Water Utilities Department and Mil-  
7 ford Plumbing worked with SHARE to identify the problem and a temporary water container will be inside of the  
8 building until the frozen pipes can be repaired, so they will have water tomorrow.

9 The Electrical Supply agreement is in place. Mr. Bender passed out the agreement to members. This agree-  
10 ment is from March to November 2015; the Milford Town and School districts participate in this. The Town is  
11 looking at savings of about \$63,000 and the school will see savings of about \$58,000. This has been a good ongoing  
12 partnership agreement with NRPC. Vice Chairman Fougere indicated this saves the town real money.

13 Mr. Bender further explained that the NH Municipal Coalition met last week; and the NRPC Energy Task Force  
14 is meeting on Friday, February 27 at 1:30 p.m.

15 The contract has been in place to service police vehicles, and was passed around for review; this contract has  
16 been with Kent's Towing since 2012. The cost is currently \$70 per hour for service (labor) and parts have a dis-  
17 count. Selectman Bauer asked if the town had this agreement before? Mr. Bender said yes, this is just being re-  
18 newed.

19 The town overtime budget for snow removal is \$55,000 per year; once this week's payroll is done, we will be at  
20 \$55,000 for 2015. The town will hit the top of the budget for 2015 snow removal. The salt budget is \$65,000 and  
21 including what is on order, the town has spent \$54,000 of that budget, so that budget is getting close.

22 Today, Mr. Bender met with Jack Sheehy, Finance Director, and Rick Riendeau, DPW Director, who are look-  
23 ing at putting together a spreadsheet with work orders to put a cost on each storm. The town has paid for this long  
24 winter. Selectman Bauer asked if Mr. Bender has talked to Mr. Riendeau about sidewalk plowing. Mr. Bender said  
25 he has and the sidewalk plow priorities are the ones closest to the schools and then from the oval out. Eventually,  
26 they get to all 14 miles of sidewalks. Selectman Bauer mentioned the oval up to Clinton Street has not been plowed.  
27 People ask the Board members and she just wanted to know the status. Selectman Federico indicated he just saw the  
28 sidewalk plow today on Mont Vernon Road by Milford Lumber, working on sidewalks. Mr. Bender noted they are  
29 using the newer plow but the older one is broken again. The cost is at least \$8,000-\$9,000 in repairs. We are on  
30 hold to see what happens with the warrant article. There is additional maintenance required on 8 or 9 vehicles as  
31 well. Mr. Bender has authorized the purchase of a new plow to replace the one that got totally ruined. Mr. Bender  
32 recommends replacing another type of plow on the F-350 with a Fisher plow. There are some miscellaneous electri-  
33 cal repairs needed on some of the plows. The new sidewalk plow is working very well even after the accident it was  
34 involved in. The trucks are currently all being serviced on a regular basis but we would like to see a little better  
35 work on greasing and lubrication. The equipment logs are not current and we are looking at a better way of keeping  
36 track of that and having Mary Dickson, Administrative Assistant, get involved. There are certain service items we  
37 should be doing on regular schedules; if we follow this, we will be able to better track what is being serviced. A  
38 point system is being reviewed to evaluate the current status of the equipment. This would give a way to gauge the  
39 status of equipment based on age, miles/hours used, type of service, maintenance and repair costs, overall condition,  
40 etc. A rough calculation was done on the old sidewalk plow. Knowing the points of a vehicle would give us a better  
41 idea of the timing of having to replace any vehicle – this is where we need to focus.

42 Chairman Daniels said that something like a snowblower is only used five months out of a year versus a pickup  
43 truck; how does that get handled? Mr. Bender said that is where the hours of usage come into play, for example, the  
44 sidewalk plow is used to plow sidewalks, but the town can also put a mower attachment on it for mowing cemeteries  
45 or fields.

46 Chairman Daniels asked about the coalition meetings, and asked if minutes are being taken. Mr. Bender said  
47 there is usually some status after the meetings. Chairman Daniels would like those minutes to be posted on the web-  
48 site. Chairman Daniels asked what benefit will there be by tracking the storm costs? Mr. Bender responded it  
49 would help to understand how we are spending money. Chairman Daniels said every year is different, so what does  
50 it gain us? Selectman Bauer said that one thing it would do is give the Board something to compare to and the  
51 Budget Advisory Committee could also use that information. Mr. Bender agreed and added that it could also assist  
52 the town in qualifying for Federal funds for severe storms. Mr. Bender noted that the town did apply for funds after  
53 the January blizzard and he does not know yet if the town will receive any funds.

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55 **6. DISCUSSIONS** – Vice Chairman Fougere wanted to recognize the passing of Dick D'Amato's wife last week;  
56 Dick was a member of the Board of Selectman and the Board sends its thoughts to him and his family. Also, Vice  
57 Chairman Fougere wished to thank Walter Smith for his service to the Recreation Commission for the past 10 years,  
58 as he is not extending his service to this commission.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/23/2015

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**7. SELECTMEN’S REPORTS/DISCUSSIONS.**

a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** There was nothing new to report.

b) **OTHER ITEMS (that are not on the agenda).**

**8. APPROVAL OF FINAL MINUTES.** Selectman Bauer moved to approve the minutes of January 19, 2015 as presented. Vice Chairman Fougere seconded. All were in favor. Motion passed 4/0.

**9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

**10. NOTICES.** Notices were read by Chairman Daniels.

**11. NON-PUBLIC SESSION.** Selectman Federico moved to enter into non-public session at 6:37 p.m. for approval of non-public minutes and for RSA 91-A:3,II(a,e) Personnel & Legal. Vice Chairman Fougere seconded. Vice Chairman Fougere, Selectman Federico and Chairman Daniels were in favor, with Selectman Bauer abstaining. Motion passed 3/0/1.

**12. ADJOURNMENT:** There being no further business to come before this meeting, Vice Chairman Fougere moved to adjourn at 7:15 p.m. Selectman Federico seconded. All were in favor. Motion passed 4/0.

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Gary L. Daniels, Chairman

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Mark Fougere, Vice Chairman

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Katherine Bauer, Member

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Mike Putnam, Member

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Kevin Federico, Member