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APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
December 29, 2014

PRESENT: Gary Daniels, Chairman
Mark Fougere, Vice Chairman
Katherine Bauer, Member
Mike Putnam, Member
Kevin Federico, Member
Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:00 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:00 p.m. – Storm Water Video Presentation. Fred Elkind, Environmental Programs Coordinator, explained that this evening he will present what the storm water video warrant article is about, this is not a video, but a slide presentation that explains the program that the town began a couple of years ago to document the location of storm water pipes and begin a program of maintaining them. The storm sewer system was originally the waste water system for the town back in the 1970s; money became available to separate the sewers to create a separate storm water removal system. The life of the system is about 50 years. We have seen impacts of the aging system on streets like Cottage and South Streets where we see blockages or even collapse. The sewage pipes are smaller than the storm water pipes require. That undersizing puts additional stress on the system and some areas of town have seen some flooding, etc. We do not know what the status is of some of the pipes, but we do not know that much of that exists. Milford started looking at it to look at what is feasible; we started with aerial photographs, the atlas depicts most of the surface features such as manholes, however, it has no detail of what is underground. In 2013, we started to video inspect the system. This is done with a camera; the technicians could be in the road putting the camera down the drains and we get video in this process and some detailed information in all of the pipes that were seen. On a national level, we have that information in Community Development, there are 10,000 linear feet done, which was a good start but there are about 30 miles of storm drain in Milford. To date, repairs made by DPW are based on need and brought to the attention of DPW. That is when they get filmed, when there is a repair. The State revolving fund is administered by DES and is a funding source to pay for the majority of the cost of sanitation sewers. But the State and Federal funds will pay for about 95% of the cost. That program was discontinued and they now loan out money for those purposes. Typically, that has been used for waste water but now it is also for pollution management. The loan can be paid over five or more years, the State is interested in encouraging these projects. If a town can take out a loan, 20% of it will be forgiven. This proposed project is for 28 miles of video. Once we get the data, we can put it into an asset management program and this will keep track of the storm water system and its quality and maintenance and the condition of what repairs need to be done, etc. It is a great planning tool. Fred Elkind is interested because the information collected, when it is put with other information that is available, can be looked at for a particular area of the system, the address can be searched to look up information. This is important for planners, engineers and for cost. The cost of this is about \$216,000 which is a lot of money, but the benefits of it to obtain the data quickly is important and we can make judgments and perform maintenance to the system. If we continue to do ad hoc repairs, over time the costs are much higher. The 20% forgiveness of the project lowers the cost. The savings in doing this would be greater than \$40,000. There should be no additional increase on the tax rate because the payment period matches the funds to be used on a yearly basis and match the funds that are set aside for doing a project of this size. The reality is you save more than \$40,000 with no impact to the tax rate. Fred Elkind asked if there were any questions.

Vice Chairman Fougere asked if \$216,000 is the price with or without the discount. Mr. Elkind answered that is the gross amount, the discount is given after the fact. Selectman Federico asked how many issues were found in the 10,000 feet of video that were taken. Mr. Elkind responded we found that the conditions were worse than anticipated. We looked at the oval area which is the oldest system; it is 6-8” in diameter; these days we do not use anything

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1 less than 12" (pipes). There were broken pipes and damaged pipes. Regarding the 30 miles of inspection to be
2 funded, Vice Chairman Fougere, asked what type of software would be needed? Mr. Elkind responded that part of
3 the \$216,000 cost includes the cost of inputting the information into the existing database. Selectman Federico
4 asked if it ties into anything provided by Cartograph. Rick Riendeau, DPW Director, said it does. Mr. Elkind added
5 that this is a module that goes with Cartograph; we wrote it in such a way that it would interface with it. Town Ad-
6 ministrator Mark Bender asked how much can you get through? Mr. Elkind said 30 miles; a good portion of it is
7 pretty new, the older pipes will be the majority of the work. Chairman Daniels noted that this is a warrant article
8 and he wanted everyone to understand what benefits it gives the town.

9
10 **5:30 p.m. – MIT Pumpkin Festival Overview.** Chairman Daniels invited Wendy Hunt, MIT Director, Ed Killam,
11 MIT Board and Alan Woolfson, MIT Board, to come up to speak with the Board. Ms. Hunt indicated that MIT is
12 requesting a \$20,000 Warrant Article to be placed on the 2015 ballot. This amount should cover costs for town ser-
13 vices for the Pumpkin Festival. In 2014, the amount was overrun by about \$3,000, but we would rather not raise the
14 amount of the Warrant Article, and try to economize better in 2015 in order to not go above the amount. Ms. Hunt
15 asked that the BOS continue to support the Warrant Article because of the benefit it brings to the local economy,
16 noting that each day of the festival, it is estimated each person spends approximately \$87.00 in the town, including
17 gas, restaurants, vendors, etc. This is the biggest event the town holds and it brings in in excess of \$3 million. Ms.
18 Hunt asks for Board support because of the benefits from this festival such as the non-profits in the area, which pro-
19 vide money that goes back into the community. Overall, the volunteer hours at the festival were about 3008 hours in
20 2014.

21
22 Mr. Woolfson indicated that MIT will not be going forward with a warrant article for operating expenses this year.
23 Selectman Bauer thanked MIT for that. Vice Chairman Fougere stated MIT does a great job every year with the
24 Pumpkin Festival. Chairman Daniels asked if an overage was expected with the 2015 festival. Ms. Hunt explained
25 that she and the MIT Board cannot control the hours that are a part of the Pumpkin Festival (police, EMS, Fire), but
26 we suspect there might be an overage again and if that happens, she hopes that the BOS will take that into considera-
27 tion again. Mr. Woolfson noted that for the past two years, there were overages but not prior to 2013. We do not
28 understand all of the hours put in by DPW, we have a budget and we hope they can work within that. Ms. Hunt not-
29 ed that Milford has the Pumpkin Festival which is one of the very large events that does not charge admission, but
30 that takes away from the income of the event, and that is why this money is so important to the running of this festi-
31 val. There were no further questions.

32
33 **5:40 p.m. – Fieldstone Engineering Overview.** Chad Brannen, Fieldstone, was in attendance to present the prelim-
34 inary package that Fieldstone prepared for the Brox property for 145 acres of land that has been mined for sand and
35 gravel since the 1950s. In 1988, photographs were taken, which show the active bed on the site when Brox was
36 mining the property. The site is situated off Heron Pond Road, which is off Whitten Road. The task was to advance
37 the 2014 Master Plan which was providing a conceptual from which to provide a design to evaluate the feasibility of
38 mining the land for additional materials. The plan at that time showed two conceptual buildings as well as cemeter-
39 ies, schools, ten fields, and a track complex. In order to determine the feasibility of this Plan and mining activities,
40 Fieldstone had to do exploratory test pits. This information was vital for future infrastructure planning. The soil
41 field work consisted of 40 test pits and showed the site is dominated by Hinkley sands which are graded and there
42 are also materials of the same particle sizes. The sands within the test pits were very clean and did not contain silt.
43 The north side of the site consisted of gravel materials. Vice Chairman Fougere asked what the size of that area is.
44 Mr. Brannen said it is 12 acres of undisturbed portion of property. The preliminary grading provides four feet of
45 separation and a seasonal high water table. Maintaining the separation will provide flexibility and separation will
46 exist for infrastructure. The design has been prepared for future development. The excavation slope has been held
47 at 3:1 for everything to look aesthetically pleasing, we kept the elevation with a good separation and we have not
48 maximized the marketable materials, we made sure the grading worked for the playing fields. This plan accom-
49 plishes the conceptual Master Plan and does not maximize the marketable materials on the property. The storm wa-
50 ter will be infiltrated both during mining activities and during future development of the site. The total land consists
51 of 70.6 acres, preliminary grading and soils sampling shows 994,000 cubic yards of marketable materials while
52 providing for the development. The total marketable materials are estimated at 919,000 cubic yards. Phase I re-
53 works the floor of the existing bed.

54
55 Vice Chairman Fougere said there have been issues out there with pavers and backing up into the bed, using some of
56 this material would be to fill in that bottom layer to get it higher up. When Brox was in there, they over excavated.
57 Mr. Brannen said there was 1-3 feet of over excavation. Vice Chairman Fougere said they have been getting the
58 area higher and that will help keep the water from backing up which has caused some flooding. Mr. Brannen said

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1 the damming from the beavers is reflected in the flooding, with the high water table. The test pits were very valuable because things have changed. Borings do not provide as much information as test pits. Phase I would yield 2 686,000 cubic yards of material and would take place over 44 acres. Phase II excavation would yield approximately 3 180,000 cubic yards over 10.2 acres. Phase III would yield approximately 128,000 cubic yards over 16 acres of 4 land. All of the material would need to be processed in order to be sold for use on roads and bridges and Fieldstone 5 was tasked with identifying a dollar value of the excavated materials. Typically companies are willing to pay \$1.25 6 per yard with the assumption that the purchaser would be responsible for that. This would result in approximately 7 \$1,148,750 to the town for the materials. This is a brief overview of the exercise we went through in order to follow 8 the Master Plan, with the exception of losing a couple of fields, there is a lot of nice soil that could be excavated and 9 also would be preparing the site for future use by the town. Mr. Brannen asked if there were questions.

10
11
12 Selectman Federico asked for verification that this shows us that 70 acres potentially could yield 919,000 cubic 13 yards of material worth \$1.1 million and the grading would assist with the design with no overuse of excavating the 14 materials. Mr. Brannen said that is correct. Chairman Daniels asked if it is 994,000 or 919,000 cubic yards. Mr. 15 Brannen said it is assumed that DPW would keep about 75,000 cubic yards for their needs. Selectman Putnam add- 16 ed that the bottom would also be brought up above the water table. Mr. Brannen said that any numbers provided 17 tonight have already accounted for bringing it above the water table. Vice Chairman Fougere noted that Heron Pond 18 Road extension may be extended to Perry Road. Chairman Daniels asked how long the 75,000 cubic yards will last 19 for DPW. Vice Chairman Fougere said it is estimated they use about 3,000 cubic yards per year. Selectman Federi- 20 co asked how much of this will not be touched? Mr. Brannen identified the 12 acres will not be touched, and this 21 will meet the buffer requirements and wetlands requirements that are in place. The northern section of the property 22 would be all undisturbed. There will be a fair amount of non-disturbed area, roughly 142 acres. The area of impact 23 is about 71 acres; the shape of the property and the school causes limitations, it looks like a large portion is being 24 disturbed but there is a large portion that will not be disturbed. Mr. Bender asked about the peat. Mr. Brannen said 25 there could be peat but the only targeted areas were the ones that are marketable materials and we did not dig any- 26 where in the buffer zones. Selectman Putnam noted the Board would like to confirm that with the Conservation 27 Commission.

28
29 Mr. Bender asked about the Phase II area. Vice Chairman Fougere said the Phase II area is next to the pond, the 30 gravel which he thought would be worth more is not, and it is worth the same as the rest of the gravel. We might 31 want to think about how to treat that area or if we just leave it there. Chairman Daniels asked if we can get this 32 presentation in electronic form since we would like to post it on the website. Mr. Bender said he has it already. 33 Andy Hughes, Conservation Commission, asked if there is going to be a Phase I area extended from its current bor- 34 der. Mr. Brannen said the current border would be extended down a little by about roughly 600 feet. Mr. Hughes 35 asked what the width of that acreage to be logged is. Mr. Brannen did not have that calculation but can provide that. 36 Mr. Hughes asked how big the area is for Phase II. Mr. Brannen stated Phase II is about 10.2 acres and Phase III is 37 about 16 acres.

38
39 **6:30 p.m. – First Public Meeting Review of Release Deed – Map 29, Lot 88.** Chairman Daniels asked that Attor- 40 ney Tom Quinn please join the Board at the table for this discussion. Attorney Quinn indicated he is here to speak 41 about 17 Lincoln Street, which the Cunningham's have owned since 1976, the property is in the same condition to- 42 day that it was at that time. The surveys conducted by Mr. Cunningham and his neighbor were essentially the same. 43 The pond is shown as a field area when the plan was recorded. Last fall, a title examination was done and it was 44 found that the field area and land was there but they were concerned because a portion of the garage is on that field 45 area. The title company would not insure the property. We are asking for the town to release the deed for the land 46 that is there, the process was started but not finished. The sales agreement fell through because this process takes 47 too long. The property is still on the market and the plan is still on record. RSA 41:14(a) allows the Board of Se- 48 lectmen to convey land which this fits into. The procedure is time consuming. A public meeting could not be held 49 until the Conservation Commission and Planning Board were brought into the loop. The Conservation Commission 50 recently voted in favor of granting the request with two conditions, that the town be granted an easement so that it 51 can maintain the shoreline to prevent erosion and that no additional impervious surface be added to the property 52 within fifty feet. Attorney Quinn has met with the Planning Board who also voted in favor of the request and rec- 53 ommended that there be enough easement from the pond to the area. Now that those two groups have made recom- 54 mendations, the Board of Selectmen can hold the public hearings. The next public hearing will be held January 12. 55 Attorney Quinn has drafted a deed and an easement that has been submitted to Attorney Drescher for review. The 56 area in question was a field prior to 1976, the area was filled, we believe, by the town in the 1970's. We have a plan 57 from Planning that was drawn in the 1970s to identify this area. Attorney Quinn is asking for relief from this deed 58 indicating to release it to the Cunningham's and they will grant the easement so the town can maintain the shoreline

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1 and not build any impervious structures within 50 feet. Chairman Daniels opened the public hearing at 6:45 p.m.
2 Chairman Daniels asked for any questions or comments. There were none. Chairman Daniels closed the public
3 hearing at 6:45 p.m. and noted the second public hearing will be held January 12, 2015 at 6:00 p.m. in the Board of
4 Selectmen meeting room.
5

6 **3. PUBLIC COMMENTS.**

7 Suzanne Fournier, Coordinator, Brox Environmental Citizens Group, stated that she wanted it known that no
8 public minutes were taken at the November 17, 2014 Board of Selectman Budget Work Session. Ms. Fournier fur-
9 ther stated that having no minutes interferes with the public right to know. That meeting was also not televised.
10 Why were there no minutes on November 17, 2014? Chairman Daniels responded, stating that the meeting was
11 primarily a work session for the budget and no decisions were made; we were simply talking about the budget, the
12 minutes require what happened, not what was said. There were minutes for that meeting, but not for the Budget
13 Work Session portion. Ms. Fournier responded, stating that minutes, even with the budget, have been extensive and
14 have been substantial about the discussion, not only decisions, and will those kind of discussions not be in the
15 minutes in the future. Chairman Daniels said the meeting was not televised because there was also a school meeting
16 that night at the same time, and the staff could not be in two places at one time. The discussions do not require de-
17 tail in the minutes; that is more than what we are required to document by law. The one day when the recording
18 secretary was not available, we would not plan on making decisions, the meeting was not televised and there were
19 no notes but it was a public meeting and anyone could have attended if they desired.
20

21 Two days later, on November 19, the Budget Advisory Committee (BAC) was televised and there was something
22 discussed as a result of the November 17 meeting, according to Ms. Fournier. There was a question of whether the
23 Budget Advisory Committee should look at Warrant Articles with no tax impact. Ms. Fournier asked if the Board of
24 Selectmen was asking the BAC to ignore their responsibility to take a position. Chairman Daniels said there was a
25 question about whether the BAC was formed as an advisory committee. That information was found by Peg Sew-
26 ard, as to when it was passed and the charge does not state that it is an advisory committee. Ms. Fournier feels it is
27 not right to change the charge of any committee. The BOS is now discussing a warrant article to change the BAC
28 committee; and Ms. Fournier feels that is just wrong. Chairman Daniels said when the Board went into that meet-
29 ing, that issue had been raised before and no one really knew what the charge of the BAC was. Peg Seward did
30 some research and found what was passed in 1974. Chairman Daniels proposed whether or not a warrant article
31 should be brought forward in 2015. That charge was also to look over the school board and the town, which has
32 since changed. The budget and warrant articles of the town, the BAC does not take a position on zoning changes,
33 when the BAC was established, the town was running under Town Meeting, not Official Ballot Voting. Ms. Four-
34 nier has been following the BAC meeting minutes and they are now looking into possibly taking a position on the
35 zoning changes. They are looking into meeting with the school board budget committee. That is their duty. Chair-
36 man Daniels said things have changed since back in 1974 when we had town meeting; things changed in town and
37 Chairman Daniels thought it might be good to have a discussion about the charge. Ms. Fournier said in her opinion,
38 it would be wrong to change the responsibility of the BAC. Chairman Daniels has proposed changing the responsi-
39 bility of the Conservation Committee members, not the Conservation Group. Ms. Fournier asked if he is proposing
40 to increase or decrease the number of people on the committee. Chairman Daniels said that information is held in
41 confidence and that is his right to hold it in confidence. Ms. Fournier responded, okay so you are not willing to talk
42 to the citizens about what the changes might be, until the information is made public and then thanked the Board.
43

44 Selectman Bauer said that in some towns the budget committee creates the budget and there is still some confu-
45 sion out there but that is not what the Milford BAC does, which is why it is called a "Budget Advisory Committee".
46 Because the BAC only advises on the budget, the Board of Selectman creates the budget. When the committee was
47 formed, Chairman Daniels said it was formed as a budget committee, so it was just a different time and somewhere
48 along the line they added "Advisory" to it. But the charge has not changed for a number of years. Again, Selectman
49 Bauer stated the Budget Advisory Committee does not create the budget; no, Chairman Daniels said the BAC charge
50 was voted in by the voters, that is why we are going back to find out if what we have today should remain or do we
51 want to alter it.
52

53 Gil Archambault asked about the number of Town Reports that are printed and would like to look at saving
54 costs by possibly reducing the size of the book or lowering the number purchased. Mr. Archambault also noted that
55 the line item in the budget identifies advertising, but there is no advertising in the town report. Chairman Daniels
56 responded that the line item that the town report falls under is just called advertising, but there is no advertising in
57 the town report; for years the Board has been trying to cut the cost of the town report. Several years ago when Tim
58 Finan was Chairman of the Board of Selectmen, Mr. Archambault approached the Board about the Town Report and

1 how many are published, the following year, the amount was reduced. Mr. Archambault has visited other towns to
 2 see how they do their Town Reports and found that some have a book that is a smaller size, could that be less expen-
 3 sive, why do we have 294 pages in ours? Town Administrator Mark Bender noted that he makes a valid point, we
 4 were talking about the number of copies but not everyone has access to a computer or the internet, but we can take a
 5 look at formatting it differently and try to save some costs. Chairman Daniels said we are required to report certain
 6 things by statute; the school does not have all of the same information in their report, so we would expect the town
 7 report to be larger than the school report. Selectman Bauer noted the town has many departments to report and a lot
 8 more is reported than in the school report. Vice Chairman Fougere said were giving town reports away at town elec-
 9 tion last year.

10
 11 Gil Archambault indicated he has been in Milford since 2002 and his goal is to save the town money. Mr.
 12 Archambault also met with a person that works in the bridge industry who felt the Savage Road culvert could be
 13 fixed for about \$30,000 and it could be done in about three days as the one on Old Wilton Road was done. Select-
 14 man Putnam noted that culvert is a lot smaller than the Savage Road culvert. Mr. Archambault also noted that large
 15 trucks currently are traveling over the Savage Road Bridge, and they are substantially heavier than school buses, so
 16 why can't the busses get over it? Mr. Archambault went to the Superintendent about this. Selectman Putnam re-
 17 sponded that the busses not traveling over the culvert has nothing to do with the Town or the weight, that is a policy
 18 at the Bus Company. Mark Bender added that the town did not tell the bus company that the busses cannot travel
 19 over the bridge. Mr. Archambault said it is very inconvenient for those parents to get their kids to school. Vice
 20 Chairman Fougere added that the Savage Road Bridge is a high priority and will be on the warrant. Mr. Archam-
 21 bault noted that the same warrants are proposed every year, and he indicated there is money left over every year for
 22 the parades, we need to look at that, the Labor Day parade money mostly goes to the police department. There is no
 23 extra money for ambulance and fire departments. The fire trucks are in the parade, but he does not think the fire-
 24 fighters should get paid overtime to be in the parade. Vice Chairman Fougere asked if he thinks \$6,000 should be
 25 spent on parades. Mr. Archambault responded that no, there is money left over. Jack Sheehy will check on those
 26 numbers. Mr. Archambault compared the parades to fireworks, saying we have both, do we want a parade or do we
 27 want fireworks? Everyone comes to Milford for the parade; Milford is the only town that has a Labor Day Parade.
 28 That draws a crowd more than fireworks. Let's have one or the other, not both. Selectman Putnam said the Board
 29 will have them both on the warrant to let the taxpayers make that decision. Mr. Archambault feels that the Board of
 30 Selectmen is elected and you should cut back and have one or the other. We have had that discussion and all mem-
 31 bers agreed to put it to the voters to decide, said Selectman Putnam. Mr. Archambault is just voicing his opinion.
 32

33 Mr. Archambault asked about the bands warrant article, noting that it was for \$9,000 last year and there was a
 34 cancellation because of rain. We need to find out how much they charge if they do not play, if they do not play, do
 35 they still charge the town? Chairman Daniels indicated if the band did not play, we would not have been billed. Mr.
 36 Archambault wanted to confirm that. Selectman Bauer believes the Recreation Department would have that infor-
 37 mation. Mr. Archambault said it was stated that the Pumpkin Festival generated \$3 million, if that is correct, we
 38 must have a lot of rich businesses in town to make that kind of money. Selectman Putnam stated that is over the
 39 whole weekend for the whole town. Chairman Daniels clarified that was based on a figure of \$87 per person, gener-
 40 ated by a survey out of Plymouth State. Mr. Archambault asked why that figure would be used. Chairman Daniels
 41 stated the point of that number was that the festival is more of a benefit to the town, because it also helps the local
 42 businesses.
 43

44 **4. DECISIONS.**

45 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items will be removed from the Consent Cal-
 46 endar for discussion. There were no items removed for discussion. Selectman Putnam moved to approve the con-
 47 sent calendar as presented. Selectman Federico seconded. All were in favor. Motion passed 5/0.

48 **1) Request for Approval of 31:95(b) Unanticipated Revenues and Property.** The listing of unanticpat-
 49 ed revenues under \$10,000 and gifts of property under \$5,000 was approved as follows:

Source	Amount	Purpose
East Milford Improvement Society Trust Fund	\$5,500.00	Donation for a second ice rink for hockey at Shepard Park.
SAU24 (Weare/Henniker NH)		Donation of 12 used Cisco WAP4410n Wireless Access Point devices valued at approximately \$300 to the Milford IT Department.

56
 57 b) **OTHER DECISIONS.**

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1 **1) Budget / Warrant Article Review.** Chairman Daniels asked if anyone would like to change their vote
2 on any Warrant Articles.

3 **Water Main Extension - \$800,000** - Selectman Federico would like to change his vote on the Water Main
4 Extension for \$800,000. Chairman Daniels moved to support the Water Main Extension Warrant Article for
5 \$800,000. Selectman Putnam seconded. All were in favor. Motion passed 5/0

6 **Storm Water Video - \$216,000** - Finance Director Jack Sheehy indicated there is a tax impact for the
7 Storm Water warrant article and it will be on the Warrant Articles; \$75,000 is in the DPW budget for Storm Water.
8 Mark Bender stated that \$75,000 will be in the budget regardless if this passes; if the Warrant Article does not pass,
9 we would still do the piece meal work for storm water, just not the video. Selectman Putnam said the town voted
10 this in for about five years, for it to be in the budget a little at a time. If the town takes that money out of the budget
11 and the warrant article does not pass, Vice Chairman Fougere said we cannot do any of it. If the warrant article
12 passes, can we use the money in the DPW budget to pay back the loan? Jack Sheehy said that will already be in the
13 tax rate, but you can end up with that at the end to go to fund balance. If the storm water video is approved, when
14 we repay it, the \$20,000 comes right off the top. Chairman Daniels asked if when a repair is made, is there any
15 more or less cost than if we dug it up in anticipation of a failure? Rick Riendeau answered that it depends on what it
16 is; right now we only fix it based on a failure. We can find the area that is going to fail and fix it before it fails. The
17 \$75,000 is put into the budget for storm water. Selectman Putnam said let's not go looking for problems. Vice
18 Chairman Fougere asked how long this project will take to video the 30 miles of pipe. Mr. Riendeau responded it
19 takes a full season and then the data must be input. Chairman Daniels asked how often it would need to be done.
20 When would we have to do it all over again? Mr. Riendeau does not know, it is a baseline to start from. Selectman
21 Putnam said we still have old clay pipe lines in town; let's just fix the problems when there are problems; Selectman
22 Putnam is not in favor of this. On the other side of that, Selectman Federico would rather know there will be a prob-
23 lem or how long before there is a problem. Vice Chairman Fougere thinks it will be more expensive when there is a
24 failure because then it must be fixed right away. Selectman Federico asked what is required to report back to the
25 DES or to the State. Vice Chairman Fougere asked if this is a mandate or a suggestion. Fred Elkind said that the
26 EPA regulates the MS-4 that we operate under, they do not tell us how to run it, there are multiple ways of getting
27 the information; that is an EPA concern. We could send out someone to check each catch basin in town, but that is
28 more expensive. EPA just tells us what the requirement is. Fred Elkind said the permit was supposed to be out this
29 winter but now it is next summer and they will give us a couple years in which to accomplish it. The loan program
30 will be around for a while but as interest rates climb, it will be more competitive to get it, they are doing the 205F
31 incentive to get people to use the funds. The incentive will eventually go away.

32
33 Selectman Federico moved to support the \$216,000 Storm Water Video warrant article. Vice Chairman Foug-
34 ere seconded. Selectman Federico, Vice Chairman Fougere, Chairman Daniels and Selectman Bauer were in favor,
35 with Selectman Putnam opposed. Motion passed 4/1.

36
37 **Bridge Replacement Capital Reserve - \$175,000** – Chairman Daniels moved to support the Bridge Capital
38 Reserve Fund at \$175,000. Selectman Putnam seconded. Chairman Daniels stated by adding the \$175,000 to the
39 current \$125,000 in the Capital Reserve Fund, we should be able to address the Savage Road Bridge and the dispos-
40 al of the Jones Crossing Bridge. All were in favor. Motion passed 5/0.

41
42 **Jennison Road Bridge - \$430,000** – Vice Chairman Fougere moved to support the Jennison Road Bridge at
43 \$430,000. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

44
45 **Labor Day Parade - \$10,000** – Selectman Putnam moved to change the amount for the Labor Day Parade war-
46 rant article to \$10,000. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.

47
48 **Pumpkin Festival - \$20,000** – Selectman Federico moved to support the Pumpkin Festival warrant article for
49 \$20,000. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.

50
51 **Social Services - \$30,000** – Chairman Daniels has not received the list of those organizations that we must sup-
52 port as opposed to those we want to support. Selectman Bauer knows the list of services the town supports are
53 worthwhile. Selectman Putnam thinks it is good to refresh the list and find out which ones we are required to sup-
54 port and the ones we choose to support and thinks the Welfare Director may need to be called in.

55
56 **Solar Exemption \$0** – Town Assessor Marti Noel had pulled out the language of when this exemption was
57 originally voted in. Chairman Daniels asked what the Board would like to do. Selectman Putnam would be in favor
58 of rescinding the existing exemption. Vice Chairman Fougere also talked with Ms. Noel who said the exemption

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1 could be re-visited at some point. Chairman Daniels indicated he can write up language to rescind the existing solar
2 exemption. Selectman Federico would support a revised exemption for a new home but not a forever exemption.
3 Jack Sheehy noted that the exemption was based on a State RSA for which we cannot revise that language. Chair-
4 man Daniels said the language presented by Ms. Noel does change the exemption but why should everyone else in
5 town have to pay for that exemption? Selectman Federico feels we need to draw a line and is willing to get rid of
6 the current language. Selectman Federico moved to rescind the existing solar exemption on the books. Selectman
7 Putnam seconded. All were in favor. Motion passed 4/1 with Selectman Bauer opposed.

8
9 **Budget Advisory Committee (BAC) Charge \$0** – Chairman Daniels stated the current charge for the BAC
10 states they will make recommendations on budget warrant articles presented to the town. If the Board of Selectmen
11 wants them to do that, then Chairman Daniels is saying they should be taking a position on petition, zoning and
12 planning warrant articles as well. Selectman Bauer asked if the wording of the charge will be changed or will the
13 makeup of the BAC change? Either we adhere to what was established in 1974 or change it to make more sense,
14 said Chairman Daniels. The concern of Vice Chairman Fougere is that the BAC may think they have input on poli-
15 cy, that is not the intent. The Board of Selectmen is focused on the budget and that is established late in the year.
16 Chairman Daniels asked about the Brox warrant article and if they should provide support or non-support, there is
17 no tax impact. If the Board is going to re-write it, Selectman Bauer said we may need to know how to re-write it.
18 Selectman Putnam feels that issue should be researched and put on the warrant in 2016. Chairman Daniels thinks
19 there is time to do it now, it is just a discussion that needs to take place. Selectman Federico agrees, stating taking
20 time to craft something to look at is important, it needs to be word smithed; some of these issues of policy, we dis-
21 cuss for a year but is that the true meaning of a budget committee that they look at budget issues? Chairman Daniels
22 has talked to the Town Moderator and he feels we can talk about it. Vice Chairman Fougere wants to know what he
23 said. Selectman Federico wants to know what the BAC has to say. Jack Sheehy said the BAC is not meeting this
24 Wednesday. Selectman Putnam does not think the Board can do anything before deliberative session. Selectman
25 Bauer thinks we can do it by then. Chairman Daniels will come up with something written by next week. If it
26 doesn't get in this year, Vice Chairman Fougere said it can go before voters next year. Jack Sheehy added there is
27 not a lot of time, we have to have the Budget & Bond hearing and warrant articles for the January 12 meeting. We
28 are meeting January 5, 2015. Jack Sheehy indicated some reductions have brought down the increase (in the bud-
29 get) down to 5.8%.

30
31 **5. TOWN STATUS REPORT** – Town Administrator Mark Bender indicated that he and Jack Sheehy will be
32 working on the Budget & Bond hearing. Mr. Bender has also talked with the Brookline Town Administrator who
33 told him they have organized a peer group about the pipeline, that will start sometime in January and Mr. Bender
34 will be participating. Tomorrow Mr. Bender is going to Manchester to meet with Bob Lucick and Tom Roy about
35 the Fletcher site; he noted that Milford should be hearing soon from Mayo about the temporary access.

36
37 **6. DISCUSSIONS**

38
39 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

40 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Bauer
41 indicated that the Zoning Board of Adjustment is looking for alternate members. Vice Chairman Fougere is looking
42 to get information from Hollis regarding the pipeline and what strategy was used to evaluate the project.

43 **b) OTHER ITEMS (that are not on the agenda).**

44
45 **8. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of December 1, 2014
46 as amended. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0. Selectman Federico moved
47 to approve the minutes of December 8, 2014 as amended. Selectman Bauer seconded. All were in favor. Motion
48 passed 5/0. Selectman Federico moved to approve the minutes of December 15, 2014 as amended. Vice Chairman
49 Fougere seconded. All were in favor. Motion passed 5/0.

50
51 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

52
53 **10. NOTICES.** Notices were read by Chairman Daniels.

54
55 **11. NON-PUBLIC SESSION.** Selectman Bauer moved to enter into non-public session at 7:50 p.m. in accordance
56 with RSA 91-A:3II(c) Reputation. Selectman Federico seconded. All were in favor. Motion passed 5/0. Selectman
57 Putnam moved to seal the minutes of this non-public session. Selectman Federico seconded. All were in favor.

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1 Motion passed 5/0. Selectman Putnam moved to exit non-public session. Selectman Federico seconded. All were
2 in favor. Motion passed 5/0 and the Board exited non-public session at 8:40 p.m.
3

4 **12. ADJOURNMENT:** After non-public session, and being no further business to come before this meeting, Se-
5 lectman Putnam moved to adjourn at 8:47 p.m. Selectman Federico seconded. All were in favor. Motion passed
6 5/0.
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12 _____
13 Gary L. Daniels, Chairman

14 _____
15 Mark Fougere, Vice Chairman

16
17

18 _____
19 Katherine Bauer, Member

20 _____
21 Mike Putnam, Member

22

Kevin Federico, Member