

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
October 6, 2014

**PRESENT:** Gary Daniels, Chairman  
Katherine Bauer, Member  
Mike Putnam, Member (arrived 5:15 p.m.)  
Kevin Federico, Member  
Darlene J. Bouffard, Recording Secretary  
Scott Schaeffer, Videographer

**EXCUSED:** Mark Fougere, Vice Chairman

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels introduced members of the Board. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Chairman Daniels announced that in non-public session the Board discussed a personnel issue; one decision was made.

**2. APPOINTMENTS:**

**5:00 p.m. – Non-Public-Personnel.** Selectman Bauer moved to enter into Non-public session at 5:10 p.m. in accordance with RSA 91-A:3 II (a) personnel. Selectman Federico seconded. Motion passed 3/0. After discussion, Selectman Putnam moved to come out of non-public session at 5:20 p.m. Selectman Bauer seconded. All were in favor. Motion passed 4/0 and the Board exited non-public session at 5:21 p.m. Chairman Daniels announced that in non-public session the Board addressed a personnel issue and took one vote. The minutes of this non-public meeting have been sealed.

**5:30 p.m. – Capital Improvements Plan (CIP) Review.** Paul Dargie, CIP Chairman, was present with Tim Finan, CIP member at large, to present the final report and tonight wanted to talk about the projects scheduled for 2015 and prioritize those projects. There are eight projects, which have been ranked and averaged to get the ranking for each project. Most votes were pretty uniform except for the Library renovation which ended up not in the schedule. Everything else was pretty consistent among members.

#1 priority - The Bridge repairs were the top priority. Based on the availability of State funding in the future, it was agreed that some bridges would wait for that funding to become available about 2022. Chairman Daniels asked about the 2022 State funding. Paul Dargie responded that the 80% funding from the State is a positive, so that Milford could put off certain projects until the possibility of getting that State aid. \$7 million was postponed until 2022. Chairman Daniels asked if a bridge would be shut down if the guard rails are in bad shape. Rick Riendeau, DPW Director, said it depends on the safety aspect; if they are no longer safe, it could be closed. There are guard rails identified in the report that do need replacement. Mr. Dargie said some of the bridges might just have the guard rails fixed and some might wait for the entire bridge replacement. Jack Sheehy asked about the capital Reserve Fund that was just started earlier this year. Mr. Dargie said that would get spent. Mr. Sheehy asked if the plan is to add to the Capital Reserve Fund. Mr. Dargie responded it is not. Mr. Sheehy said this plan gets brought forward every year up until 2022, has the CIP Committee looked at the possibility of bonding some of the smaller bridges to pay for all of them at once? Eventually this will all catch up. Mr. Dargie said the idea was to split it out. Chairman Daniels asked where that takes the town with debt. One of the goals, said Mr. Finan, is to level out the tax rate. Mr. Dargie added that bridges have a 50-year life span and paying for them over 10-20 years works because the people using it are also paying for it.

#2 priority – Truck, DPW, \$185,000

#3 priority – sidewalk plow with sander, \$150,000

#4 priority – stormwater/sewer video inspection and cleaning, \$172,800

#5 priority – Library renovation, \$4,958,000 – some members of the CIP Committee had this as a higher priority and some had it lower. Selectman Bauer asked how many years the renovation has come up on the CIP and then been put off. Mr. Dargie said it is time to put it on the ballot to let the voters decide, it has been a while.

#6 priority – Nashua Street/Ponemah Hill Road sidewalk & signalization \$665,000

#7 priority – Water Utilities – West End Water (this will be paid for through water user fees, not the tax rate). Selectman Putnam said the Water Commissioners feel it must be done and paid for by water users not through the tax

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1 rate, but it needs to be done. Chairman Daniels said the Board of Selectmen was in favor of moving forward on it  
2 but the Board was told that some businesses were willing to contribute toward getting the water out there. Select-  
3 man Bauer knows it is expensive but it has to be done. Mr. Dargie said that is not the way it was presented to the  
4 CIP, it was presented that it would be a future connection for Wilton, it was not presented that the users need water  
5 up there; the message did not get to the CIP committee that they did not have water up there. Selectman Federico  
6 said the Wilton Water Commissioners came here and said they were not interested in connecting. Selectman Put-  
7 nam said that connection is just one of the benefits of the extension and he apologized for not getting the message  
8 across.

9 #8 priority - Water Utilities – new Water Source, Phase I and II, \$122,000 – Selectman Putnam said this would be  
10 an additional well to help maintain our existing the water supply; we are looking for an additional source.  
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12 Mr. Dargie summarized by stating we have to identify high priorities versus low priorities. Selectman Putnam  
13 thanked the CIP committee for their work. Chairman Daniels echoed the thanks, stating it is very helpful. Select-  
14 man Federico thanked the CIP committee for putting the information together in such a way that is understandable.  
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16 **6:30 p.m. – Green Bridge Public Input Forum.** The forum was opened at 6:30 p.m. to discuss the Green Bridge,  
17 and is being held because the bridge, also known as Jones Crossing, has been determined by the State to be danger-  
18 ous for both vehicles and pedestrians; this determination was received in July 2014. There are different options to  
19 remove or rehabilitate the bridge, most are costly. Tom Schmidt, Melendy Road, remembers using the bridge for  
20 vehicular traffic and sees no reason to spend money on it now, even when it was a pedestrian bridge; he wonders  
21 how many people actually used it. He thinks the bridge should be removed for as little money as possible. Mr.  
22 Schmidt is aware of the State wanting to look on the banks for historical items but he thinks the bridge should be  
23 taken down with torches and cranes. Chairman Daniels thinks the historical parts are the supports. Mr. Schmidt  
24 asked can we leave those there and take the bridge down. Chairman Daniels said they want to check the river banks  
25 for archaeological artifacts. Rick Riendeau, DPW Director feels that we should erect a monument there. If we take  
26 the bridge down, Selectman Bauer asked if the banks cannot be disturbed through that process. Mr. Riendeau said it  
27 would depend on how they want to remove it; the engineer proposes to cover the river banks with gravel so as not to  
28 disturb that area. The architect wants to do a full study of that area. If the bridge is removed, Selectman Bauer said  
29 the workers will have to work from more than just above the bridge. Mr. Riendeau agreed, stating the bridge will  
30 not come out in one or two pieces, maybe three or more; and that is from talking to a crane company; it would need  
31 to be in pieces. Chairman Daniels asked how the bridge comes down, that is the big question. Tom Schmidt asked  
32 how much will an archaeological survey cost. Mr. Riendeau responded that has no number attached to it. Select-  
33 man Federico said the town was told that the bridge had to come down because it is unsafe. Selectman Bauer asked  
34 why we are talking about doing something with that bridge that has been closed for so many years, why now? Rick  
35 Riendeau said it was the State recommendation as part of their bridge inspection that they determined that bridge  
36 can have no load on it at all and they are very worried about it going into the river. There is no support on the bot-  
37 tom of that bridge on either end. So it could fall into the river at any time, asked Selectman Bauer? Mr. Riendeau  
38 responded with a yes. Chairman Daniels stated the bridge has signs on both sides that it is closed and there is no  
39 trespassing, we have shown that people should not be on it. Each end has nothing supporting it; it could just fall in  
40 right now with nothing on it. There were no further questions or comments.  
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42 Chairman Daniels thanked the people who provided input; next Monday we will have another forum for people to  
43 add to the input before the Board provides it to the State. The input forum was closed at 6:45 p.m.  
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45 **3. PUBLIC COMMENTS.** Chairman Daniels asked Police Chief Viola what time the oval will be closed on the  
46 west side for the Pumpkin Festival. Chief Viola responded that it will be closed at 5:00 Friday evening and re-open  
47 as soon as events close for the night, then close again Saturday and Sunday mornings while events are happening.  
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49 **4. DECISIONS.**

50 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items need to be removed from the Consent  
51 Calendar for discussion. No items were removed. Selectman Putnam moved to approve the consent Calendar as  
52 presented. Selectman Bauer seconded. All were in favor. Motion passed 4/0.

- 53 1) **Request for Approval of re-appointment of Yvonne Berah to the Souhegan River Local Advisory**  
54 **Committee (SoRLAC).** The Board approved the re-appointment of Yvonne Berah to the Souhegan River  
55 Local Advisory Committee (SoRLAC) as the representative from the town of Milford for a three year term.  
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2) Request for Approval of RSA (31:95(b)) Funding for Overtime for Milford’s “Operation Safe commute” - \$6,177.60. The Board approved the acceptance of unanticipated revenues under \$10,000 in accordance with RSA 31:95(b) as follows:

Source	Amount	Purpose
Federal Grant-NH Highway Safety Project #315-15A-053	\$6,177.60	Funding for overtime for Milford “Operation Safe Commute”. Patrols conducted 10/10/14-9/4/15

3) Request for Approval of Conservation Commission to Host the Ghost Train Rail Trail 15 Miler and Ultra Race October 25 and 26, 2014. The Board approved the Conservation Commission to organize the Ghost Train Rail Trail 15 Miler and Ultra Race; October 25-26, 2014; funds raised will help fund improvements to the Rail Trail.

5. TOWN STATUS REPORT

6. DISCUSSIONS

1) Traffic Safety Concern – James Street Sign. Regarding the size of lettering on the streets signs, Rick Riendeau, DPW Director, indicated the 911 rules have increased the size of street sign lettering and the town is in process of replacing those street signs, if there is a still a street sign with smaller lettering, it is just that the particular sign has not been converted yet, as the signs cannot all be converted at the same time. Selectman Bauer asked if there is a schedule for changing out the signs. Rick Riendeau responded there is not a schedule yet; the sign lettering issue does not need to go to the TSC, as it is just sign maintenance. The Board agreed with the DPW Director and no further action was taken. The sign will be updated as part of regular sign maintenance.

2) Traffic Safety Committee – Intersection of King and George Street. A request has been received from a resident to place a stop sign at the intersection of King and George Street. Selectman Putnam moved to send the issue at King/George Street to the Traffic Safety Committee. Selectman Federico seconded. All were in favor. Motion passed 4/0.

3) Traffic Safety Committee Member Consideration. Executive Assistant Tina Philbrick has expressed interest in serving on the Traffic Safety Committee. Chairman Daniels indicated the Committee has been restructured and could use another member. Selectman Putnam wonders if employees working on a committee causes conflict of interest. In the past, there has been an issue causing the Board to be cautious with having employees on committees. Chairman Daniels agreed but could not see any conflict in this situation. Selectman Bauer agreed. Selectman Federico does not see any conflict in Tina’s position. This can be further discussed in non-public session.

4) Board of Selectmen Goals Review/Revisions 2014. Chairman Daniels indicated he would like to wait until Vice Chairman Fougere is here to review these.

7. SELECTMEN’S REPORTS/DISCUSSIONS.

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Selectman Putnam indicated the MACC Base meeting is October 8 at 5:30 p.m. to review the budget; new consoles will be discussed. The parts to repair the current consoles are becoming difficult to obtain since they are ten years old. Selectman Putnam is in favor of the budget increase for the equipment. Selectman Putnam is looking for consensus of the Board on that budget item. Selectman Bauer asked if consensus is needed before the October 8 meeting. Selectman Putnam would appreciate that, which is why he brought it up last week at the meeting. Selectman Federico said this is a critical piece of equipment for dispatch and it is expensive. They have come a long way from ten years ago; Selectman Federico thinks it is a public safety item. If it is needed, Selectman Bauer said she is in support of it. Selectman Putnam said it is \$108,000 to purchase. Selectman Bauer moved to support the MACC Base budget numbers including the \$108,000 for consoles. Selectman Putnam seconded. All were in favor. Motion passed 4/0.

b) OTHER ITEMS (that are not on the agenda)

8. APPROVAL OF FINAL MINUTES. There were no minutes presented at this meeting.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Daniels.

11. NON-PUBLIC SESSION

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1 **12. ADJOURNMENT:** There being no further business to come before this meeting, Selectman Putnam moved to  
2 adjourn at 7:50 p.m. Selectman Bauer seconded. All were in favor. Motion passed 4/0.  
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7 Gary L. Daniels, Chairman  
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7 Mark Fougere, Vice Chairman  
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