

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
May 12, 2014

PRESENT: Gary Daniels, Chairman
Mark Fougere, Vice Chairman
Katherine Bauer, Member
Mike Putnam, Member
Kevin Federico, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels explained that the Board met in non-public session at 5:15 p.m. to discuss Personnel, Reputation and Legal issues. Chairman Daniels introduced members of the Board. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:15 p.m. – Non-Public Session. Selectman Putnam moved to enter into non-public session at 5:15 p.m. Selectman Federico seconded. All were in favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session at 5:28 p.m. Selectman Federico seconded. All were in favor. After coming out of non-public session, Chairman Daniels announced that the Board met in non-public session to discuss Personnel, Reputation and Legal issues and that two sets of non-public minutes of April 14, 2014 were approved.

5:30 p.m. – Review of Final 89.72 ft. of Roadway on Powers Street and a 60 ft. Radius Turnaround. Lorraine Carson, Town Roads Researcher, presented the specifics of this acceptance and asked for questions. Chairman Daniels asked if this finalizes it. Ms. Carson said it does for now. This road was deeded to the town a long time ago and was developed in sections. The final piece and turn around was deeded to the town but she has not been able to find that acceptance. Ms. Carson went to look at the parking and found that the distance between the hot top and road beds have been paved all the way around the turn around but she cannot find the acceptance date or when it was conveyed. Ms. Carson is unsure whether or not there was any permission granted for the developer to pave that area. Vice Chairman Fougere said it has been like that for a long time. Ms. Carson said it has been that way for a while and it is very neat. There were no further questions from the Board. Vice Chairman Fougere moved to approve the request as submitted for discussion. Selectman Bauer asked if the DPW Director is okay with this wording. Ms. Carson said he is. Selectman Bauer asked if there are any insurance issues. Since it sounds like some of the parking area is on town land. Guy Scaife responded there is no unique liability because of this. Ms. Carson said the property owners painted the spots on town land. Selectman Bauer asked if the parking would be a town responsibility. Ms. Carson responded it would not. Selectman Federico seconded the motion to approve the request for acceptance of the 89.72 ft. of Roadway on Powers Street and the 60 ft. Radius Turnaround as described below. All were in favor. Motion passed 5/0.

Powers Street: “A section of roadway 50 feet wide and 89.72 feet long as measured on the east side from a stone wall as depicted on a plan entitled “Plan of Land, Powers Street, Milford, NH, surveyed for Thomas Sugden” dated April 1973 and recorded as Plan #6734 in the HCRD and terminating in a circular turnaround with a radius of 60 feet, said roadway having been conveyed to the town of Milford by Thomas Sugden, said deed dated September 19, 1974 and recorded n Vol. 2390 Pg. 41.”

5:40 p.m. – Abatement, Land Use Change Tax Warrants, Applications for Current Use, Elderly Exemptions and Veteran’s Credits. Marti Noel, Town Assessor, presented for approval an Abatement Application (1), Land Use Change Tax Warrants (2), Applications for Current Use (3), and Elderly Exemption Applications (14 for approval and 5 denials), Special Consideration of an Elderly Exemption (1) and Veteran Credit applications (25 for approval, 2 change of status and 2 denials). Ms. Noel explained the details in reviewing the various applications.

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1 One application for 74 Foster Road has the property owner attending tonight's meeting to speak with the Board
2 about his disagreement with the Assessor regarding his assessed value.

3
4 Mr. O'Connor was invited to join the Board for discussion. Ms. Noel indicated the 2013 cyclical review indicated
5 the residence was visited and a card was left to allow for interior review to be set up, Mr. O'Connor called back and
6 an appointment was made, after which the Assessment was set at \$259,100. Mr. O'Connor believes his property to
7 be valued at \$250,800 because he was given an appraisal for a similar home at that value. Ms. Noel indicated to Mr.
8 O'Connor that there was nothing else she could do for him, there were reductions made to the assessment when er-
9 rors were found on the property record card and have since been corrected. Mr. O'Connor provided some back-
10 ground, stating he is a 37 year veteran, that he had operated two different stores in Milford, and he disagrees with
11 the Assessor. Mr. O'Connor explained he has some handwritten notes or he has a print out of his notes for every-
12 one. Guy Scaife said there should be copies for everyone to review and he provided photocopies for everyone. Mr.
13 O'Connor explained he hired a real estate appraiser who provided him with an analysis of his property for which she
14 said the value is \$240,000. Mr. O'Connor also contacted Caldwell bank who agreed with that estimate. Some
15 statements made by Ms. Noel do not make sense to Mr. O'Connor; at one time, she said it is valued at \$240,000 but
16 then she applies the \$258,000 one year later.

17
18 Mr. O'Connor feels that the best figure would be \$240,000 and asked for that to be put on the property record card
19 for taxing his property. Ms. Noel explained she originally had the property valued at \$250,800 and after review of
20 the appraisal provided by Mr. O'Connor of \$240,000 and applying the equalization ratio; it brings the assessment to
21 \$246,000. This is determined by the tables that are developed based on the properties in Milford. Mr. O'Connor
22 disagreed because that is \$10,000 more than what he feels is appropriate. He said that \$10,000 translates into tax
23 money for him. Ms. Noel indicated the equalization ratio is not applied to an appraisal, and therefore she took the
24 appraisal value of \$240,000 and then applied the equalization ratio which brought the assessment up to \$258,000.
25 Guy Scaife explained the equalization ratio is confusing to a lot of people, the town does a reval every five years, the
26 market changes all the time and never stays flat for five years. We only do a reval every five years. Then we adjust
27 based on the rise and fall of the market. You have property in Milford which is valued at 9% higher than market
28 value. We attempt to be fair to everybody, if Ms. Noel lowered your assessment but did not lower your neighbor's
29 assessments, and every other assessment in town, it would not be equally applied to all taxpayers fairly. That is why
30 the equalization ratio is applied and will cause it to go up or down.

31
32 Mr. O'Connor said you know what you are looking at and what you are attaching values to. Mr. Scaife indicated it
33 is opinion-based by the appraiser, it is a judgment and the Town has to be within a tolerance which the State man-
34 dates. The equalization ratio must be the same for every resident. That adjustment is made every five years, when
35 we find errors, we correct them. Mr. O'Connor said it is too much information; the figures in the letter tell me the
36 value, but I do not see it the way it was expressed. Mr. O'Connor said he hopes the Board of Selectmen will see it
37 his way. Chairman Daniels asked how \$258,000 translates to \$245,000? Ms. Noel explained it is based on what the
38 DRA has determined with the equalization ratio. Market value to assessed value is not the same, therefore an equal-
39 ization ratio is utilized. Vice Chairman Fougere noted it was dropped from \$259,000 based on the physical changes
40 that were made. The delta is \$5,000 not \$10,000 over market value. Chairman Daniels said the appraisal at
41 \$245,000 gets multiplied by 1.021. When looking at values, Ms. Noel said we divide the assessment to get to the
42 market value. Mr. O'Connor responded stating that \$240,000 is a realistic honest value. Ms. Noel said she does not
43 do a real estate appraisal, and she understands the real estate appraisal process where they choose three sales, when
44 the Town does an assessment analysis, we look at all the sales. The tolerance can be up to 10% difference. Vice
45 Chairman Fougere noted the appraiser chooses three comparables in any neighborhood. Mr. O'Connor said he used
46 comps in his neighborhood around the corner.

47
48 Chairman Daniels indicated the discrepancy is where Mr. O'Connor got an appraisal at \$240,000 and Ms. Noel got
49 \$245,000. Selectman Federico said there is a difference between the appraisal and the tax assessment because you
50 have to apply the equalization ratio. It is equalized across the board, Selectman Federico sees where the difference
51 comes into play but to have a uniform tax base, that equalization ratio is used. Unfortunately, Selectman Federico
52 feels for Mr. O'Connor but to have a uniform tax base, the equalization ratio must be applied. Ms. Noel indicated
53 that Mr. O'Connor also wishes to go back more than one year on his value; we cannot go back that far, the abate-
54 ment process is for one year. Chairman Daniels responded that is up to the Board, who has heard both sides of the
55 situation.

56
57 Vice Chairman Fougere moved to reduce the value to \$245,600. Chairman Daniels seconded for discussion. Vice
58 Chairman Fougere said Mr. O'Connor has an appraisal; it is just splitting the difference and is the fair thing to do.

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1 Selectman Bauer appreciates this all being explained, however she has faith in Ms. Noel and feels her assessment is
2 fair and thorough and she will back her up as a town employee.

3
4 Guy Scaife explained if the Board reduces this value, the equalization rate will be even lower, this is not the market
5 value, and we have then just priced it below what the value is. If this reduction is approved, you are lowering the
6 property below market value. Mr. O'Connor disagreed, arguing that her numbers reflect the equalization rate al-
7 ready being applied. The tax equalization ratio has been applied. Mr. O'Connor stated \$245,600 is the assessed
8 value with the 1.021 equalization ratio applied. We are dealing with the assessed value of a couple of years ago
9 when the market value was higher than it is today; we are talking about now, not a couple of years ago. Guy Scaife
10 indicated that the assessment is done every five years, not every year. Ms. Noel explained the reval was done in
11 2011. Guy Scaife said the values are based on 2011, before the equalization ratio is calculated. If we lower this to
12 \$245,600 then it would go below the \$240,600 when equalized. Mr. O'Connor disagreed. Ms. Noel indicated if the
13 town lowers the assessment to \$245,600, we are reflecting a market value of something less than that. Chairman
14 Daniels said it seems like one person is saying the appraisal is \$245,600 and someone else is saying \$240,000.
15 Chairman Daniels said appraisals may vary but he is in favor of using the appraisal done by DND. Selectman Fed-
16 erico moved to leave the value at \$245,600. Vice Chairman Fougere seconded. Chairman Daniels and Vice Chair-
17 man Fougere were in favor, with Selectman Putnam, Selectman Federico and Selectman Bauer opposed. Motion
18 failed 2/3.

19
20 Selectman Federico moved to accept the assessing figure of \$258,000 with the one abatement as presented. Select-
21 man Bauer seconded. Selectman Federico, Selectman Bauer, Selectman Putnam and Vice Chairman Fougere were
22 in favor with Chairman Daniels opposed. Motion passed 4/1.

23
24 Mr. O'Connor indicated he expected a little more out of the Board and thanked everyone for the presentation.

25
26 Ms. Noel presented the Land Use Change Tax with recommendation for approval for 258 Federal Hill Road and 51
27 Cadran Crossing. The owners have been notified of tonight's meeting. Vice Chairman Fougere moved to approve
28 as recommended by the Town Assessor. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

29
30 The application for a portion of this property to be put into Current Use for Map 58, Lot 2 was presented to the
31 Board and recommended by the Town Assessor for approval as it has been returned to Current Use since the gravel
32 operation. Selectman Putnam moved to approve. Vice Chairman Fougere seconded. All were in favor. Motion
33 passed 5/0.

34
35 Applications for property at Map 56, Lot 56 and Map 56, Lots 58-5 and 58-6 to be placed into Current Use were
36 presented to the Board by Ms. Noel and recommended for approval. This property is being used as pasture land and
37 will go into agricultural use. Selectman Putnam moved to approve. Vice Chairman Fougere seconded. All were in
38 favor. Motion passed 5/0.

39
40 There were 83 applications recommended for approval presented to the Board including 14 new applications. Vice
41 Chairman Fougere moved to approve the 83 applications. Selectman Federico seconded. All were in favor. Motion
42 passed 5/0.

43
44 One other applicant that has been unable to bring in the paperwork, since she has been hospitalized, is recommended
45 for approval by the Town Assessor since there are extenuating circumstances and she has received this exemption in
46 the past. Selectman Putnam moved to approve this request due to the special circumstances. Vice Chairman Foug-
47 ere seconded. All were in favor. Motion passed 5/0.

48
49 Five applications for Elderly Exemption were recommended for denial by the Town Assessor as they do not meet
50 the requirements. Vice Chairman Fougere asked if the limits are set by the State of NH. Ms. Noel said the limits
51 are set by the Town. Vice Chairman Fougere indicated the town just reviewed those limits in 2013. Selectman Put-
52 nam moved to deny the five applications as recommended by the Town Assessor. Selectman Federico seconded. All
53 were in favor. Motion passed 5/0.

54
55 There were 25 new Veteran's Tax Credit applications this year, which reduces the property taxes by \$300 and is a
56 direct reduction of taxes. Selectman Putnam moved to approve. Vice Chairman Fougere seconded. All were in
57 favor. Motion passed 5/0.

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1 Two applications for the Veteran's Tax Credit with a name change or the death of the Veteran were presented and
2 recommended for approval by the Town Assessor. Selectman Putnam moved to approve the two applications with a
3 status change. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.

4
5 Two applications for Veteran's Tax Credit were recommended for denial. Selectman Putnam moved to deny the
6 two applications as recommended by the Town Assessor. Vice Chairman Fougere seconded. All were in favor.
7 Motion passed 5/0.

8
9 The listing of these property assessments, approvals and denials, are attached to these minutes as part of the perma-
10 nent record.

11
12 **5:50 p.m. – Review of Upper Summer Street Easement.** Merv Newton and Bill Parker, Community Develop-
13 ment Director, met with Ricky Riendeau, DPW Director, for assistance to a request regarding a driveway and drain-
14 age in regards to the Amherst approval. The easement would cross over to Amherst to provide access to the Am-
15 herst lot. This would help solve a drainage problem on Summer Street. Merv Newton, Summer Street, indicated the
16 subdivision on Summer Street has a 12 inch drain. Over the years, it has been a problem but the town could not do
17 anything because it was not on town property. If we get the easement, it will correct the drainage problems up there.
18 Merv would appreciate the Board's support in writing a letter to Mr. Foisie of Michachunk; the Town has a right to
19 go on the property from Mr. Newton. Vice Chairman Fougere asked if the water goes into Amherst. Mr. Newton
20 said it comes from Amherst. In 2010 a lot of water came, every spring the culvert does not drain. Vice Chairman
21 Fougere moved to direct Guy Scaife to write a letter to Mr. Foisie requesting that an access easement be granted.
22 Selectman Bauer seconded. All were in favor.

23
24 **6:00 – Departmental Update – IT.** Bruce Dickerson, Information Technologies (IT) Director, provided an update
25 regarding this department. A lot of work was needed for the new Ambulance Facility, for individual data and the
26 phones, and money has been saved by repurposing some equipment. The upgrade from Windows XP continues and
27 is required for all of the computers used by the town. Currently, Bruce is working on getting Wi-Fi at Town Hall for
28 both public and employee access, it is planned to be password based. In the next couple of weeks, he will get it set
29 up for use. DPW needs a network and infrastructure update which is the next major focus over the summer for IT.

30
31 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** Suzanne Fournier, Brox Environmen-
32 tal Citizens Group, had a question about the Budget Advisory Committee comments at the last meeting. Selectman
33 Bauer asked that Ms. Fournier speak to the Board at the Board table, as an audience member and not at the staff ta-
34 ble since there was some confusion as to who Ms. Fournier was representing at her last presentation. Ms. Fournier
35 stepped up to the table to have the discussion and indicated she wanted to provide information to the Board of Se-
36 lectmen. Ms. Fournier indicated on April 28, 2014, the Budget Advisory Committee (BAC) was at the Board of
37 Selectmen meeting and discussed the Brox property Warrant Article and she wanted to discuss that and ask some
38 questions. Ms. Fournier said it seemed as though the Board of Selectmen was lobbying the BAC; to which Vice
39 Chairman Fougere responded that there were statements made while they were here that had to be addressed. At the
40 last Board of Selectmen meeting two weeks ago, Ms. Fournier said the BAC came to discuss the warrant article pre-
41 sented in March. Chairman Daniels noted that the BAC is independent and the Board of Selectmen does not lobby
42 them. The Board of Selectmen does not lobby the BAC but shares information with it. Selectman Bauer stated the
43 Board of Selectmen and BAC communicate during budget season. Ms. Fournier stated that she felt Vice Chairman
44 Fougere reprimanded the BAC for the handling of the Brox Environmental Citizens Group; he then lobbied for the
45 support of the future Brox Warrant Article in March. Suzanne Fournier then commented that if the BAC is inde-
46 pendent, why would Vice Chairman Fougere feel the vote was settled, she feels he acted as a lobbyist would. Does
47 the Board condone the heavy handedness of Vice Chairman Fougere? Was it appropriate of Vice Chairman Fougere
48 to suggest that the BAC support a warrant article in March 2015?

49
50 Chairman Daniels stated the appointment with the BAC was to talk about the process that had been gone through.
51 Since no new BAC has been established yet for 2014/2015 Vice Chairman Fougere was in fact identifying a break-
52 down in communication that we thought had been established. The meeting was not to lobby them as town meeting
53 had already passed. The BAC was at that meeting, but does not have anything to do with next year as the BAC for
54 2015 has not yet been seated by the Moderator. It was just a discussion of how both sides felt about that process and
55 Vice Chairman Fougere thinks that could be improved upon.

56
57 Selectman Bauer stated the BAC should be independent but when one member of the Board of Selectmen expresses
58 his opinion, the Board did not vote, it was just an opinion. Selectman Putnam stated that Vice Chairman Fougere

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1 has as much right to do that, as Ms. Fournier does sitting here tonight to bring this up. Chairman Daniels did not see
2 it as a reprimand toward the BAC, but as identifying what had happened before the town vote in 2014. Ms. Fournier
3 asked if they disagreed. Selectman Federico responded no, but I have to stop Ms. Fournier there, the BAC had
4 changed their vote of support to a non-vote and Vice Chairman Fougere was concerned about them wanting more
5 information. Selectman Federico indicated that Vice Chairman Fougere has as much right to voice his opinion sit-
6 ting in that chair as Ms. Fournier does sitting in that chair. Vice Chairman Fougere said Ms. Fournier has raised
7 issues about his character and Vice Chairman Fougere attended the BAC meeting at their invitation and the BAC
8 voted to support the warrant article, if there were questions that came back to me I would have provided answers.
9 The purpose was to improve the communication.

10
11 Ms. Fournier said that Vice Chairman Fougere criticized the BAC. Ms. Fournier asked the Board of Selectmen if
12 this sounds like he is being heavy handed, is that a Conflict of Interest since that is his business? Chairman Daniels
13 stated that Vice Chairman Fougere was not gaining anything out of it so it is not a conflict of interest. Chairman
14 Daniels appreciates the skills of everyone on this Board. Vice Chairman Fougere has skills of a land planner and the
15 Board looks to him as the Board expert in that area. Everyone on this Board has their own set of skills and I did not
16 see anything other than responding to what was before us. Ms. Fournier indicated she was disappointed that Vice
17 Chairman Fougere reprimanded the BAC and sees it as heavy handed. Ms. Fournier agrees that each member brings
18 their own skills to the Board. The Board of Selectmen should be asking more advice from the Conservation Com-
19 mission on properties.
20

21 Ms. Fournier read from her notes about past cases. Ms. Fournier thanked the Board for their time and considera-
22 tion. There were no other public comments.
23

24 **4. DECISIONS**

- 25
26 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items need to be removed from the Consent
27 Calendar for discussion. Item 4a3 was removed at the request of Selectman Daniels. Selectman Putnam mo-
28 tioned to approve the Consent Calendar with the exception of item 4a3 which was removed from the consent cal-
29 endar for discussion. Selectman Federico seconded. All were in favor. Motion passed 5/0.
30

- 31 **1) Request to Change Personnel Policy Regarding Employment of Relatives.** An amendment to the Per-
32 sonnel Policy regarding employment of relatives was presented to the Board and approved.
33 **2) Request for Approval of Pole License Petition – 6301/9-1 Badger Hill Drive.** The request for approval
34 of one pole license petition for Badger Hill Drive was approved.
35 **3) Request for Approval of Timber Tax Levy Map 39, Lot 74.** This item was removed from the Consent
36 Calendar for discussion at the request of Chairman Daniels who had been requested to hold a discussion on
37 this item by Susanne Fournier. Ms. Fournier, Brox Environmental Citizens Group, said that last fall Perry
38 Road had a timber cut of about 3,300 feet on land owned by this property owner. Ms. Fournier provided
39 photos of the downed trees that were taken along Perry Road. Guy Scaife asked Ms. Fournier if the timber
40 was cut on property other than the owner’s. The property owner had to cut timber in order to access his own
41 lot. Ms. Fournier indicated the lots are on Brox property beginning at Marcy’s Way going toward the land
42 owner’s property, the brush was collected by the logger and would that show on the report as being cut?
43 Ms. Fournier question ed what happened to the wood that belongs to the town? They cut the trees in order
44 to get to their property, then they collected the wood but where does it get reported? That is the question,
45 whose timber is it? Ricky Riendeau, DPW director, indicated that originally the section at Marcy’s Way
46 was done by the town, the second portion was done by the property owner and they asked for permission to
47 cut to get into their lot, the majority of it was only brush and is not filed under Timber Tax.
48

49 Guy Scaife indicated this issue has nothing to do with the item under tonight’s Consent Calendar. If Ms.
50 Fournier has a problem with a timber cut, she can send correspondence about it for a separate discussion, we
51 can look at it but it does not impact this particular tax levy. We are after the fact now and you come in here
52 tonight with this information that does not pertain to this item. If you put what your issue is in writing, then
53 we can take time to take a look at it, we do not know anything about that background, and you came in
54 knowing that we would not have answers for this tonight. Ms. Fournier stated she had hoped that the Asses-
55 sor would be here so she could answer these questions but she has already left. Ms. Fournier stated the
56 DPW Director said they cut some of those trees and that does have value. Chairman Daniels stated that the
57 Town Administrator has stated you can put your concern in writing so that it can be looked into. The request
58 for approval of the Timber Tax Levy for Map/Lot 39-74 were approved on motion made by Selectman Put-
59 nam and seconded by Selectman Federico in the amount of \$161.66. All were in favor.

- 1 4) **Request for Approval of Unanticipated Revenues Under \$5,000 (31:95(b)).** The request for acceptance
 2 and appropriation of unanticipated revenues under \$5,000 in accordance with RSA 31:95(b) was approved
 3 as follows:

	<u>SOURCE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
4	Shepard Park Improvement Trust	\$4,000.00	Donation to be used for building Project improvements at Shepard Park
6	Recreation Commission	\$ 450.00	Brick fundraiser monies to be used For the Keyes Pavilion Special Purpose Fund
8	Recreation Commission	\$ 850.00	Brick fundraiser monies to be used For the Keyes Pavilion Special Purpose Fund

14 b) **OTHER DECISIONS.**

- 15 1) **Review of Road Repair.** Ricky Riendeau, DPW Director, did a presentation for the Board of Select-
 16 men on May 5 regarding the Cartegraph. Some of the questions the Board may have can be addressed
 17 by Mr. Riendeau. Most of their work (Cartegraph) has been done out west and they are now coming
 18 more to the east coast. The costs were mostly for the vehicle use (to collect the data). Guy Scaife
 19 indicated that the quote of \$60,000 was for the inventory and to load the data into the database to deter-
 20 mine the condition of the roads and have the data meet the national standard and to have the 360 de-
 21 gree video. Mr. Riendeau indicated the town does not have the camera capability, what little data the
 22 town has will be put into the cartegraph system, then data will be collected for the roads, sidewalks and
 23 signs. All of the data gets transferred and is integrated with GIS and assists with the development of
 24 the five year plan. The problem Chairman Daniels has is coming to a final cost. If the town has em-
 25 ployees collect the data, it would cost more than \$60,000 and we would not have all the information
 26 Cartegraph would provide. Selectman Putnam asked why the town does not have that information col-
 27 lection in the budget. Guy Scaife answered that is because we were under a lot of pressure for the
 28 budget going into 2014. Mr. Riendeau had begun the research of cartegraph and really just got the
 29 quote and the final information and detail. If we could have had extra money in the budget it would
 30 have been a line item. Selectman Putnam understands what is wanted but he has a problem taking the
 31 money (in the budget) and then re-allocating it to something else in the budget, Selectman Putnam
 32 thinks the \$60,000 being taken out of the paving budget could be used for a lot of paving, we are half
 33 way into the budget year. Selectman Federico disagreed, stating that yes it is \$60,000 for software
 34 which is another tool; it is a tool for DPW to function better to improve the roads. It is not taking away
 35 from paving but is a better allocation of the money. This way they can better do their job. Selectman
 36 Putnam said there are a lot of tools out there that might make life easier, but it is a matter of priorities.
 37 Selectman Putnam is not saying it is not a good idea but he would rather see the money in the budget
 38 for 2015 and be up front with the taxpayers. Selectman Bauer thinks this is a plan for the long term,
 39 over the years; this system will save money for the town because you will have an overview of roads in
 40 the town. It would be money well spent. Selectman Bauer thinks Ricky could defend that this is a
 41 good idea. Vice Chairman Fougere agrees it is a good idea and it is new technology and would allow
 42 DPW to manage the paving budget. In the long run it will help the town.

43
 44
 45 Selectman Federico moved to accept the request to move forward with the cartegraph for \$60,000.
 46 Vice Chairman Fougere seconded. Selectman Putnam would like to identify where the money will
 47 come from (what accounts). Selectman Federico noted the Board has never identified which account
 48 the money would come from and he feels it should be left to the Town Administrator. Mr. Riendeau
 49 noted the money will come from about six different line items for paving. All concur the motion does
 50 not have to include the accounts the money will be taken from. Selectman Federico, Selectman Bauer,
 51 Vice Chairman Fougere and Chairman Daniels were in favor, with Selectman Putnam opposed.

52
 53 **5. TOWN ADMINISTRATOR REPORT:**

54 1) **Dam Feasibility Study Update.** Guy Scaife explained the public hearing about the dams will be held
 55 Wednesday, September 10, 2014. The data will be available to the public the last 30 days prior to that public hear-
 56 ing. We will seek public input after the hearing for four weeks. This process will be posted on the website.

57 2) **Department of Labor Update.** Guy Scaife reported that the copies of the Department of Labor (DOL)
 58 inspection report are available. Mr. Scaife hopes that a response will go out early next week to request an extension
 59 of Welfare, Town Clerk and Tax Collector areas. Currently, Guy Scaife and Russ Works are designing and discuss-

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ing how to address the issues raised. June 23 is the deadline and the town can ask for an extension. Selectman Bauer asked if there is a standard counter height. Guy Scaife indicated the Town Clerk counter height was done for the safety of employees - it is considered a safe height. Guy Scaife thanked the volunteers and the effort of MIT during the town-wide clean up. It was an outstanding event with 150 volunteers, there were 199 bags picked up to fill with trash, it is planned that the town will hold this event every year.

6. DISCUSSIONS.

a) **Board of Selectmen Goals Review 2014.** This will be discussed at the next Board meeting.

7. SELECTMEN’S REPORTS / DISCUSSIONS.

a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Bauer indicated the Planning Board and ZBA are both looking for members. Last year at Pumpkin Festival some businesses had activities being conducted at the same time, it came up late in the year, we did not have time to do any research and now Guy Scaife has looked into some other towns that have addressed similar situations for a rather large event. There are costs associated with the event and there needs to be one main event and there might need to be cost sharing with the smaller fundraisers that pop up.

b) **OTHER ITEMS (that are not on the agenda).**

8. APPROVAL OF FINAL MINUTES. Vice Chairman Fougere moved to approve the Board of Selectmen minutes of April 14, 2014 as presented. Selectman Federico seconded the motion. All were in favor. Motion passed 5/0. Vice Chairman Fougere moved to approve the Board of Selectmen minutes of May 5, 2014 as presented. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Daniels.

11. NON-PUBLIC SESSION.

12. ADJOURNMENT: There being no further business to come before this Meeting, Selectman Federico moved to adjourn at 7:31 p.m. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

Gary L. Daniels, Chairman

Mark Fougere, Vice Chairman

Katherine Bauer, Member

Kevin Federico, Member

Mike Putnam, Member