

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
April 28, 2014

PRESENT: Gary Daniels, Chairman
Mark Fougere, Vice Chairman
Katherine Bauer, Member
Kevin Federico, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

EXCUSED: Mike Putnam, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members noting that Selectman Putnam is excused from tonight's meeting and then led the audience in the Pledge of Allegiance. Chairman Daniels introduced members of the Board. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:30 p.m. – Departmental Update – Community Media. Community Media Director Mike McInerney indicated that on March 10, 2014, the computer failed just prior to the start of the meeting. It was found to be the video card that failed. Mr. McInerney commended Niko Giokas for handling the situation professionally. Mr. McInerney began the department review by reviewing the equipment, followed by the website. Currently, he is working on a .pdf document viewer to review a document without downloading the entire file. The frequency of visits to the town website was discussed and it was noted that the most frequent visits are to the Police Department, Recreation and Human Resources areas. A lot of new visitors have been visiting the website every month. Google Chrome is now the number one browser being used by visitors, followed by Internet Explorer. The data that is collected shows where people are going on the website and where they are connecting from. The town is not storing the IP addresses of visitors, but is using the information collected just for analysis to improve the website and see what people are looking at. Google is using the IP addresses to provide the data to the town, but we do not have access to it. Mr. McInerney is making sure the content on the website is accurate. Guidelines for Social Media Use is one of two policies being developed for review in August. This year marks the tenth anniversary of Granite Town Media; the first Board of Selectmen meeting was recorded for broadcast in March 2006. It has come a long way with what we have done in the past. Selectman Bauer asked if school Budget Advisory Committee meetings were being broadcast? Mr. McInerney said "yes," however there were a couple of meetings where there were conflicts and were not broadcast.

The Rail Trail marathon runners were mostly from other areas, not Milford, and that was an interesting event to film. Selectman Bauer asked how many people are running cameras for the Rail Trail road race. Mr. McInerney said he and another videographer covered that event. Chairman Daniels asked if all committee meetings are broadcast. Mr. McInerney answered that Granite Town Media has not discussed that yet. Chairman Daniels noted that some meetings, such as the Heritage Commission, are not broadcast. There were no further questions or comments, Board members thanked Mr. McInerney for his presentation.

5:45 p.m. WWII Memorial Presentation. Wendy Hunt, Milford Improvement Team (MIT) Director, indicated that the WWII Memorial Restoration Committee has given a presentation to the Kaley Foundation, seeking funds for assistance for this restoration. Ms. Hunt explained that the thirteen arborvitaes were planted in honor of the thirteen soldiers from Milford who never came home from the war. It is being proposed to remove the existing thirteen arborvitaes, plant new arborvitaes and have a rededication ceremony on September 7, 2014. Currently the committee is trying to track down family members of those soldiers. The committee sought \$3,900 from the Kaley Foundation, which was granted. The committee has also applied for funds through the Keyes Trust. The whole cost will be about \$10,000 but the main thing is to do the restoration of the park. Guy Scaife noted there can be discussion about what can be done with the land behind the memorial as well. Mike McInerney, Restoration Committee member, said details of the event are being discussed and planned, and it is estimated there may be about 75-300 people to

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1 come to the rededication and the committee will keep track and notify both Fire and Police Departments. Chairman
2 Daniels asked if the VFW is assisting in this. Wendy Hunt said they are and she stated she is honored to be on this
3 committee as well. A short video about the WWII memorial was prepared by Mr. McInerney and shown to the
4 Board.
5

6 **6:30 p.m. – Budget Advisory Committee – Process Reviews.** Budget Advisory Committee (BAC) Chairman Matt
7 Lydon and Rose Evans were present for this discussion, as well as many BAC members in the audience. This dis-
8 cussion is to review how everyone felt the last budget session went and where improvements can be made. Matt
9 Lydon felt this year was an improvement over last year. It felt less contentious. Mr. Lydon felt the BAC was able
10 to point out some things that the committee did not support. Generally Mr. Lydon feels things went better. Chair-
11 man Daniels noted that the BAC and Board of Selectmen met a couple of times during the process and he also felt it
12 was better. The sharing of information helped and the budget is a good example. We were able to take comments
13 from people and give further thought and get to something that we all agreed on. Rose Evans felt this year where
14 the holidays fell caused the BAC to miss a couple of meetings. If that happens again, maybe we need a better ar-
15 rangement and keep clear lines of communication between the Board of Selectmen and BAC. We need to under-
16 stand the perspective of where the other committee is coming from so we can have that understanding so we can
17 understand why you are making a cut or whatever. Rose Evans thinks the way the holidays fell caused it to be more
18 of a challenge. The BAC started to meet in early November.
19

20 Until the BAC sees what the revenue projections are, Mr. Lydon said it is hard to know how the committee is going
21 to go. The Warrant Articles are another thing that may not be available early but come later. Until later in the pro-
22 cess, the BAC will not know where it stands. Chairman Daniels said the Board of Selectmen would like to start
23 early but it does not have all the information, so it is just another meeting. Expenses can be projected but revenue
24 will not be available yet. Vice Chairman Fougere said the Board of Selectmen was at the point of deciding the night
25 warrant articles were due, but the information is not available early, we do not want to be down to the wire. Chair-
26 man Daniels said we had hoped something could be done with Osgood Pond, but it did not materialize. It might
27 look like it was at the last minute, but other things came up. Chairman Daniels thinks this year the priorities are
28 lining up faster than last year. Especially the roads and bridges, so there will be discussions earlier. Warrant Article
29 versus budget is another issue, the town still needs to deal with Osgood Pond even if it is to get a sense of the voters
30 if they want to put that money out there or put that money toward something else.
31

32 Rose Evans asked about the gas tax that just passed, a portion of that will go to NH towns, that is what she read.
33 Chairman Daniels said yes, but less than 1 percent. That tax was not designed to send money back to the towns.
34 Vice Chairman Fougere saw estimates of approximately \$39,000 for Milford. Chairman Daniels noted that 42% of
35 the money is earmarked for the I-93 widening project. Rose Evans said the BAC is aware of the work needed on
36 roads and bridges in Milford. Karen Mitchell, BAC, felt the budget process was much more productive this year
37 and indicated it would be clearer if all organizations used a standard format when they give the budget to the BAC to
38 look at, it would be very helpful and save time. The BAC requests that every organization use a form more con-
39 sistent with what the town departments use. Matt Lydon said the Library and MIT both provide different formats.
40 Ms. Mitchell said the budgets provided from other-than town departments (such as MIT) do not use the same format,
41 so we need to call them back after their presentation to ask questions because it is not consistent.
42

43 Guy Scaife said he knows that MIT is working on a more consistent format. Guy Scaife indicated the Library adds
44 the Library Trustees planned expenditures to the standard reporting. Karen Mitchell noted that the Blue Bus budget
45 is also different. Chairman Daniels asked if there is the same problem with the warrant articles. Mr. Lydon said no
46 those are looking for a fixed amount for something special. Peggy Seward said for warrant articles the BAC needs
47 to know how critical it is to get that money since the BAC needs to see where else revenue is coming in. Rose Ev-
48 ans noted that in Nashua all non-profit agencies are required to fill out the standard form that identifies if they are
49 non-profit, but also why they are asking for money and identify financial information like a balance sheet, that has a
50 standard format. If they are non-profit, Rose Evans said they are required to file a tax return. Chairman Daniels
51 likes the idea of being consistent because that will help the Board of Selectmen and the BAC.
52

53 Selectman Bauer asked if the BAC could initiate that. Rose Evans said she could come up with something for con-
54 sistency. Vice Chairman Fougere suggested that it would be helpful for the departments to know the BAC will be
55 looking for that in the fall. Selectman Bauer said the BAC has to look at the whole thing so the people requesting
56 money should keep that in mind. The BAC is independent of the Board of Selectmen and serves as a checks and
57 balance. She understands that it takes a lot of time and thanked all members of the BAC.
58

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1 Vice Chairman Fougere said he was disappointed about the Brox warrant article. The BAC was given a presentation
2 and voted to support the warrant article, and then a few weeks later another group showed opposition to it and in his
3 opinion presented misinformation and changed the BAC vote to be opposed to the warrant article. Vice Chairman
4 Fougere thinks that because there was no tax impact, members felt the BAC should not provide comments. This
5 was a policy issue, not a budget issue. The voters look at the Board of Selectmen and BAC votes and when that is
6 split, it is confusing for voters. Ms. Mitchell appreciated the presentation on that warrant article and felt it was thor-
7 ough, but the other group's presentation did not sway her vote, she just felt like there was not enough information to
8 make a decision. Maybe we need to come up with a way of handling non-appropriation warrant articles whether we
9 do provide a recommendation or not. Vice Chairman Fougere indicated that the process is very complicated and he
10 was disappointed the way it turned out. Ms. Mitchell asked should the BAC vote or not when there is no financial
11 appropriation. Vice Chairman Fougere said they should not. The revenue down the road will go in the General
12 Fund; unless we go to voters to say the money will go to a certain fund.

13
14 Peg Seward, BAC, said the BAC does not get warrant articles until very late in the process; the budget never really
15 changes much, the warrant articles come in late every year. If you know sooner, the warrant articles should come to
16 the BAC earlier. Next year each warrant article coming in should be given to the BAC as soon as possible so that
17 we can discuss it. Selectman Bauer asked when the warrant article deadline was. Guy Scaife said the warrant arti-
18 cles are addressed earlier, like the fire truck, the Brox Warrant Article was an idea that came up late when it was
19 realized it had expired, that is when it started gaining momentum. There is a policy decision and the moderator
20 could come in and we should determine if the BAC should deal with non-appropriation warrant articles. This one
21 brings in revenue but it goes into the General Fund. Chairman Daniels noted if there is a warrant article for which
22 members abstain on the vote, it is questioned. Rose Evans indicated she abstained on the articles having to do with
23 water and sewer because she is not a water and sewer user. The Brox article she was not comfortable voting for or
24 against and there were concerns brought up and she was just not comfortable voting. Steve Sareault, BAC, said this
25 was his first year on the BAC and he feels it went smooth until the default budget was defined. In the first two
26 months, the tax impact was 2-3%, when the default budget came out, he was surprised the tax impact raised so
27 much. Getting an idea of where we are earlier would help so that the BAC knows about where the default budget is.
28 Mr. Sareault abstained on a few articles including water and sewer since he is not a user and it does not affect him.
29 To support or not support is different because it is not my money and that is why he abstained. Mr. Sareault can see
30 both sides of the non-appropriation discussion, we are not always fully briefed on all the warrant articles. Should
31 the BAC vote on non-appropriation articles? Chairman Daniels agrees that it should be earlier in the process. Mr.
32 Sareault said some of the warrant articles were written up in the voters' guide addressing the abstentions.

33
34 Selectman Bauer indicated the Board of Selectmen is not saying the BAC members do not have the right to abstain,
35 there is always the right to abstain. Peg Seward, BAC asked about the election budget, is it possible to set up a capi-
36 tal reserve fund to put money in because we know that there are going to be elections and the budget goes up and
37 down every year. Chairman Daniels said that is not allowed by statute. We could consider making a change to the
38 statute to allow towns to set up a capital reserve fund for elections. Peg Seward also noted that the Permittach land
39 purchase, would it be helpful for the BAC to get information ourselves for the special meeting? Guy Scaife said the
40 process is for the Board of Selectmen to bring it to the BAC, we need to make sure the petition submitted to the Su-
41 preme Court passes, the warrant article has not been generated yet, but the Board of Selectmen will engage the BAC
42 with one warrant article when we hear it has passed. Peg Seward, BAC, asked if the fire truck that just passed will
43 go into the budget. Guy Scaife said it will go into debt service. Ms. Seward said the debt service goes up with
44 whatever was approved last year. To keep the debt service down, she suggested moving that into the budget so that
45 the departments do not have to cut expenses. Why don't we put all the departments in a separate place so that they
46 are not affected by the warrant articles from last year. If the rest of the budget is listed separately from the debt ser-
47 vice we could see that altogether.

48
49 Guy Scaife said that is broken out, we can report the information differently but the first sheet does show the de-
50 partment growth and debt service. We do not do subtotal minus the debt service on the spreadsheet. Vice Chairman
51 Fougere said the department budgets are cut when cuts need to be made. The departments end up having to cut
52 spending but adding clarity to the budget is always a good idea. Peg Seward said if the departments are separate, it
53 would be clearer. Matt Lydon said if Guy Scaife and Jack Sheehy could summarize and make clear the debt service
54 that would help. Ms. Mitchell indicated when the Milford Improvement Team (MIT) first started, it was to raise
55 funds for something. Vice Chairman Fougere said it was for the Town Hall auditorium renovation, the first Pump-
56 kin Festival was to raise money for that and it grew from there. Ms. Mitchell asked if that is something that maybe
57 MIT wants to have as a fundraiser for something like the clock on Town Hall that needs refurbishment? Selectman
58 Bauer said she will raise that at the next MIT meeting.

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2 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** George MacDonald, Johnson Street,
3 indicated he has been to see this Board several times regarding the water on his road that is not properly drained and
4 was supposed to be fixed by the town; he wants it fixed. The ice in his driveway (during winter) needs to be fixed.
5 He is sick and tired of coming here and he wants it fixed. Chairman Daniels said he went out to Johnson Street, but
6 he is not an engineer. Mr. MacDonald acknowledged an engineering firm had been hired by the town but said it
7 was not fixed to plan. Chairman Daniels said Board members went out and had an engineering plan done and Mr.
8 MacDonald was asked to sign a release. Mr. MacDonald said he asked several times for paperwork and how much
9 was spent on asphalt and said he never received it. Guy Scaife explained that over \$10,000 of taxpayer money has
10 been spent on the re-working of his driveway; it was engineered by a third party. The Town has done its work and it
11 was signed off by the engineer that it was built to plan. It was left that if Mr. MacDonald is still unhappy, he needs
12 to hire an engineer to have an engineer come out and show the town the error. Mr. MacDonald said that letter does
13 not say that it was to the plan, if it was to plan, he would not be standing here right now. The town did it wrong and
14 he wants it fixed, he wants it per the plan. Mr. MacDonald said if you look at the plan, the work is not to the plan.
15 The town should have never attempted to do what it did. Will this issue just continue to get swept under the carpet?
16 Chairman Daniels does not know how much more the town can do. The engineer came back and signed off on it.
17 Mr. MacDonald asked for a copy of it and has not received it. Guy Scaife asked if Mr. MacDonald's complaints
18 could be put in writing and the town can attempt to address them.
19

20 Roger Pelletier, 19 Johnson Street, had never seen it this bad. Someone needs to do something, this past winter
21 there was two inches of ice. The water comes down the middle of the street; it is dangerous when it freezes. Some-
22 one needs to make it good. When it is pouring rain, come see what the water does on Johnson Street. Mr. MacDon-
23 ald called about a stone wall being put on the side of Johnson Street that he wants removed. Guy Scaife said the
24 town disagrees with Mr. MacDonald's analysis. Mr. MacDonald said it is in the town right of way, it should be
25 moved so that later it is not a problem. There were no other comments. Vice Chairman Fougere asked who the en-
26 gineer is that the town uses. Guy Scaife said there are three different engineers used by the town, virtually all roads
27 in Milford had ice issues this past winter, we will be glad to look at Mr. Pelletier's home and drainage since that has
28 not been looked at. Mr. Pelletier said he is retired and home all day. Guy Scaife said that whole area has had a
29 drainage problem for a while, it was never said it would be perfect. Most people feel it is better than it was. Mr.
30 Pelletier did not have water in his driveway before and this past winter.
31

32 Vice Chairman Fougere said if the water is not reaching the catch basin, there is a problem. Chairman Daniels said
33 there is water that going in the catch basin but he did not notice how much was going down the middle of the street.
34 Mr. Pelletier would like Board members to see what happens in heavy rain.
35

36 **4. DECISIONS**
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38 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items need to be removed from the Consent
39 Calendar for discussion. Item 4a3 was removed at the request of Chairman Daniels. Selectman Federico mo-
40 tioned to approve the Consent Calendar with the exception of item 4a3 which was removed from the consent cal-
41 endar for discussion. Vice Chairman Fougere seconded. All were in favor. Motion passed 4/0.
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- 43 1) **Request to re-appoint Becky Lorette, Kim Rimalover, Janet Urquhart as full members and Rodney DellaFelice as alternate member to the Conservation Commission.** This item was approved.
- 44 2) **Request for Approval of Residence in Industrial or Commercial Zone Map 31 Lot 8.** The request for
45 approval of (1) Residence in Industrial or Commercial Zone, Map 31, Lot 8 was approved.
- 46 3) **Request for Approval of Exempt Properties (38).** The request for approval of (38) Exempt Properties for
47 Approval was removed from the Consent Calendar by Chairman Daniels for discussion. Chairman Daniels
48 indicated that he is associated with one of the properties listed and therefore will abstain from this vote.
49 Vice Chairman Fougere moved to approve the listing of Exempt Properties (38) as recommended by the
50 Town Assessor. Selectman Bauer seconded. All were in favor with Chairman Daniels abstaining. Motion
51 passed 3/0/1.
- 52 4) **Request for Approval of Jeopardy Tax Warrant, Map 52, Lot 26/1.** Request from Town Assessor Marti
53 Noel to approve a Jeopardy Tax Warrant requiring that taxes be paid in full prior to removal or demolition
54 of the manufactured home on the property at 53 Colburn Road was approved.
- 55 5) **Request for Approval of Jeopardy Tax Warrant, Map 30, Lot 7-A.** Request from town Assessor Marti
56 Noel to approve a Jeopardy Tax Warrant requiring that taxes be paid in full prior to removal or demolition
57 of the manufactured home on the property at 12 Vine Street was approved.
58

1 **6) Request for Approval of Timber Tax Levy (4) Map/Lot 47 14-6, Map/Lot 47-34, Map/Lot 47-37 and**
 2 **Map/Lot 50-4-4.** The requests to approve a Gravel Tax Levy (4) and issue a Tax Warrant for Map 47, Lot
 3 14-6 in the amount of \$487.74, Map 47, Lot 34 in the amount of \$848.79, Map 47, Lot 37 in the amount of
 4 \$255.28 and Map 50, Lot 4-4 in the amount of \$694.00 were approved.

5 **7) Request for Approval of 31:95(b) – Acceptance and Appropriation of Unanticipated Revenues Under**
 6 **\$5,000.** The request for approval of unanticipated revenues under \$5,000 were approved as follows:

Source	Amount	Purpose
Bob and Terry Carson	\$ 500.00	Donation to be used for the Kaley Softball Field Special Purpose Fund.

7 b) **OTHER DECISIONS.**

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12 **5. TOWN ADMINISTRATOR REPORT:**

13 a) **Miscellaneous.** Guy Scaife reported that the Department of Labor inspection report has not been received
 14 yet. The feasibility study for the dam removal for two dams is moving forward and they will meet in a couple of
 15 weeks to discuss holding a public meeting. The reports will be in draft mode until after the public hearing which is
 16 to explain the report to residents and get public feedback which will get incorporated into the documents; at that
 17 point it will be up to the Board of Selectmen whether or not to bring it to voters. By the next regular Board of Se-
 18 lectmen meeting we will have a tentative date for the public hearing and will have filed the draft report on the town
 19 website but will not print a copy of the report for everyone, as it is about 700 pages. We will probably have the rec-
 20 ommended date for the public hearing (in about 1-2 months) at the next Board of Selectmen meeting. Vice Chair-
 21 man Fougere noted that the public hearing needs to be held at a time of day when people can attend and not when
 22 people are on vacation or at work as the last public hearing was held.

23
24
25 **6. DISCUSSIONS.**

26 a) **Town Hall Renovations.** Steve Sareault, BAC, has watched the meetings regarding the renovations at
 27 town hall. Nothing touches our citizens more than the roads and bridges in town. Osgood Pond might
 28 come back. I would ask the Board to think about not flooding the ballot in March with a lot of initiatives
 29 but look at taking care of the roads and bridges. Please think about the projects; we have to get information
 30 out to the citizens before the ponds and dams. Selectman Bauer responded that roads and bridges are the
 31 top priority for the Board of Selectmen. Chairman Daniels feels it is a high priority. Mr. Sareault wants to
 32 make sure it is a top priority before the Library or Town Hall or Osgood Pond. Vice Chairman Fougere
 33 said the CIP has had a lot of these projects on it for a while, the reason the Board has a CIP is to keep
 34 things on a schedule and keep taxes flat, the more things on warrant articles, the more likely they will get
 35 voted down. Mr. Sareault said the use of lease purchase agreements and how much interest is paid is a new
 36 way of getting vehicles. Milford used to use a capital reserve fund for vehicles and we got away from it
 37 mainly because it would be paid for by citizens who would then leave town. The revolving capital needs
 38 require Fire Trucks, DPW and Police vehicles to be replaced. Chairman Daniels indicated this Board has
 39 started to move back into the capital reserve funds since the last town election for roads and bridges.
 40 Chairman Daniels asked if there is a schedule on the vehicles that shows how long they are expected to last.
 41 Guy Scaife said DPW and the Fire Department have those schedules.

42 b) **Board of Selectmen Goals Review 2014.** Vice Chairman Fougere has no problem with his assignments.
 43 Chairman Daniels asked if there are any that the Board wants to do away with. Some might be incumbent
 44 on departments to finish. Selectman Federico said this Board has quite a few items that Guy Scaife actually
 45 administers rather than the Board of Selectmen. It might be better if we have a list of ongoing town pro-
 46 jects and a separate list of goals for the Board. We are putting all of this on the Board of Selectmen goals
 47 and tasks where it might be something that is done by a department. We should put those items under the
 48 department under the Town Administrator oversight. Chairman Daniels indicated this Board wants to en-
 49 sure the minutes of the committees are posted on the website. Vice Chairman Fougere suggested there are
 50 two separate things that are not goals for this Board. Selectman Federico said he is willing to divide the list
 51 into two lists. All concurred to the assignments they are responsible for on the list of goals.

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53 **7. SELECTMEN’S REPORTS / DISCUSSIONS.**

54 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Vice Chairman
 55 Fougere indicated there is some landscaping at the Ambulance facility that is looking bad but is under war-
 56 ranty and when it warms up we can see what has survived the winter and get that taken care of. Chairman
 57 Daniels said the Recycling Committee met recently and the permit is being worked on for the mobile office

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at the Transfer Station; some things need to go through the formal process and be ADA acceptable. The committee is interested and excited in getting that going. Vice Chairman Fougere asked what the ETA is. Guy Scaife said he is not ready to commit to an estimated time of arrival, the design needs to be finalized and the access has to be engineered and the counter needs to be ADA compliant. Guy Scaife said there is nothing new on the South Street project, but the easements with PSNH are being worked on and drafting documents for them and Fairpoint. A temporary driveway will be required. In a few weeks Bill Parker plans to be out knocking on doors and that is on target. The Emerson Road project is still on target. Chairman Daniels asked about the DPW strategy on roads, it would be helpful to know how they will go about fixing the roads. Guy Scaife had a conversation with Rick Riendeau and it depends on what is being done (to the road), in some cases overlay is sufficient. The intent was never to just pave all the roads. Nashua Street to the railroad tracks has been very disappointing. That is being looked at. Next Monday night, May 5 at 5:30 the Board of Selectmen will have a work session discussion about road repairs in town. Chairman Daniels asked if road repairs have a warranty. Guy Scaife answered yes.

b) OTHER ITEMS (that are not on the agenda).

8. APPROVAL OF FINAL MINUTES. Vice Chairman Fougere moved to approve the Board of Selectmen minutes of March 31, 2014 as presented. Selectman Federico seconded the motion. All were in favor. Motion passed 4/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Daniels.

11. NON-PUBLIC SESSION. Vice Chairman Fougere moved to enter into Non-public session at 7:45 p.m. in accordance with RSA 91-A:3 II for Personnel. Chairman Daniels seconded. All were in favor. Motion passed 4/0. After discussion, Vice Chairman Fougere moved to approve the non-public minutes of March 31, 2014. Selectman Bauer seconded. All were in favor. Motion passed 4/0. Vice Chairman Fougere moved to re-seal the non-public minutes of March 31, 2014. Selectman Federico seconded. All were in favor. Motion passed 4/0. Vice Chairman Fougere moved to seal the minutes of this non-public session. Selectman Federico seconded. All were in favor. Motion passed 4/0. Vice Chairman Fougere moved to exit non-public session. Selectman Federico seconded. All were in favor. Motion passed 4/0. Chairman Daniels announced that in non-public session the Board approved non-public minutes of March 31, 2014 and discussed a Personnel issue.

12. ADJOURNMENT: There being no further business to come before this Meeting, Selectman Federico moved to adjourn at 8:53 p.m. Selectman Bauer seconded. All were in favor. Motion passed 4/0.

Gary L. Daniels, Chairman

Mark Fougere, Vice Chairman

Katherine Bauer, Member

Kevin Federico, Member