

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
November 25, 2013

PRESENT: Gary Daniels, Chairman
Mark Fougere, Vice Chairman
Katherine Bauer, Member
Kevin Federico, Member
Mike Putnam, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 and introduced Board members; he then led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:30 p.m. – Garden Club Recognition. Chairman Daniels indicated that the Board wished to recognize the Milford Garden Club for all the work done over 80 years and as a thank you, the town will be placing plaques in each of the parks in which they maintain the flower gardens including the World War II memorial, Korean War Memorial, Emerson Park, the Oval, Riverside Cemetery, Shepard’s Park Flagpole and West Street Cemetery. DPW will work with the Garden Club to get the plaques placed in an appropriate area. Carolina Lambalot, President, said the Garden Club is a wonderful group of ladies that work and they are sometimes up at 7 a.m. on a hot summer day, pulling weeds or planting flowers, she thanked the town for the opportunity and indicated the club is very grateful for the plaques.

5:40 p.m. – SVTC - Souhegan Valley Rides Update and FY15 Funding Relative to the March Warrant. The Souhegan Valley Transportation Collaborative (SVTC) members Janet Langdell, Nate Carmen and Marcia Nelson provided an update since they last spoke with the Board of Selectmen. Nate Carmen explained there have been two new things added to SVTC since the last update: transportation to Mont Vernon and the SVTC visited the Wilton Board of Selectmen and they support the SVTC providing service to Wilton so we will be expanding to Wilton next year. The service is at 12,397 rides since it started. The free ride program has expanded over time; it was originally the honor system, now we have vouchers through SHARE and the Welfare Department. We ask for contributions from each participating town, in addition to the \$2.00 per ride one way from users. In addition, we have been successful in getting Federal funds. The goal was to have the funding from the Federal government to bring the amount down for the towns. Janet Langdell indicated there is a 3% increase in ridership from last year. The demographics are still the same; it will cost \$36,800 from participating towns (total) for this service. Ms. Langdell said the SVTC wants to talk about the mechanism for funding 2014. In the last few years, it was though a Warrant Article. Selectman Bauer asked if instead of a Warrant Article, it could be put in the budget. Ms. Langdell said that is possible, Amherst has a line item in their health & human service budget, as does Brookline. Hollis has a capital reserve fund through the motor vehicle fees. We are not sure how Wilton will handle their portion.

Selectman Bauer asked what would happen if there were a default budget. What would happen to the money needed by the town? Guy Scaife said there are two choices: whatever money is appropriated in the default budget would be there for the Board of Selectmen to determine how it would be spent. Guy Scaife said a default budget would put stress somewhere else in the budget. This service is well supported by the town. There is a challenge here because of other costs; the probability of a default budget is higher this year than last year. We could put it in the budget and be committed to fund it. Or we could put it in a Warrant Article with special wording that would allow it to be moved into the budget if approved. This would allow for it to be part of the default budget in future years.. That is common for these types of items; it has gotten support for several years now. Guy Scaife said he can have the Finance Director look at that. Selectman Bauer likes it being a Warrant Article because it brings it to the forefront and brings it to the attention of the voters. Nate Carmen would like to see it in the budget. Janet Langdell said either way, we have come every year to talk about the numbers, to make a case for the service. It is necessary

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1 for our community in moving forward. We will make sure that the information gets out there through the website
2 and with flyers, etc.
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4 Vice Chairman Fougere indicated this group does a lot of outreach and is out there and comes before the
5 Board to provide updates, which is good. Ms. Langdell said we try to attend at least one major event in each com-
6 munity and go to the Expo each year to remain visible. Chairman Daniels thinks the ongoing support and being out
7 there is the reason for the success of SVTC. Chairman Daniels would support the SVTC as a Warrant Article. He is
8 not sure he could support putting this in the budget, as traditionally the budget is for the operating items for the town
9 and the discussion needs to take place to determine whether or not this is key to the operation of the town. Ms.
10 Langdell said when you have that discussion, the SVTC would like to be able to have the opportunity to be part of
11 that. It can be looked at as public transportation or as a part of health and human services. Ms. Langdell said the
12 service provides non-emergency medical transportation. The two things most people are now looking for are rides
13 to work or to secondary education to Nashua. Chairman Daniels asked how late the bus runs at night. Ms. Langdell
14 said it runs until 5:30, the bus needs to get back to the garage that is the way it is modeled for ten hours per day, five
15 days per week. Down the road, changes can be made. Chairman Daniels asked if expansion of services would
16 cause the fees to the towns to increase or the fees to the riders to increase. Ms. Langdell responded that right now,
17 the model shows it would increase the fees to the towns but that would need discussion.
18

19 Vice Chairman Fougere asked if customers call the day before to reserve a ride. Ms. Langdell responded
20 yes, 48 hours in advance is required and they must be registered. Chairman Daniels asked how far east the bus goes
21 in this area. Ms. Langdell indicated the bus goes down 101A by Marshall's in Nashua. There were no further ques-
22 tions from the Board. Ms. Langdell asked if the Board would prefer a Warrant Article or adding it to the budget?
23 Chairman Daniels said that is to be determined, after the Board has a chance to discuss further.
24

25 **5:55 p.m. – Departmental Update – Assessing.** Marti Noel, Town Assessor, indicated this is the end of the year
26 calculation-wise, but mid-year in the assessing cycle. Ms. Noel explained the condos in the lower end market seem
27 to be lagging in the stability, but most of the markets have stabilized. At this time, the Assessor looks at how every-
28 thing tallies out, establishes the median ratio, PRD, and the coefficient of dispersion. The equalization ratio is
29 1.025. The Fairpoint appeal to the State regarding the town's ability to tax them at all is currently moving through
30 the courts. Selectman Putnam asked if the website has the dates for when the different exemptions can be applied
31 for. Ms. Noel said yes, it is on the website and on all the various state websites as well. Vice Chairman Fougere
32 asked how the market seems to be doing. Ms. Noel said stability is coming very slow, people are looking to buy for
33 something that is suitable for their needs and there has been a little more new construction. There were no further
34 questions.
35

36 **6:15 p.m. – Departmental Update – Library.** Michelle Sampson, Library Director, provided an update since the
37 last update in February. There are now two drop boxes available, one for books and one for media. There had been
38 complaints about the lack of handicapped parking, which has been rectified with better marking of the spot. Guy
39 Scaife said he is surprised the complaint about handicapped parking did not come in sooner than it did. Ms.
40 Sampson agreed. The civil war fountain has been in front of the Library for 120 years but it no longer holds water
41 as the basin is cracked, and has not been run for a few years. Ms. Sampson has talked with a conservator to take a
42 look and the recommendation is to restore the function of the memorial and make it so that the maintenance is easi-
43 er. January 8, 2014, Ms. Sampson will meet with the Budget Advisory Committee and will include the cost of the
44 restoration of the fountain, which is about \$46,000. Vice Chairman Fougere asked if that includes the statue, foun-
45 tain and base. Ms. Sampson said a lot of it is severely corroded, but we have the book on the fountain which docu-
46 ments everything about the fountain. We have the book so if we need to recreate it, we can. The Children's Room
47 and Young Adults areas need more space. The original Library building was built in 1950 and was renovated with
48 the addition in 1986. The buildings are not being used the same as they were when built. Chairman Daniels asked if
49 someone has looked at just rearranging the space to make it more productive. Ms. Sampson said yes, we had one
50 architect look into that to make the space work and since Ms. Sampson has been here, we have looked at rearranging
51 the space but unfortunately with the circulation desk and the location of it, we could not rearrange it to make it more
52 efficient. Selectman Bauer uses the Library a lot and notices the innovative ideas that have been done and she
53 knows that they are trying to make it work within the restrictions.
54

55 Vice Chairman Fougere asked who is in charge of cleaning the grate at the bottom of the Library driveway.
56 Ms. Sampson said no one because last year the grate got carried away during winter by a snow plow so DPW filled
57 in the gully with pavement. Selectman Bauer asked if there is a drainage issue at the base of the driveway. Ms.
58 Sampson said no, it was not a drainage problem. Vice Chairman Fougere indicated the gully would fill up; over the

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1 next year, it should be looked at to keep ice off of the street. Ms. Sampson said the lower portion of the driveway
2 has to be salted because it is steep.
3

4 Ms. Sampson continued that e-books are only 2% of the overall circulation. Selectman Bauer asked about
5 the meeting rooms use. How many rooms are able to be used for people to meet? Ms. Sampson said there is the big
6 room upstairs and a smaller one upstairs, there is one room in the basement for about twelve people and then the NH
7 room, if needed. For some meetings, there have been no rooms available and a group was only able to meet because
8 there was a cancellation for the use of the Banquet Hall. In three weeks, there will be one meeting room in the new
9 ambulance facility for use, stated Vice Chairman Fougere. Selectman Bauer just wanted to point out there is a need
10 for meeting rooms in the community. If there is a meeting room available, if someone just needs quiet space, Ms.
11 Sampson said the Library will let them use a meeting room.
12

13 Chairman Daniels asked Ms. Sampson what it is about the Milford Library that makes it one of the most
14 used Library in the State of New Hampshire. Ms. Sampson said she does not know, but she knows that the staff
15 treats all of the patrons as though they were guests in their own home. That does make a difference. Guy Scaife
16 added that the location helps as well, but it really is the programs as there are so many available. Guy Scaife com-
17 mented on the format of the Library presentation noting it is a good way to communicate information to the public.
18

19 **6:35 p.m. – Osgood Pond Reclamation Proposal.** Fred Elkind, Environmental Coordinator, with Bill Parker, Di-
20 rector of Community Development, indicated that as a result of the August meeting regarding the Osgood Pond rec-
21 lamation, it was decided to maximize the amount of area to reclaim. Fred Elkind explained that Fieldstone Engi-
22 neering looked at both approaches in response to that request. It was discussed that there was 13.6 acres affected
23 and that it would be too much damage to do so much dredging, so they came up with another plan that dredges 11.5
24 acres. The water level has been down. Details of how the dredging might occur is unknown at this time. A key
25 instruction is that the water that leaves the site must meet the requirements of the State. The first phase would in-
26 clude a small dredge in front of Adams Park, access roads going into the area are required and would eventually be
27 improvements to the site; one becoming the boat launch area and the other the fishing pier. If there is a water quali-
28 ty problem, treatment of the water can be done in the pond area. The Phase 2 portion includes areas on the southern
29 portion of the property. The brook is re-directed to the area that was already dredged during Phase1. Access to that
30 area could be done via Mason Road. Phase 3 goes northerly and is a fairly large area; water would now be running
31 through Phase 2, that large area would be dredged. The narrow portion of the pond to the west would be in Phase 4.
32 When doing this, the roads would come out and the pond would end up becoming one again. It is a fairly extensive
33 effort.
34

35 Mr. Elkind indicated we are in process of applying for permits for this project; the application is seven pag-
36 es long. The application also includes the boat launch and fishing pier. The document is based on the statute on the
37 fee structure established after the revision, it would have cost about \$90,000 but now the permitting will only be
38 \$10,000. Mr. Elkind asked for questions from the Board. Chairman Daniels asked if the permit requires identifying
39 where the dredge materials would be placed. Mr. Elkind responded the only requirement is that the material not be
40 placed in an area under the jurisdiction of the State. Chairman Daniels asked if we have enough space at Brox to put
41 the materials. Mr. Elkind said there is, but it would take a significant portion of that space, there may be others that
42 are interested in these materials. Chairman Daniels asked about a timeframe of the various phases. Mr. Elkind re-
43 sponded overall the permit will be good for five years and is renewable for another five years. The cost of accom-
44 plishing this effort will be about \$600,000 if the whole area is dredged which is less than the cost the Army Corps
45 estimated. Chairman Daniels asked if the town must pay for the permit again after five years. Mr. Elkind said no.
46 Once this approach is submitted, Selectman Federico asked how long it takes for them to get back to us. Mr. Elkind
47 responded they are looking at a 55 day period before they get into it; but they are willing to put it at the top of the
48 pile, so we could be in the permit process in 2-3 months. Vice Chairman Fougere indicated that timing is actually
49 not bad. Mr. Elkind indicated the town will not be working on this during this winter but it needs to be done during
50 the dry period. Guy Scaife asked to go over the boundary lines, especially the ones close to the dam. Mr. Elkind
51 responded that the consultant has dealt with complexities when dredging close to dams due to the stability of the
52 dam, so the determination has been made to stay away from the dam. Guy Scaife said the dam area will not be
53 dredged to the depth of the rest of the pond. There were no further questions.
54

55 Vice Chairman Fougere moved to have staff proceed as shown in the presentation and to apply for the 11.5
56 acre dredge permit. Selectman Federico seconded. All were in favor. Motion passed 4/0/1 with Selectman Putnam
57 abstaining (out of the room).
58

3. PUBLIC COMMENTS (regarding items that are not on the agenda). There were no public comments.

4. DECISIONS

a) CONSENT CALENDAR. Chairman Daniels asked if any items need to be removed from the Consent Calendar for discussion. No items were removed. Selectman Bauer moved to approve the Consent Calendar as presented. Selectman Federico seconded. All were in favor. Motion passed 4/0/1 with Selectman Putnam out of the room.

1) Approval of Unanticipated Revenues Under \$5,000 (RSA 31:95 b). The listing of unanticipated revenues under \$5,000 was reviewed as follows:

Source	Amount	Purpose
Special Hermetic Products Inc.	\$ 100.00	Donation to the Milford Fire Department. The FD wishes to designate the monies to the Fire-Life/Safety Education Special Purpose Fund.
Milford Recreation Comm.	\$ 650.00	Brick fundraiser monies to be used for the Keys Pavilion Special Purpose Fund.
Conservation Commission	\$4,770.50	Donation from the Ghost Train Rail Trail Race

This request was approved.

2) Approval of Land Use Change Tax (Map 51 Lot 17-1). Marti Noel, Town Assessor, requested approval of Land Use Change Tax for 0 Young Road, Map 51/Lot 17-1 in the amount of \$6,500. This request was approved.

3) Approval of Veterans Tax Credit (Name Changes). Marti Noel, Town Assessor, requested approval of a name change to several Veteran's Tax Credits due to death or change of ownership. This request was approved.

b) OTHER DECISIONS.

a. Review of the Latest Changes to the Administration of Commissions, Committees and Special Boards Policy 2013-001. Chairman Daniels indicated he appreciates all of the feedback from those who reviewed this document. Chairman Daniels reviewed the recommended changes and additions to the document and has made those changes. There has been some disagreement regarding the procedure when there is not a quorum. Chairman Daniels said the minutes can be very sparse and may not include any detail. Guy Scaife said you cannot open a meeting without a quorum. It is incumbent upon the Chair of the group to inform the public about the decision; it is not a meeting without a quorum. Vice Chairman Fougere wished to add that if any meeting does take place, then minutes must be produced. Chairman Daniels said without a quorum, those minutes could take on the perception of the official word. Vice Chairman Fougere suggested people will talk about the reason they are there to meet while there is not a quorum. If there is no quorum, there is no discussion. Selectman Bauer is just trying to avoid rumors about standing committees and having meetings and/or minutes. Guidance on minutes should be consistent in the policy. Sealing minutes and when to do that should also be consistent. Selectman Putnam moved to approve the changes as presented. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.

b. Discussion of Updates to the Ethics Policy 2006.04.08. Chairman Daniels presented one change to the Ethics Policy 2006.04.08, which is to add a "Breach of Confidentiality" paragraph. Selectman Putnam moved to approve the change as presented. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

c. Board Concurrence for Mobile Office Warrant - Recycling/Solid Waste Committee. Chairman Daniels, Recycling Committee Member, is looking for the Board of Selectmen to support a Warrant Article for a mobile office at the Transfer Station for under \$75,000. Selectman Putnam moved to approve. Selectman Federico seconded for discussion. Selectman Bauer asked about the cost of the concrete pad, does that include labor? Chairman Daniels said if it is done by employees there would be no labor cost for the Warrant Article. Guy Scaife said that is the cost to complete and for the re-bar. Vice Chairman Fougere said these are just cost estimates, but this

1 will go out for bid. Chairman Daniels said this is just an initial vote but the committee will come
2 back with a formal price for vote. All were in favor. Motion passed 5/0.
3

4 **5. TOWN ADMINISTRATOR REPORT:**

- 5 a) **Town Hall Space Analysis RFP Update.** Mr. Scaife explained that SMP will send an e-mail with esti-
6 mates for the cost of town hall renovations tomorrow. A work session was requested and it was determined
7 that it would be held December 2 at 4:30-6:30 with SMP representatives and Board of Selectmen members.
8 Facilities Committee members will also be invited to attend.
9
- 10 b) **Financial Update.** Guy Scaife provided a financial update showing a 6.8% overall increase, most of the
11 changes being in DPW. Vice Chairman Fougere asked for the no-taxed revenues estimate for 2014. Se-
12 lectman Putnam asked if a detailed explanation of expenses will be provided at some point. Guy Scaife
13 said that can be provided whenever the Board would like. Guy Scaife explained the increase in Human Re-
14 sources is to allow the HR Director to train a new person so there is an overlap with the HR Director.
15
- 16 c) **Miscellaneous.** Vice Chairman Fougere suggested that the Brox Warrant Article that expired in 2012 be
17 reviewed by Bill Drescher. Vice Chairman Fougere also asked if an expiration date is needed in the War-
18 rant Article. Guy Scaife will look into the expiration date and we can talk about that at the next Board
19 meeting.
20

21 Guy Scaife requested Board concurrence for staff to close Town Hall at noon on Christmas Eve
22 and use vacation, birthday holiday or personal time at no additional cost to the town. That would only be
23 for Tuesday, December 24, not New Year's Eve. If there is an employee that has no available time, it is the
24 responsibility of the supervisor to find work for that person to work during those hours. All members con-
25 curred.
26

27 Phil's BBQ rents the old police station lot for his business and has requested the same for the com-
28 ing year. It has been put in the contract that when the Fletcher clean up starts, he will be given advance no-
29 tice that his business must move as the old police station lot will be a staging area for the trucks.
30

31 Guy Scaife explained that he has been working with Russ Works, Ricky Riendeau and Tina Phil-
32 brick to rework the policy on use of the Banquet Hall and Auditorium and revising the fee structure and
33 custodial fees. The tentative plan is to revise the policy so that everyone must pay a custodial fee and set
34 up use fees based on the number of people in attendance. The space in town hall is used an average of 1.5
35 times per day throughout the year. Selectman Putnam would like to review the document and changes be-
36 fore making any decision. Guy Scaife said that non-profit organizations will be required to pay the custo-
37 dial fee and if a fee is being collected for the event, then a fee for the use of the space will be implemented.
38 Events sponsored by the town will not have fees. Tina Philbrick is in process of identifying the use, num-
39 ber of attendees, and ticket price for various events over the last year. Guy Scaife will provide this infor-
40 mation to members to review.
41

42 **6. DISCUSSIONS.**
43

- 44 a) **Board of Selectmen Goals / Tasks Review and Board of Selectmen's 2013/2014 Goals/Tasks Devel-**
45 **opment.** Chairman Daniels will update the goals for 2014 and provide to members by the end of Novem-
46 ber to review. He will also be checking to ensure meetings are being posted adequately. All Board mem-
47 bers on various committees should also check their own committees to be sure they are up to date with
48 meeting minutes on the website and are being posted adequately.
49

50 **7. SELECTMEN'S REPORTS / DISCUSSIONS.**
51

- 52 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Federico
53 said there was a good MACC Base meeting where the software issues were clarified; that yes the software
54 will work for all communities. That is why we are upgrading the software. The data conversation for Mil-
55 ford will cost \$15,600. Milford's is different because it is based on modules.
56

57 Selectman Bauer said the Facility Committee had a question about the Board of Selectmen want-
58 ing them to look at the town hall renovation plan and charging them formally with the town hall renova-

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1 tions, but decided the Facility Committee had enough on their plate. The Chair of the Facility Committee
2 has asked that the Board of Selectmen charge them with this task. Vice Chairman Fougere thought that
3 based on that meeting in the spring they would not have enough time to do it because of the Library reno-
4 vation. Vice Chairman Fougere and Selectman Putnam thought this Board did give a charge to the Facility
5 Committee but it was too much. Selectman Bauer said the Facility Committee Chair was not clear so if
6 everyone agrees, we should take a vote. Guy Scaife indicated the Facilities Committee will want the
7 Charge on what to do. There are four people that have been involved in the Town Hall renovations so far.
8 Janet Langdell made it clear there was never a charge. This is different from projects in the past; this will
9 be different than the ambulance facility committee, because no land purchase is involved. Pricing will be
10 available next week and we are getting short on time at this point. Chairman Daniels asked what is left at
11 this point that the Facility committee would handle. Selectman Putnam agreed. Selectman Bauer thinks
12 another set of eyes would be helpful. Any time the Facility Committee needs to meet, Chairman Daniels
13 said they should post their meetings.

14 Chairman Daniels asked if the Facility Committee members were involved with the meetings
15 about the town hall renovations thus far. Guy Scaife said no, they have come in two times; there are not a
16 lot of alternatives on what to do. The staff met last week for the piece on electrical and mechanical, it has
17 been Russ Works, Rick Riendeau and the architects. A lot of the renovation is code driven. Guy Scaife
18 noted if we are going to start bringing in people on the second of December, it doesn't make sense. Se-
19 lectman Bauer said the Facility Committee meetings should be posted so that the people could attend. Guy
20 Scaife said the Board of Selectmen has not given them a charge. Selectman Bauer felt they are a standing
21 committee they should have open meetings, it should have been posted. Vice Chairman Fougere agrees but
22 bringing in new people at this point would not be helpful. We knew we would be scrambling for time.
23 Let's just keep moving; 4-5 people have been involved so far and the meetings should be posted from now
24 on. Selectman Putnam said they should have been doing that. Chairman Daniels indicated the town hall
25 renovations are number five on the CIP. If a Warrant Article is not put forward, is there anything that
26 states how that space should be used? Vice Chairman Fougere suggested it is going to cost over one mil-
27 lion dollars, if it fails on a Warrant Article or it does not go on, then we need to figure out how to use the
28 space. Because of the timing, Guy Scaife said the staff has been driving this and done the work, this is not
29 like the ambulance project where they start it at the beginning and had total control. It is because of time.
30 When we made the decision on SMP, the input had to come from staff. It isn't something an outside com-
31 mittee could determine.

32 Vice Chairman Fougere announced that the Ribbon Cutting for the new Ambulance Facility will
33 be on December 14 at 1:00 until 4:00 with a ceremony, light refreshments and open house of the facility.
34 Invitations will be going out soon.

35 **b) OTHER ITEMS (that are not on the agenda).**

36 Vice Chairman Fougere feels it is time to make the change to electronic packets for the Board of
37 Selectmen agendas, if a program needs to be set up where everything comes in electronically, and gets or-
38 ganized and everyone has it that way, we need to make the change. If someone wants a paper copy, they
39 can get it. Vice Chairman Fougere wants to make the change now since we are coming up on 2014. Se-
40 lectman Bauer asked if this is a good time to change, with town elections, town report and such coming up?
41 Guy Scaife said it could be done in January. If people still want paper, let us know.
42

43 **8. APPROVAL OF FINAL MINUTES.** There were no minutes presented at this meeting.

44
45 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

46
47 **10. NOTICES.** Notices were read by Chairman Daniels.

48
49 **11. NON-PUBLIC SESSION.** Vice Chairman Fougere moved to enter into non-public session at 8:50 p.m. in ac-
50 cordance with RSA 91-A:3,II(a) –Personnel and (c)-Reputation. Selectman Federico seconded. All were in favor.
51 Motion passed 4/0. After discussion, Selectman Federico moved to come out of non-public session at 9:49 p.m.
52 Vice Chairman Fougere seconded. All were in favor. Motion passed 4/0. Chairman Daniels announced that during
53 non-public session the Board discussed one personnel and one reputation issue. No votes were taken and no deci-
54 sions were made. The non-public minutes have been sealed.
55

56 **12. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Federico moved
57 to adjourn at 9:50 p.m. Vice Chairman Fougere seconded. All were in favor with none opposed. Motion passed
58 4/0.

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Gary L. Daniels, Chairman

Mark Fougere, Vice Chairman

Katherine Bauer, Member

Kevin Federico, Member

Mike Putnam, Member