

APPROVED  
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING  
June 10, 2013

**PRESENT:** Gary Daniels, Chairman  
Mark Fougere, Vice Chairman  
Katherine Bauer, Member  
Mike Putnam, Member  
Kevin Federico, Member  
Guy Scaife, Town Administrator  
Darlene J. Bouffard, Recording Secretary  
Mike McMahon, Videographer

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** Chairman Daniels called the public meeting to order at 5:40 p.m. and introduced Board members; he then led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Chairman Daniels indicated that the Board met in non-public session at 5:00 p.m. for a personnel and reputation discussion. One vote was taken and one decision was made.

**2. APPOINTMENTS:**

**5:00 p.m. – Non-Public Session – Personnel.** Chairman Daniels opened the non-public session at 5:00 p.m. on motion made by Selectman Putnam and seconded by Vice Chairman Fougere in accordance with RSA 91-A:3II(a), Personnel. All were in favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session at 5:35 p.m. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0. No votes were taken and no decisions were made.

**5:30 p.m. – Non-Public Session – Legal.** Selectman Federico moved to enter non-public session at 5:30 p.m. for legal. Selectman Bauer seconded. All were in favor. Motion passed 5/0. After discussion, Selectman Federico moved to come out of non-public session at 5:37 p.m. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0. Chairman Daniels announced that in non-public session, one vote was taken and one decision was made.

**5:40 p.m. – Request for Approval of (1) Late Filed Veteran Tax Credit Application.** Marti Noel, Town Assessor, explained this application was filed late due to extenuating circumstances, and after review of the application, Ms. Noel is recommending approval. Selectman Putnam moved to approve the late filed Veteran's Tax Credit application as recommended. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

**5:45 p.m. – Capital Improvement Plan (CIP) discussion – 2014-2019.** Paul Dargie, Joe O'Neil and Bill Parker, representing the Capital Improvement Plan (CIP) committee, opened the discussion by stating that this appointment is really just to open discussion with the Board of Selectmen. Paul Dargie indicated this year on the CIP, there are several big items coming up. In the past the CIP committee took input from all the departments and simply put the requests on the chart, now the CIP Committee would like to have discussion about what is the level of things the town needs to do. The purpose of the CIP Committee is to bring in the selectmen to this process to assist in developing the budget. Some members of the CIP Committee would like it to be completely independent and then turn in a report to the Board of Selectmen, Paul Dargie would like to get the Board of Selectmen thoughts as to what it thinks of the overall level of spending for the future and get a discussion going so that what the CIP comes up with is closer to what the Board of Selectmen is looking at. As bonds are paid off, the amount spent each year declines about \$300,000, so that money will free up. It goes from spending \$900,000 per year, down to \$600,000. There are some big ticket items including the Library renovation project and upgrades to the Fire Station and Town Hall renovations. Right now it shows new spending at \$900,000 per year, with the bonds finishing, that number is at \$600,000 per year, but is that a good number? The CIP Committee is just looking for input, but it shows that if the projects presented are done, it shows an increase. The CIP Committee looks at level spending for tax payers, we have roughly \$10 million of bonding currently; right now items that will be on the warrant article in 2014 include a new Plow, Engine 11 replacement and Ladder 1 replacement, plus Town Hall renovations.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/10/13

1 These are all big ticket items, out of those items, is that an appropriate amount for next year's warrant? If it is too  
2 much, it would be helpful to know which is more important. The CIP Committee and Board of Selectmen can talk  
3 about this.  
4

5 Selectman Bauer noted it is not so much the items on the list, but where to put them on the schedule. Paul Dargie  
6 said the CIP priority is to keep the tax rate smooth. Selectman Bauer said as far as fire apparatus, that is a lot of  
7 money, but what is the alternative? Does it get moved out one or two years, if it does, that pushes out something  
8 else. Mr. Dargie said the biggest thing is the overall level - what is the number? If we cannot get to \$600,000,  
9 things will just go away. Some things we need to have, we do not have a choice and then there are nice things to  
10 have. Selectman Bauer said if we decide the Library is nice but not necessary, would it be taken off the list com-  
11 pletely? Mr. Dargie said it would be moved out. So things are not actually taken off, asked Selectman Bauer. Mr.  
12 Dargie answered that they are postponed but that can eventually become being removed. Selectman Bauer said she  
13 looks at each item and then prioritizes what the town really needs, rather than starting from the point of having too  
14 much and having to cut. Mr. Dargie said while there are things that the town has to do, things such as the sidewalks  
15 are desired, but are not necessary. Chairman Daniels asked where the bridge maintenance and repair come in? Mr.  
16 Dargie said we did not get that yet, Mr. Riendeau is working on that now so the CIP Committee has not looked at it  
17 yet, but it could end up being a high priority. Mr. Dargie said some bridges are more risky than others, Mr.  
18 Riendeau needs to prioritize the bridges. A couple of weeks ago, Rick Riendeau said he was going to prioritize  
19 bridges but was also looking at paving in town, those two things have come up several times. Selectman Putnam  
20 said he is not prepared to say yes or no to anything tonight, but he would like to see the tax rate stay as level as pos-  
21 sible. Where does the school budget stand? Mr. Dargie said the school would still like to build the additional park-  
22 ing lot and maybe renovate the high school in a few years. The School Board tends to group some things together  
23 with one bond. Selectman Putnam said it is good to bring this forward now for discussion. Vice Chairman Fougere  
24 talked with Bill Parker and Guy Scaife about the Town Hall renovations, right now the Facilities Committee is  
25 working on the Library renovation, maybe there could be a mini-committee for the Town Hall renovations, to get an  
26 RFP out to find out how much it will cost, but he does not see that happening for the 2014 town meeting.  
27

28 Vice Chairman Fougere asked when the ambulance department moves out of town hall what will be done, the town  
29 Hall renovations may not be ready to go to vote in March. Vice Chairman Fougere remembers some basic things  
30 done in the past study, and some relocation of offices, there was a lot of work done, so this will not start from  
31 scratch, but decisions need to be made. Mr. Dargie also does not think it will be ready for town vote in 2014. Vice  
32 Chairman Fougere said there is some work to do but he does not see it ready for March. Selectman Putnam thinks it  
33 is good to get the creative juices going but not make any decisions tonight. Vice Chairman Fougere asked if the  
34 departments have been spoken to yet. Bill Parker said they have just started contacting departments, the first de-  
35 partment meeting is June 19. Vice Chairman Fougere suggested the Budget Advisory Committee needs to be  
36 brought in at some point.  
37

38 Mr. Dargie said the spending is increasing and he wanted to highlight that. Selectman Bauer said all things have a  
39 lot of discussion, as the process moves on, and feedback is desired. Mr. Dargie agreed, stating the dialog is good.  
40 Selectman Bauer suggested the Board might want to put on a warrant article for just the architect for the Town Hall.  
41 Mr. Dargie agreed that would be helpful. Guy Scaife appreciates that we need to watch the tax rate. Sometimes  
42 things do get pushed out, we pushed a lot of things out. The Department Head needs to be unencumbered with what  
43 they bring to the CIP Committee that they need. Guy Scaife continued that the Fire Department has a formal inspec-  
44 tion of the Ladder Truck in June, if the inspector says it cannot go beyond a certain year, we have to move on it. If  
45 that gets pushed out, it moves closer to the Library renovations. Mr. Dargie said each Department Head has been  
46 given the request. Chairman Daniels asked when is the due date. Bill Parker responded the Department Head input  
47 is due by the end of July or early August, the CIP Committee then puts it together by the end of August. By October  
48 the CIP is adopted. Chairman Daniels indicated if the information is not due until the end of July, it does not make  
49 sense to talk about it now since everything else is not in yet. Mr. Dargie said it is all in except for the bridges and  
50 pavement. Bill Parker said June 19 is when Rick Riendeau will have that information for the CIP Committee.  
51

52 Selectman Federico asked what has already been pushed out that the town needs desperately? Joe O'Neil com-  
53 mented that the fire truck will cost more if the two trucks get split, there is a price break if two are purchased togeth-  
54 er. Selectman Bauer said the Department Heads plead their case to the Board of Selectmen for items to be added on  
55 the CIP. Mr. Dargie asked what the feeling is on grouping some projects together to get a better price and bonding  
56 the cost. Vice Chairman Fougere said the Nashua Street sidewalk project could use some value engineering to see if  
57 there are ways to be more innovative with the project. Selectman Bauer suggested the sidewalk jobs in town could  
58 be presented together and show a savings, people may want to group and get a better deal, if a savings is shown

1 maybe it will pass. Vice Chairman Fougere said there would be some savings if it is grouped. Mr. Dargie agreed,  
2 stating when bidding on a project, the company would bid on a larger project before a smaller project. Bill Parker  
3 indicated the signalization at the Ponemah Hill Road and Nashua Street intersection could be grouped with the phas-  
4 es on the Nashua Street sidewalk project which will result in cost savings by doing them at the same time.  
5

6 **6:15 p.m. – Freedom’s Way District Presentation & Upcoming National Heritage Area Management Plan**  
7 **Public Forums.** Chuck Worcester wanted to bring information to the Board regarding the Freedom’s Way National  
8 Heritage Area Management Plan, which consists of 47 towns, Milford being one of them. This project has been  
9 going on for almost 20 years. This community is locked into the consortium but does not prevent other communities  
10 from entering. This provides information regarding the early settlers of this region, what happened when they came  
11 here and what provided them with a sense of freedom. This designation will promote tourism from both Americans  
12 and from foreign visitors. A lot of money comes in from tourism. Part of the Federal requirement is that the group  
13 must put together a management plan which will take us out 15-20 years. This is similar to the CIP as it will go out  
14 20 years. We have invited all of the communities to the public meetings. Each Director is responsible for four  
15 communities, Chuck is responsible for four and we invite people to attend the public meetings; he hopes that people  
16 from Planning, EDAC, Conservation, Historical Society, Heritage and Recreation attend. A lot of these elements  
17 are filtered in through discussion and implementation. This is more than one state which is unusual. There is no  
18 anticipated cost to the communities, the majority of funds will come in from programs within Freedom’s Way.  
19 There are events such as Rolling and Strolling programs. The headquarters are at Devens because it is free. Other  
20 organizations are being invited, not just towns. Mr. Worcester encourages everyone to attend some of these meet-  
21 ings, all are welcome to come. This will enrich the lives of townspeople and businesses and will keep the historic  
22 interest alive. Selectman Putnam thanked Mr. Worcester for his work and asked if the meetings are posted on the  
23 website and if not maybe we could get them on there or on Facebook. Mr. Worcester said that Dawn Griska has a  
24 copy of the flyer and it could be put on the website. Mr. Worcester said his job is to get the word out and make peo-  
25 ple aware of the meetings.  
26

27 Chairman Daniels asked if the Historical Society has an organized tour? Mr. Worcester responded that there is a  
28 historic society tour; part of the Management Plan will include an inventory of events and items of interest. All  
29 members thanked Mr. Worcester for his work on this.  
30

31 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** Chairman Daniels indicated on Thurs-  
32 day evening, he and Guy Scaife attended the 25<sup>th</sup> anniversary of the Souhegan Valley Chamber of Commerce and  
33 the Town of Milford was awarded the 2013 Business of the Year. What came through in the presentation, Chairman  
34 Daniels explained, is that Milford has efficient Customer Service in Town Hall. That has been the focus since Guy  
35 Scaife has been the Town Administrator, we look at people that come into Town Hall as customers. This is a very  
36 nice recognition of the town. Chairman Daniels presented Guy Scaife with a gift of thanks. Guy Scaife said it was  
37 an enjoyable evening and was special. The Souhegan Chamber of Commerce is made up of nine communities, and  
38 any business in those regions could have won. The Small Business Award was given to Classic Signs Inc. Addi-  
39 tionally, two Milford High School students were honored at the event.  
40

41 **4. DECISIONS**  
42

43 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items need to be removed from the Consent  
44 Calendar for discussion. No items were removed. Selectman Putnam moved to approve the Consent Cal-  
45 endar as presented. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.  
46

47 (1) **Request for Acceptance of Unanticipated Funds Under \$5,000 Per NH RSA 31:95(b).** The request  
48 submitted by Finance was approved by the board as follows:

Source	Amount	Purpose
Heather Flynn	\$40.00	Donation to the Milford Police Department for the Police Neighborhood Watch Program

49  
50  
51  
52 (2) **Request to Execute Tax Anticipation Note Documents.** The request submitted by Jack Sheehy, Di-  
53 rector of Financial Operations was approved.  
54

55 (3) **Request for Full Release of Securities (Map/Lot 25-96-1, and 96-2 Escrow).** Bill Parker requested  
56 the full release of securities being held for monumentation pertaining to the subdivision in the amount  
57 of \$300.00 plus any interest, was approved.  
58

1 (4) **Request for Acceptance of CDBG Administration Code of Ethics – Pine Valley Mill Affordable**  
2 **Housing Project.** The request for acceptance of CDBG Administration Code of Ethics was approved.  
3

4 (5) **Request for Approval of Granite Town Media Advisory Board Member Terms.** The request for  
5 Approval of Granite Town Media Advisory Board Member terms was approved as presented.  
6

7 b) **OTHER DECISIONS.**

8 (1) **Recommendation on the Prospect Street Speeding/Signage Issue from the Traffic Safety Com-**  
9 **mittee.** Chairman Daniels explained this request went before the Traffic Safety Committee (TSC) for  
10 review and recommendation. The TSC discussed lowering the speed limit to 20 mph, however, it was  
11 found that 20 mph is used only in school zones. After much discussion, it was decided that the overall  
12 solution is one of enforcement and that police presence be increased on Prospect Street to monitor and  
13 address any speeding violations. There was previously an issue on Philip’s Way, for which police  
14 presence was increased which addressed the issue. Selectman Putnam moved to accept the recom-  
15 mendation of the TSC. Vice Chairman Fougere seconded. Joanne Laychak, Prospect Street, indicated  
16 if 20 mph cannot be done, can the speed be reduced to 25 mph? There are plenty of other areas in  
17 town that have 25 mph. There are more children in this area now, and she thinks it is crucial to lower  
18 the speed limit. Mark Weinstein, Prospect Street, wondered if there is criteria for setting the speed  
19 limits, some streets have sidewalks and some do not, what is the criteria? Chairman Daniels does not  
20 believe there is specific criteria, but it is the Planning Board process to review that. Vice Chairman  
21 Fougere said it may be required for certain developments or projects that are close to downtown re-  
22 quire sidewalks, but out in the rural areas, it would not be in the development process. Mark Wein-  
23 stein said that Prospect Street used to be a dead end, subsequently there was a street added that impact-  
24 ed the traffic, now there is another development with a condominium community. Prospect Street is a  
25 cut through for a number of residents. Mark Weinstein appreciates what law enforcement has done  
26 and will do, but he believes the circumstances warrant a change.  
27

28 Paul Dargie, Prospect Street, is in favor of implementing the TSC recommendation. It is a road, he  
29 feels 30 mph is fine for this road, you slow down when you need to but 30 mph is acceptable. Chair-  
30 man Daniels said the committee offered to put up a 30 mph sign because there is an ordinance that the  
31 speed in Milford is 30 mph unless otherwise posted, but the people involved did not want the 30 mph  
32 sign. Selectman Bauer asked if there is a 30 mph sign there? Chairman Daniels said there is not, it is  
33 30 mph unless otherwise posted all through town. Selectman Bauer thinks a posted sign would help.  
34 Guy Scaife indicated that the signs on entering Milford state the speed limit is 30 mph unless otherwise  
35 posted, so the absence of a sign means that it is 30 mph. The citizens are obligated to know that law.  
36 As far as sidewalks on Prospect Street, you may have heard about the discussion on capital improve-  
37 ments. One of our main arteries in town still does not have sidewalks because it was voted down last  
38 year, we have a heavily travelled route from the schools to Osgood Road that students use, that does  
39 not have sidewalks. The need is town wide and it is about prioritizing. There are initial capital costs  
40 and maintenance costs associated with sidewalks. Bike lanes would also be nice to have but how do  
41 we manage to get that in and keep the tax rate down? Guy Scaife jogs three times per week in the Pro-  
42 spect Street area and he has never felt threatened in that area, if someone is speeding, they need to slow  
43 down. Selectman Bauer thinks the Board of Selectmen could look again at the way the speed limit is  
44 posted in town. She does think that neighborhood is very steep with a sharp curve and is very narrow.  
45 It has a lot more traffic now since the new big development in there now. She understands the frustra-  
46 tion of the people if someone speeds up or down the hill.  
47

48 Joan Laychak lives in the center of Prospect Street and by the time the traffic gets to Mr. Dargie’s  
49 home, the speed has declined. Mr. Weinstein lives right at the start of the hill so they travel faster near  
50 him. Chairman Daniels understands what is being said but he does not want to start putting some  
51 speed limits down to 25 mph just because it is requested. What happens if drivers still do not slow  
52 down? The issue is enforcement of the speed limit. If people follow the speed limit, there would not  
53 be an issue. There was no further discussion. With a unanimous vote of 5/0, the Board voted to accept  
54 the recommendation of the TSC and will request an increase in police presence along Prospect Street.  
55

56 (2) **Recommendation on the Osgood and Noon’s Quarry Roads Intersection Line-of-Sight/Stop Sign**  
57 **Issue from the Traffic Safety Committee.** Chairman Daniels read the decision by the Traffic Safety  
58 Committee regarding this intersection, which indicates there is no recommendation for change at the

1 intersection. Selectman Bauer asked if the mirror worked and how long it was there before it was  
2 smashed. Chairman Daniels believes it did work, but noted that Rick Riendeau feels that a mirror  
3 would probably not help. Guy Scaife said the mirror lasted less than a year. The location of the mirror  
4 was difficult and the pole it was on is no longer there. The location the pole was on was private prop-  
5 erty. Guy Scaife said the mirror was broken by vandals. Selectman Bauer thinks a mirror could be  
6 helpful at the intersection. Chairman Daniels said this is something that should have been fixed at the  
7 Planning process when it was developed. Vice Chairman Fougere noted this should have never been  
8 developed this way, it was developed a long time ago. Chairman Daniels added that in winter, plowing  
9 snow in a huge pile on the corner makes the line of sight even worse. There are four road signs that  
10 warn people to slow down but he is not sure anything more can be done. Selectman Bauer said the line  
11 of sight is really poor. Chairman Daniels agrees and everyone on the Traffic Safety Committee took a  
12 ride up there to take a look. There was no further discussion. Agreeing with the TSC that no altera-  
13 tions could be made at the intersection, the Board concurred to not take any further action.  
14

15 **5. TOWN ADMINISTRATOR REPORT:**

16  
17 a) **Financial Update** - Guy Scaife reviewed the status, noting the Welfare budget and revenues from vehicle  
18 registrations both turned around in May. It was another good vehicle registration month. Based on the forecast, by  
19 the end of June, Mr. Scaife hopes to be on target with the forecast. The ambulance revenues are positive and vol-  
20 ume is up. That is positive and we will see positive revenues by the end of the year.

21 b) **Miscellaneous:** There are five condo complexes that needed to have the values adjusted based on the as-  
22 sessed value resulting in a loss of property tax revenue of \$3.2 million. The adjustments have been made and there  
23 was about \$100,000 extra in elderly exemptions and \$800-900,000 in abatements. There is an increase in ambu-  
24 lance revenues which should offset some of the anticipated losses. The Stone Bridge masonry work has been com-  
25 pleted, it is seasoning now, the fence has not been attached and electrical work will be done hopefully this week.  
26 Through Joint Services, the town looked at the copier contract it has and compared with the copier contract the  
27 school system has, both companies were talked to and after a lot of effort, our current vendor came back with a bet-  
28 ter price and the proposed vendor was not as good as originally presented, we are not changing vendors, but we did  
29 look at what we have. Some of the smaller printers will be taken off line as they become broken. The current ven-  
30 dor moved the town up into a better category that changes our service plan which now will include toner. Our con-  
31 tract is a good one and we will stay with that vendor.  
32

33 **6. DISCUSSIONS.**

34  
35 a) **Request for Nominees to Serve as Milford's Representative on the Nashua Regional Planning Com-**  
36 **mission.** Chairman Daniels noted the search for a representative continues, no Board members had rec-  
37 ommendations.  
38

39 b) **2012-2013 Board of Selectmen Goals / Tasks Review and Board of Selectman's 2013-2014 Goals /**  
40 **Tasks Development.** Chairman Daniels indicated the list had not changed from the last meeting and the  
41 Board is working on its actions.  
42

43 c) **Draft Board of Selectmen's Policy Regarding Administration of Committees, Commission and Spe-**  
44 **cial Boards.** Chairman Daniels reviewed the changes made. This will come before the Board for final  
45 adoption at a future meeting.  
46

47 **7. SELECTMEN'S REPORTS / DISCUSSIONS.**

48  
49 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Vice Chairman  
50 Fougere indicated the ambulance work is moving along and it is anticipated there will be some paving next  
51 week which will conclude the utilities work at the site. After the paving, the above ground work will move  
52 forward quickly. Selectman Putnam asked if the effort is on schedule? Vice Chairman Fougere responded  
53 that it is. Vice Chairman Fougere also commented on the town hall renovation effort, which will be looked  
54 at by the Facilities Committee. The thought was to pull together a subcommittee from when the ambulance  
55 facility started, to pick up the old document on the renovation plan and to form a basis and try to get a price  
56 for renovations. If working on the town hall renovations is something we want to do, we should get that  
57 moving forward. Vice Chairman Fougere indicated that Bill Parker talked to the Chair of the Facilities  
58 Committee who said they were pretty booked up with the Library. Chairman Daniels' concern about the

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/10/13

1 Facilities Committee working on the town hall renovations, is they are already working on the Library. Se-  
2 lectman Bauer noted that the charge for the Facilities Committee is to work on the Library project, we do  
3 not know when it will be happening though. Vice Chairman Fougere asked who thinks it is a good idea to  
4 form a subcommittee. Selectman Putnam said he would like to cogitate on this idea. Chairman Daniels'  
5 concern is that the members may get burnt out, we value their participation on the Facilities Committee, he  
6 does not want to burn anyone out. The subcommittee would be made up of people that are not on the Faci-  
7 lities Committee now, it would be made up of different people. Selectman Putnam said the Facilities Com-  
8 mittee people need to be broken in with all the spreadsheets and matrixes, there has got to be a way to use  
9 them but with fresh people. Selectman Bauer thinks a new group of people should be used. People that  
10 worked on the Facilities Committee that are not on it now might be interested. Selectman Federico said  
11 this is asking for volunteers, so we could just ask. If people have the time, they will volunteer. Vice  
12 Chairman Fougere will put out some feelers and we can talk in two weeks. Selectman Bauer noted that  
13 there is already a basis established from what was studied before.

14  
15 **b) OTHER ITEMS (that are not on the agenda).**

16  
17 **8. APPROVAL OF FINAL MINUTES.** Selectman Bauer moved to approve the minutes from March 11, 2013 as  
18 amended. Vice Chairman Fougere seconded the motion. All were in favor. Motion passed 5/0.

19  
20 Selectman Federico moved to approve the minutes from May 13, 2013 as amended. Vice Chairman Fougere se-  
21 conded. All were in favor. Motion passed 4/0 with Selectman Putnam out of the room.

22  
23 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

24  
25 **10. NOTICES.** Notices were read by Chairman Daniels.

26  
27 **11. NON-PUBLIC SESSION.** Selectman Federico moved to enter into Non-public session in accordance with  
28 RSA 91-A:3 II for approval of NPS minutes from May 28, 2013. Vice Chairman Fougere seconded. All were in  
29 favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session. Select-  
30 man Bauer seconded. All were in favor. Motion passed 5/0. Chairman Daniels announced that in non-public ses-  
31 sion the Board approved two sets of NPS minutes (May 28, 2013) and discussed personnel and reputation issues.

32  
33 **12. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to  
34 adjourn at 9:15 p.m. Selectman Federico seconded. All were in favor. Motion passed 5/0.

35  
36  
37  
38  
39 \_\_\_\_\_  
Gary L. Daniels, Chairman

\_\_\_\_\_

40  
41  
42  
43  
44 \_\_\_\_\_  
Katherine Bauer, Member

\_\_\_\_\_

45  
46  
47  
48  
49 \_\_\_\_\_  
Kevin Federico, Member