

A-Frame Sign Specifications for Oval Placement

When posting any signs on the Oval we ask the following guidelines be adhered to:

- ✓ Reservations for sign placement must be made with the Board of Selectmen's Office (249-0600) two weeks in advance
- ✓ Lettering on the signs should be large and simple (at least 6" in height), to avoid a reading / traffic hazard
- ✓ Verbiage and graphics should be tasteful and should in no way be deemed inappropriate for public viewing
- ✓ For best protection from unexpected weather, signs should be laminated
- ✓ Only two a-frame signs per organizations, (including Town Departments) are allowed at any one time, unless approved by Town Administration
- ✓ Signs may be placed for a one week period
- ✓ Priority will be given to Milford Based Organizations holding events in Milford

When creating your organization's sign the following is also required:

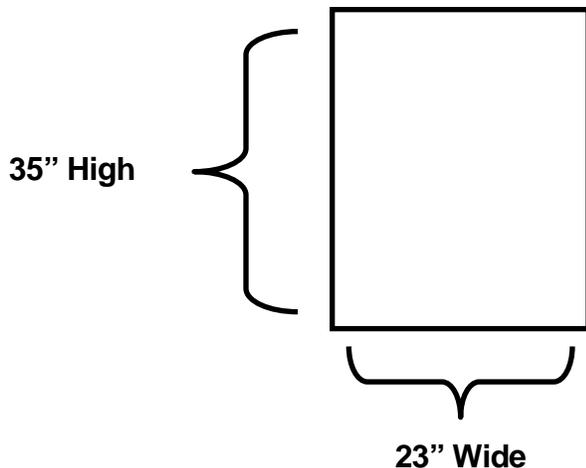
- ✓ All signs that are not Town owned must be removed by the organization that created them no later than the end of the one week period
- ✓ All signs will be placed in a manner which does not impede pedestrian or vehicular traffic
- ✓ If the signs are to be placed on your own a-frame signs, we ask that they be reasonably the same size as the example below

The town will not allow signs for:

- ✓ Retail sales
- ✓ Garage sales
- ✓ Estate sales
- ✓ Yard sales

When submitting signs for placement on Town-owned a-frames the following is also required:

- ✓ Reservations for sign placement must be made with the Board of Selectmen's Office (249-0600) two weeks in advance and the signs must be received two days prior to the event.
- ✗ Town owned a-frame signs are available only for events taking place within Milford.
- ✓ The Town will specify what location the signs will be placed on the Oval and be placed and removed by Town employees only
- ✓ If you would like your signs returned, please inform us prior to their placement
- ✓ The signs must be no larger than the example below



Request to Have Signs Placed on the Oval

Name of organization posting signs on the Oval: _____

Name of contact person regarding signs: _____

Daytime telephone: _____ Evening telephone: _____

Date of event signs are for: _____

Dates requested for sign placement (one week duration only): _____

Do you want signs returned once reservation is complete? _____

Sign drop-off checklist:

_____ Was sign reservation made at least two weeks in advance?

_____ Was sign dropped off at the Town Hall at least two days in advance?

_____ Is sign text large, and legible?

_____ Is sign laminated?

_____ Is sign sized 23" x 35" or less?

Signature

Date