

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
February 14, 2011

PRESENT: Tim Finan, Chairman
Gary Daniels, Vice Chairman
Katherine Bauer, Member
Mike Putnam, Member
Nate Carmen, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Finan called the public meeting to order at 5:30 p.m. Chairman Finan introduced Board members and led the audience in the Pledge of Allegiance. Chairman Finan noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Further, Chairman Finan announced that tonight's meeting is also being broadcast on a live stream via the town website. Chairman Finan indicated that the Board will enter non-public session for the first two appointments; after non-public sessions, Chairman Finan announced that in the non-public sessions at 5:30 and 5:40 p.m., the Board discussed two reputation matters, and that decisions were made to forgive 2009 taxes and a sewer lien was released from 1991. Minutes of both non-public sessions were sealed on motion made by Selectman Putnam and seconded by Vice Chairman Daniels. All were in favor. Motion passed 5/0.

2. APPOINTMENTS:

5:30 p.m. – Non-Public Session (RSA 91-A:3, II(c) - Reputation. Vice Chairman Daniels moved to enter into non-public session for a reputation discussion at 5:30 p.m. Selectman Putnam seconded. All were in favor. Marti Noel, Assessor, was present for this discussion. After discussion, Selectman Putnam moved to come out of non-public session at 5:50 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed.

5:40 p.m. – Non-Public Session (RSA 91-A:3; II(c) – Reputation. Vice Chairman Daniels moved to enter into non-public session for a reputation discussion at 5:51 p.m. Selectman Putnam seconded. All were in favor. Guy Scaife presented the information for this discussion. After discussion, Selectman Putnam moved to come out of non-public session at 5:53 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed.

5:45 Departmental Update – Assessing. Marti Noel, Town Assessor, indicated she is before the Board with the past six months' statistics and year end information for the Assessing Department. Ms. Noel indicated that the 2011 reval is continuing and the 2010 exemptions and credits are ongoing. Building permits can sometimes take more than one year; sales verifications are used to set the 2011 reval costs. Vice Chairman Daniels asked about the timber and gravel taxes. Ms. Noel explained the town is taxing the cutting off the land which varies from cut to cut and the gravel is taxed on how much is pulled out of the ground. Vice Chairman Daniels asked if it is a local or State tax. Ms. Noel said the taxes are collected at the local level. Vice Chairman Daniels asked if it is a State law that says we must tax it. Ms. Noel said it is by RSA.

This is the fourth year of the reval; there have been approximately 3800 parcels out of 5177 reviewed. KRT was awarded the contract for the commercial/industrial review. 90% of that work is done and there is still about 50% left to be keyed. There are three people responsible for the data collection from KRT. This is ongoing, KRT will be sending the income and expense questionnaire out to businesses this week and she asks that people please fill them out and send them in. Ms. Noel has been out verifying the sales for 2010; KRT will be following up and might knock on doors to collect additional data to get the best possible data. Once the data collection is complete, the numbers will be crunched; it is expected that in April or May 2011 or early summer, owners will be notified of the value of their property. If people have questions or concerns at that time, they have the opportunity to come in to speak about those values. Chairman Finan asked when will the property values show up for taxpayers? Ms. Noel said the first tax bill in 2011 will be the old tax rate, the second bill of 2011 will reflect the new values. Selectman Carmen asked what the equalization ratio for 2009 is? Ms. Noel responded that it is 116.6. Selectman Carmen asked if that represents a decline in value? Ms. Noel said it does. There are foreclosures included in that figure. Selectman Carmen asked would it be a bigger decline? Ms. Noel said it has been at arm's length; sales are all af-

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1 fected by the other motivated sales. Selectman Carmen asked if a 4% decrease is less than what we saw in past
2 years. Ms. Noel responded that is correct, she hopes that trend will continue.

3
4 Guy Scaife indicated the last reveal was at the peak of the market and this reveal is going to be at the bottom of the
5 market. There were no further questions from the Board. The Board thanked Ms. Noel for her presentation.
6

6:10 p.m. – Request to Approve Current Land Use Change Tax & Issuance of Warrant (Map/Lot 45-11).

7
8 Marti Noel, Town Assessor, indicated the previous owner of this property has died and the new owner will be
9 putting a commercial application on one acre of the property and had asked for the land use change tax be held off
10 for a couple of months, which was brought it into January 2011. The owner has been notified that the property is
11 being taken out of current use. Selectman Putnam moved to approve the Land Use Change Tax and warrant for one
12 acre of 462 Mason Road, Map 45, Lot 11 in the amount of \$7,000. Vice Chairman Daniels seconded. All were in
13 favor. Motion passed 5/0.
14

6:15 p.m. – First Public Hearing on Ordinance 2011-001 to Amend Milford Municipal Code 5.04 – Regulation

15
16 **of Alarm Systems.** Chairman Finan indicated this is the first public hearing on ordinance 2011-001 to amend Mil-
17 ford Municipal Code 5.04 – Regulation of Alarm Systems. Chairman Finan opened the public hearing at 6:15 p.m.
18 Jason Smedick, Fire Captain, indicated that Fire Chief Fraitzl, Police Chief Douglas and he all looked at this ordin-
19 ance and researched other community ordinances in this area. The ordinance that had been in place was outdated so
20 things were taken from different ordinances as well as other community ordinances and the group came up with and
21 agreed on these amendments.
22

23 Captain Smedick indicated the biggest change is that the number changed from 5.08 to 5.04. This ordin-
24 ance covers the regulation of alarm response. Vice Chairman Daniels asked about the crossed out text in the draft
25 copy. Captain Smedick responded that the crossed out text is from the old ordinance and there are also pieces taken
26 from other towns. If things are regulated under law, the town does not re-regulate in the ordinance. Chairman Finan
27 said this amendment just clarifies what was there before. Vice Chairman Daniels asked if this is just for residential
28 properties? Captain Smedick indicated any alarm system in town is required to be regulated; if it is a home alarm,
29 the police respond and the recall person's information must be verified. The permits process now has an expiration
30 date so they are good for 365 days, this is easier to process the information after the first of the year and work
31 through at that time. Captain Smedick said there was previously not a good enforcing authority in place, so if
32 people didn't want to pay for the alarm, they wouldn't. Now in this ordinance it indicates there are 30 days in which
33 to pay the alarm fee and if it is not paid, they can be assessed a fine; after three notices they can get a violation level
34 offense. With false alarms, the fourth false alarm gets charged and after the fourth, it will be revoked. After that,
35 people can re-apply for another one. Vice Chairman Daniels asked if there are places that require a fire alarm?
36 Captain Smedick said there are and after four false alarms, they are revoked locally and in noncompliance with the
37 state who revokes and puts them on the "hit list" to get it corrected. Captain Smedick said they are allowed three
38 false alarms and they can get charged for the fourth false alarm. Vice Chairman Daniels noted that the permit would
39 also be revoked on the fourth false alarm. Captain Smedick indicated that natural disaster events do not count for
40 false alarms (flooding, thunderstorm, power outages).
41

42 Guy Scaife asked about the exemption for residents over 65 years old. Captain Smedick explained that res-
43 idents over age 65 do not have to pay the permit fee as is the way it has always been done in Milford. Vice Chair-
44 man Daniels asked if the fee can just be lower for everybody, but have everyone pay a fee regardless of age? Cap-
45 tain Smedick indicated the fees have been calculated on the burden formula; \$15 is about the cost to process the
46 permit; if we want to lower the fee, we can look at that. Selectman Putnam suggested setting everyone at the \$15
47 fee.
48

49 Captain Smedick indicated that recently there have been private monitoring companies to go out and inves-
50 tigate what the alarm is for prior to it being responded to. That is an unnecessary delay in the response to the alarm
51 activation. We are starting to see this type of activity pop up around the State. All concurred to have ordinance
52 2011-001 to Amend Milford Municipal Code 5.04 move to its second public hearing on February 28, 2011.
53

54 Rodny Richey, resident, did not find copies of the draft ordinance for the public to review, nor was it on the
55 website. Selectman Putnam provided Mr. Richey with a copy of both ordinances up for review tonight.
56

6:30 p.m. – First Public Hearing on Ordinance 2011-002 to Amend Milford Municipal Code 5.08 – Alarm

57 **Systems and Alarm Monitoring.** Chairman Finan indicated this is the first public hearing on ordinance 2011-002
58

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1 to amend Milford Municipal Code 5.08 Alarm Systems and Alarm Monitoring. Captain Smedick indicated this or-
2 dinance governs the monitoring of alarm systems. The user fee was increased from \$150 to \$200, which has been
3 charged for some time and was approved by the Board of Selectman between 2001 and 2004. Vice Chairman Da-
4 niels asked what is brought in annually for alarm systems? Captain Smedick provided an estimate of \$16,740 which
5 is in the 2011 budget. Chairman Finan asked for questions or comments from the public. Rodney Richey asked if
6 the fees go into the General Fund or a Fire Department fund? Captain Smedick answered the fees go into the Gen-
7 eral Fund. There were no further comments or questions from the public or the Board. All concurred to move the
8 amended ordinance 2011-002, Milford Municipal Code 5.08 – Alarm Systems and Alarm Monitoring to its second
9 public hearing on February 28, 2011. There was no further discussion. The public hearing was closed at 6:40 p.m.

10
11 **6:45 p.m. – Economic Development Advisory Committee (EDAC) Update.** Tom Sapienza, EDAC Chairman,
12 explained this is the six month update brought before the Board of Selectman. There are currently three active
13 committees under EDAC and they will be proposing a fourth subcommittee tonight. EDAC is working on the fol-
14 lowing: the Land Use subcommittee is working on zoning changes and the Elm Street Corridor. The zoning clean
15 up has a lot of changes proposed on the ballot which were worked on with the Planning Board. The ICI2 zone has a
16 lot of changes for the Brox property business opportunities. Overall it has been a significant effort. The Elm Street
17 corridor has also been looked at from Granite Town Plaza down to the town line and Meadowbrook Park was also
18 included. The Brox property entrance is being looked at as is the first impression of Milford on crossing the town
19 line. The Committee is trying to get business and land owners to be a part of this process. A breakfast meeting was
20 held at Hitchiner that was sold out and well attended with standing room only. A lot of people came that do not
21 normally attend these activities. Guidelines for new construction, renovations of existing properties, but not residen-
22 tial homes, were discussed. The group is trying to keep a sense of place and want to make sure things are done the
23 way that is not prohibitive to economic development. Pictures of properties were taken outside of Milford for park-
24 ing styles, to get feedback, etc. on different aspects. Now they are compiling results of the survey. They hope to
25 have public hearings in the fall of 2011 and try to get some things on the 2012 ballot.

26
27 Heather Leach indicated they are looking at the overlay district, similar in concept to the existing overlay in
28 Milford. They hope to compile the results from owners that talked to EDAC and next week they will meet with the
29 Planning Board. Other sessions will be held to get a wide range of input before coming forward with recommenda-
30 tions.

31
32 Tom Sapienza explained the website subcommittee has kicked off the new website which is up and active,
33 it is still new but people are getting a good idea of how it works. The subcommittee is pleased with how that
34 process worked out. That subcommittee focus is now on branding. The focus meeting get a feel for the group in
35 town, looking at why people choose to come to Milford or to stay in Milford. It is very much in the infantile stage
36 gathering information. The subcommittee is watching what the land use committee is coming up with and how it is
37 perceived.

38
39 The Policies/Procedures subcommittee is looking at how the message gets across: time is money. The sub-
40 committee is focused on communication. They hope to help Guy Scaife implement the management objectives.
41 The Munis System is an effective tool. The new website is also a powerful tool to help with communication. The
42 GIS system on line has seen substantial improvements for mapping and will help reduce costs for developers. The
43 town has 75-80 ordinances being reviewed to be put on line; some have already been rescinded or amended and they
44 will be shared on line. The subcommittee is in process of scheduling review sessions with four departments the sub-
45 committee has been working with to develop objectives and policies/procedures to further overall communication
46 and reduce cost and time. Community Development, Water/Sewer, Fire and DPW are the four departments that are
47 key in this effort to streamline.

48
49 Matt Ciardelli expressed how impressed EDAC has been with each group that has been open to success. It
50 is sometimes hard to hear from the outside any recommendations for improvement. In the second go around, the
51 Office of Community Development and Fire Departments have been willing to move forward with Munis and the
52 subcommittee is impressed with the willingness of each department. Tom Sapienza indicated the fourth subcommi-
53 tee being recommended came out of a branding session. A Hotel Recruiting Initiative is being requested because of
54 the lack of a hotel in town. Some people have been put together on an adhoc basis to explore this idea. A lot of
55 information has been collected and after discussion, it was decided that it would be daunting and difficult to bring a
56 hotel to Milford. The hotel business in NH is hurting, it would be a good opportunity to look into the feasibility of
57 bringing a hotel to town, there would be costs involved for things such as a feasibility study. A preliminary feasibil-
58 ity study would be about \$3500. We think it should be worthwhile to look at the possibility to see if it is something

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1 that looks feasible. If not, the information could be used for other things in town. We are not at the point to discuss
2 that yet. EDAC is looking for a Board decision on making this a formal subcommittee. Mr. Sapienza said it is
3 something that could be taken to a developer and is a necessary first step. Guy Scaife said you could then take that
4 study to potential developers.
5

6 Selectman Carmen asked if EDAC has some money? Mr. Sapienza said they do not, but there are funds
7 left over from MIDC that could possibly be tapped into but he would try to get a significant portion of funds from
8 local business. Something like that needs to be a partnership. Selectman Putnam thinks it is a great idea. Consen-
9 sus of the Board is to move forward to form a Hotel Subcommittee.
10

11 Mr. Sapienza thanked the Board and indicated that EDAC fully supports the Brox property warrant articles.
12 At the last meeting, EDAC took a vote on the three warrant articles having to do with the Brox west end property
13 and is very much in favor of that and the preparation of infrastructure for Brox in the event there is an opportunity
14 for that parcel. Chairman Finan thanked EDAC for that and asked for any thoughts on how to better promote it to
15 the public. Mr. Sapienza said EDAC represents businesses in Milford and EDAC would be glad to get with some
16 people and explain why the committee feels that it is a good idea. Chairman Finan said the Board appreciates the
17 support of EDAC on those warrant articles.
18

19 Selectman Bauer asked if there seemed to be any misunderstanding on the warrant articles? Mr. Sapienza
20 indicated with the economy the way it is right now, there are questions about allocating proceeds from the sale of
21 anything and not putting it in the General Fund to lower taxes, but he feels personally that developing that parcel
22 will be tax positive in the years down the road – it will be tax positive in the long term. Chairman Finan said it
23 means a lot coming from EDAC to hear that. Mr. Sapienza asked if there was anything else from EDAC?
24

25 Janet Langdell, Planning Board Chairman, said that Milford is very fortunate to have these businesses will-
26 ing to come forward and volunteer their time, the Planning Board has had a number of things on the back burner, it
27 has been great to have the resources so that things could get moved forward and on the ballot. To move forward
28 with an official hotel subcommittee is great. Ms. Langdell thanked everybody involved.
29

30 Dale White, EDAC member, said over a year ago EDAC started to meet, what has been accomplished in
31 that year is phenomenal. The Board of Selectman recognized there was a need so it formed a committee (EDAC).
32 Guy Scaife has been very helpful in moving things forward. A year ago there was a website that needed work, and
33 zoning issues that needed changes to encourage business, policies/procedures in every town have issues and some
34 have been put on the table to recognize and deal with, we want other towns to see that Milford is a good place to go
35 and they are starting to see that. We want Milford to be a place that people want to come to. Everybody here has
36 laid the groundwork for that to happen. It is a good place to live and to me just the overall upbeat attitude during a
37 tough time for everybody is encouraging. The breakfast meeting was attended by a lot of business people that want
38 to see things happen.
39

40 George Infanti, TIFD member, indicated when Brox was first brought up years ago he was involved; the
41 reality was that the land was around for years, he is very excited about the potential of the property getting devel-
42 oped after all these years. There could be a lot of things over there, an example is FW Webb that came into Amherst
43 a few years ago and brings in a lot of money to the town of Amherst every year.
44

45 Mr. Sapienza said that on Wednesday this week, EDAC will meet at 7:30 a.m. at Hampshire Hills at which
46 there will be two speakers; the Board of Selectman is welcome to attend. Guy Scaife said the policies/procedures
47 subcommittee does not get a lot of attention but it has been a rewarding experience. What that brought forward is
48 constructive. There is a good working relationship between the subcommittee and the departments. Chairman Fi-
49 nan thanked EDAC for its presentation. Janet Langdell added that there is a meeting Tuesday, February 22 in the
50 Banquet Hall to get together with NRPC, Zoning, Conservation, Planning and TIFF and the Board is also welcome
51 to attend.
52

53 **7:15 p.m. – Interview of Sean Trombly as an Economic Development Advisory Committee Reappointment**
54 **Candidate.** Sean Trombly was in attendance for this interview, noting that things have been going well on the
55 committee. Chairman Finan said the committee blows him away with all it is getting done. Selectman Bauer said
56 three years ago the Board was concerned about the economic development in Milford, but this group has really done
57 a lot. Mr. Trombly thought it was impressive for the committee to seek him out to be on it as an agricultural mem-
58 ber and he is pleased to be on the committee. The commitment is harder during summer months. Selectman Put-

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nam moved to reappoint Sean Trombly as an Economic Development Advisory Committee full member until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

7:20 p.m. – Interview of Al Hicks and George Infanti as West Milford Tax Increment Finance District (TIFD) Reappointment Candidates. Al Hicks and George Infanti were both in attendance for this interview. Chairman Finan asked how TIFD is going? Al Hicks indicated that the Brox warrant articles are a good opportunity but it is now up to the voters. Mr. Infanti indicated that Al has been on this committee for a long time, and it has been a long time that the properties have been talked about, he cannot stress enough the value of that property and if done right, there can be a nice mixed use community use up there and still have hiking trails. That could be a beautiful campus for retirement or for a lot of purposes. It is exciting and could be a boom for Milford. Al Hicks noted we have a serious interested party for that land. Selectman Putnam moved to reappoint Al Hicks and George Infanti as full members of the Tax Increment Finance District Board until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0. Vice Chairman Daniels noted the group is doing a great job and working well with EDAC. The town has looked at that property for so many years and now we can finally see some possible movement.

7:30 p.m. – Interview of Claudia Lemaire and Rick Mossey Reappointment Candidates and Steve Sexton as a New Candidate for the Recreation Commission. Claudia Lemaire was in attendance for this interview, Chairman Finan noted that Rick Mossey was excused from this interview and Steve Sexton was not in attendance. Chairman Finan said he will need to check to see if Mr. Sexton is still interested in this position since this is the second interview that he has been scheduled for and not shown up. Chairman Finan noted that Ms. Lemaire is very involved in the MICE at the ice rink. Ms. Lemaire said she enjoys the Recreation Commission and feels she has history with it now and feels more involved. Vice Chairman Daniels asked what she sees in the future for recreation? Ms. Lemaire sees more being done at Kaley Park and the ice rink; she would like to see MCAA involved in the ice rink since it involves a lot of work. She sees the Mother’s Club being involved in more activities as well. Selectman Putnam moved to reappoint Claudia Lemaire as a full member of the Recreation Commission until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0. Chairman Finan noted that Rick Mossey was unable to attend tonight’s interview but the Board can act on his reappointment. Selectman Putnam moved to reappoint Rick Mossey as a full member of the Recreation Commission until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

3. PUBLIC COMMENTS (regarding items that are not on the agenda). There were no public comments.

4. DECISIONS

a) CONSENT CALENDAR. Chairman Finan asked if there were any items to be removed from the Consent Calendar. No items were removed. Selectman Bauer moved and Selectman Carmen seconded to approve the Consent Calendar items as follows, with all members in favor.

(1) Request to Conduct Bicycle Ride Fundraiser through Milford. The request to conduct a bicycle ride fundraiser through Milford to benefit the Adult Learning Center on June 5, 2011 was approved.

(2) Request to Accept Unanticipated Funds Under \$5,000 and Gifts Under \$5,000. The request to accept unanticipated funds under \$5,000 was approved as follows:

<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Town of Mont Vernon	\$ 500.00	Donation to the Host Homes Program
Hitchiner Manufacturing		Donation of a “bus stop” to the Milford Recreation Dept. for use at the Shepard Park ice skating rink. This has a donated value of approximately \$1,000.

(3) Request for Full Release of Securities. The request for full release of securities in the amount of \$1,668 for road maintenance security for Highgate IV/Surrey Court (map 49, lots 12-4 – 12-8) was approved.

b) OTHER DECISIONS

(1) Request for Renewal of Revocable Temporary License Agreement for Emergency Egress – 40 Nashua Street LLC. A temporary easement was granted by the Town of Milford to 40 Nashua Street LLC

1 for the emergency egress of Granite Town Tavern or future business at that location. The temporary li-
2 cense agreement (easement) was due for renewal in December 2009 and has now lapsed. It is requested
3 that the Board extend the temporary easement, until March 2012, during which time the temporary ease-
4 ment will be worked on with the Office of Community Development and the property owner in order that it
5 can be brought to the voters of Milford in March 2012 to make the easement permanent. Selectman Put-
6 nam moved to grant a one year extension to the easement as requested. Selectman Carmen seconded for
7 discussion. Selectman Carmen asked about the easement being effective until March 2012 when it goes to
8 town vote. Selectman Putnam amended his motion that the temporary easement be extended until March
9 2012 at which time it will be brought to town vote. Selectman Carmen seconded the amended motion. All
10 were in favor. Motion passed 5/0.

11
12 **5. TOWN ADMINISTRATOR REPORT:**

13 **a) Milford District Court Update.** Guy Scaife explained that the upcoming budget (including the District
14 Court issue) will be released in the Governor's budget on Tuesday. Dave Wheeler received a call from the Gover-
15 nor, who indicated that funding will be presented Tuesday that includes money for two years and for design of a new
16 court building at the current State Police barracks. In fall 2010, Board representatives went to the Governor to dis-
17 cuss the District Court closure and now he has come forward and put money in the proposed budget for Milford Dis-
18 trict Court. It was put forward for all four courts that were to be closed. Perseverance sometimes pays off, we are
19 not there yet, but there has been progress. Hopefully the town may get some reimbursement for the expenses in-
20 curred. All seven committees served by Milford Court should continue pushing this. Selectman Bauer thanked Guy
21 Scaife for staying with this and attending the hearings. Selectman Carmen asked if there is anything more the Board
22 of Selectman can do to reach out to officials to help with this? Vice Chairman Daniels said all the local representa-
23 tives are on board with this, the hardest part is there are a number of communities but when compared to over 200
24 communities, we are asking for something for four towns, just keep it positive and keep it in the news and keep it
25 fresh, continuing to talk to representatives and the Governor and everyone in the process to keep as much positive as
26 we can. At the hearings, there was a half hour and nine people that wanted to speak, Guy Scaife represented the
27 seven towns well. Everything looks very good right up to today it looks positive. There might be another hearing at
28 which there is another opportunity to have a presence.

29 **b) Miscellaneous.** SB3 deals with improving the NH Retirement system regulations and long term financial
30 liability. The Senate has done a good job of hitting on the aspects of that; legislatures in past years have not dealt
31 with the future liability.

32 Fire Awards. Guy Scaife took part in the annual Fire Department merit awards. All of the emergency people
33 deserve merit awards when you think what our call force does, there are literally millions of dollars saved. We have
34 better response times than towns with paid forces. 24/7 those people are ready to respond. It was a nice ceremony
35 and recapped the last year with a 10-13% increase in calls from the previous year.

36 Fletcher Site. The Fletcher site efforts are ongoing; continuing to work with GE to incorporate open space and
37 parking. Arcadis looked at the plan from Tom Roy and took it to a higher scale. About one week ago, Guy Scaife
38 spoke with GE and he is pleased with what was proposed. They made it clear that they are in support of this plan
39 but are not in favor of doing the cap AND a parking lot. EPA has suggested that they prefer to move forward with
40 the old design and then deal with changes after the fact.

41 Osgood Pond. Guy Scaife has also been working with the Army Corps of Engineers on Osgood Pond. In Feb-
42 ruary we hope to get more input from them.

43 Winter Road Maintenance. Guy Scaife said both developers that had been a problem, are now having the roads
44 properly cleared, the ordinance to allow the town to maintain the roads when needed at the cost of the developer will
45 not be ready for this winter season, but will be in place for next winter.

46 DMV. Vice Chairman Daniels indicated that another bill was submitted that required the DMV to remain in
47 Milford and reserve half for District Court; the recommendation is to kill that bill.

48
49 **6. DISCUSSIONS:**

50 **(a) Recommendation on Installation of Stop Sign – Ball Hill Road.** Vice Chairman Daniels explained this
51 recommendation came out of the November 1, 2010 meeting of the Traffic Safety Committee. The recommendation
52 is to change the existing Yield Sign to a Stop Sign at the intersection of Young Road and Ball Hill Road (which is a
53 90 degree curve). Selectman Putnam moved to add the stop sign as recommended. Vice Chairman Daniels
54 seconded. All were in favor. Motion passed 5/0.

55 **(b) General Towing Company Standards Policy.** Chairman Finan asked that this item be put on the agenda
56 for discussion and asked the Board if everyone is happy with the way the policy is written? Selectman Putnam said
57 this has been a problem which is why the approval is with the Board of Selectman. Selectman Putnam wants to see
58 it stay with the Board of Selectman. There are five people that make that decision, not just one. Selectman Carmen

1 agrees that there is a perception that when this was with the Police Department, they blame the police for any issues,
2 but right now it is better leaving it with the Board of Selectman. All members concurred to leave the decisions with
3 the Board of Selectman on the towing policy.
4

5 **7. SELECTMEN’S REPORTS / DISCUSSIONS**

6 **a) FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.**

7 The voter’s guide cover picture needs to be determined. Chairman Finan suggested something to do with
8 the new skating rink or the winter festival. All agreed. The back cover of the Town Report also needs some ideas.
9 It was agreed that any ideas the Board may have should be sent to Dawn Griska by Tuesday, February 15.

10 Chairman Finan noted that the Board of Selectman meetings are now being streamed live on the website
11 and he is pleased with the statistics, we now know the deliberative session had 45 people watching live and since
12 then, 132 people have viewed the stream. The school deliberative was also streamed live with 20 people watching
13 live and 146 views since that meeting, so Chairman Finan thinks this is a big success.

14 **b) OTHER ITEMS.**

15 A request was received to finalize the documentation for the sale of the Ames Property and allow the Town
16 Administrator to have authority to sign on the Board of Selectmen’s behalf a deed on Map 52, Lot 2 – the Ames
17 Property (Ponemah Hill Road parcel) to be signed over to the Society for the Protection of NH Forests. Selectman
18 Carmen moved to approve Town Administrator Guy Scaife to sign on behalf of the Milford Selectmen on any and
19 all required documentation related to the sale of Map 52, Lot 2 – Ames Property to the Society for the Protection of
20 NH Forests.” Selectman Putnam seconded. All were in favor. Motion passed 5/0.

21 Selectman Bauer mentioned that a revised plan for the Fire/Ambulance facility has been printed showing two
22 egress points, we should be sure all the posters around town are replaced with that version. Guy Scaife noted the
23 Nashua Street entrance/exit was brought up at deliberative session and it was found the building could be moved to
24 utilize the Middle Street or Nashua Street entrance/exit for maximum flexibility and a few additional parking spaces
25 were gained with this revision.

26 Selectman Carmen also added that the Board of Selectman will be sponsoring one of the monthly suppers at
27 some point, with it being the busy time of year, and other sponsors having signed up for March and April, he will
28 continue to monitor and let the Board know what dinner the Board will sponsor.
29

30 **8. APPROVAL OF FINAL MINUTES – January 17, 24, & 31 and February 5, 2011.** Selectman Bauer
31 moved to approve the minutes of January 17, 24 and 31 and February 5, 2011 as presented. Selectman Carmen
32 seconded for discussion. Selectman Bauer requested correction to the spelling of Rodney Richey’s name in the Janu-
33 ary 31 minutes. Selectman Bauer and Selectman Carmen agreed with the amendment. All were in favor. Motion
34 passed 5/0.
35

36 **9. INFORMATION ITEMS REQUIRING NO DECISIONS**

37 Town Administrator Guy Scaife indicated that Director Schelberg and Chief Fraitzl are lining up staff for
38 public outreach to promote the Fire/Ambulance Warrant Article. Guy Scaife also noted that the DPW Trac-
39 tor/Loader/Backhoe Warrant Article has some rumors being conveyed that he is unsure where they are coming from.
40 The rumor circulating was that the backhoe was not being purchased locally. This is not true, no decisions have
41 been made. This was mentioned to Bill Ruoff by BAC members and a non member citizen. When this article was
42 discussed at deliberative session, it was indicated by the BAC that they would discuss and vote on the article in the
43 coming week. Any equipment of this nature goes out to bid, there is a Board approved policy on how the town bids
44 items. This item has preliminary pricing only; the town prefers using local businesses, but also wants the right tool
45 at the right price. Local companies provide this type of equipment and have participated since day one. Bill Ruoff
46 came to the BAC last fall and met with the CIP and at that point there was no opposition or concern. At deliberative
47 session the Vice Chairman of the BAC indicated that the BAC would meet again and another vote would be taken.
48 We left the meeting without any indication (from the BAC) of how the vote would go.
49

50 The BACs opposition was that solid bids were not solicited from vendors. We have not bid it out yet. The
51 preliminary prices are not being shared during this process. It is unfortunate that a misperception came into play
52 here. We went from a higher price down to \$135,000. It was made clear at deliberative session that \$135,000 in-
53 cludes numerous attachments and warranty. It seems like there are some misconceptions out there. The town rents
54 or leases equipment all the time, so it is a misconception that we buy all our equipment. For that to be the reason to
55 not support it is very unfortunate. Bill Ruoff is frustrated and Guy Scaife is frustrated. Chairman Finan asked if Bill
56 Ruoff should write a letter to the editor explaining that frustration? Selectman Carmen suggested the more the
57 Board can clarify this for the voters, the better because it is a hard situation for voters to understand. The DPW Di-
58 rector is looking for the best piece of equipment for the job, the Finance Director decides what type of financing to

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1 use based on interest rates, etc. It is confusing for people, if we can have a bullet list for voters with the important
2 information it might be better understood.
3

4 Guy Scaife further explained this piece of equipment is to replace an existing backhoe, the confusion was
5 about renting equipment for a specific job. Selectman Carmen said it is too confusing; something from the Board of
6 Selectman should be submitted to clarify this article. Guy Scaife hopes the public will believe that the local vendors
7 will be treated fairly. No decisions have been made. They are sealed bids that come in. For anyone to think that it
8 would not be administered fairly is unfortunate. Selectman Carmen will work with Guy Scaife to get a letter sent to
9 the newspaper. Selectman Bauer thanked Guy Scaife for running through what DPW does; the town has profession-
10 al people working for the town, and Milford has a good Town Administrator that does not let things go and she feels
11 we need to trust the experience of the professionals. If we know someone is coming in to the BAC thoroughly pre-
12 pared and if the questions were not asked at that time it is unfortunate. Guy Scaife said there is always a chance of
13 having a default budget and of not getting the backhoe. This machine has broken down three times and if both war-
14 rant articles do not pass, it will be very unfortunate and increase expenses for the town.
15

16 **10. NON-PUBLIC SESSION: Non-Public Session RSA 91-A:3, II(c) & (a) – Reputation & Personnel.** Se-
17 lectman Carmen moved to enter into non-public session at 8:15 p.m. to discuss a reputation and a personnel matter.
18 Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
19

20 After discussion, the Board came out of non-public session on motion made by Selectman Carmen and
21 seconded by Vice Chairman Daniels at 8:50 p.m. All were in favor. Chairman Finan announced that in non-public
22 session the Board discussed a personnel issue and a reputation issue. No votes were taken and no decisions were
23 made.
24

25 **11. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Carmen moved to
26 adjourn at 8:51 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
27
28
29

30 _____
31 Tim Finan, Chairman
32

Gary L. Daniels, Vice Chairman

33 _____
34 Katherine Bauer, Member
35

Mike Putnam

36 _____
37 Nate Carmen, Member
38
39
40