

**Water/Wastewater Commissioners’  
Meeting Minutes  
March 24, 2008**

Present: Walter Murray, Chairman  
Robert Courage, Vice-Chairman  
Peter Leishman  
Larry Anderson  
Evelyn Gendron

**Call to Order:**

Chairman Courage called the meeting to order at 6:05 p.m.

**Election of Officers:**

Mr. Leishman made the motion to elect Mr. Murray as Chairman; Mr. Courage seconded the motion. All voted in favor.

Mr. Leishman made the motion to elect Mr. Courage as Vice-Chairman; Mr. Murray seconded the motion. All voted in favor.

**Press and Public Comments:**

There were no members of the press present, nor public comments received this evening.

**Appointments:**

Cemetery Trustees, Discussion of Property Line Between Riverside Cemetery and the Wastewater Treatment Facility – Mr. Connie Kelleher, Mr. Dick Medlyn, and Mr. Len Harten were present this evening to discuss property boundaries. The Board of Commissioners arrived at no decisions; this topic was tabled pending new information.

**Decisions:**

Approval of Final Minutes – Chairman Murray made the motion to approve the minutes for the meeting held on March 3, 2008 as presented. Commissioner Leishman seconded the motion. All voted in favor. Ms. Gendron will amend the minutes to reflect the new Chairman and Vice-Chairman signatures/titles for the next meeting.

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March 24, 2008

## **Discussions:**

David Schmitt Letter - 545 Elm Street, #22 – Mr. Anderson presented the commissioners with the resident's request for a billing adjustment due to a leak detected in piping after the water meter yet prior to entry to the mobile home, which is the owner's responsibility. Upon discussion, Commissioner Leishman made the motion to approve the abatement of 32,000 cubic feet of sewer usage. Vice-Chairman Courage seconded the motion. All voted in favor. Superintendent Anderson will ask the Water Utilities Billing Clerk to prepare correspondence to Mr. Schmitt and a formal approval form will be presented to the commissioners for signature at the next meeting.

Barbary Levy Letter – 68 Ridgefield Drive – Mr. Anderson will obtain additional information and present to the commissioners at the next meeting.

Shoreline Protection – Municipal Exemption Application – Mr. Anderson informed the commissioners that Sarah Marchant, recommends the commissioners vote to support the proposed exemption of the Shoreline Protection Act. Upon viewing the Board of Selectmen meeting broadcast via the PEG Access TV channel with Ms. Marchant presenting on this topic to the Selectmen, Vice-Chairman Courage made the motion that the Board of Water and Wastewater Commissioners support the proposed exemption of the Shoreline Protection Act, as recommended by Ms. Marchant, Town Planner. Commissioner Leishman seconded the motion. All voted in favor.

## **Information Items, Items on Hold, Awaiting Information:**

Odor Control Study – Superintendent Anderson stated the final report should be received within a week or two.

Milford/Wilton Interconnection Study – Superintendent Anderson stated this is in the final draft stage and should be received by the end of April.

Water Main Extension Request from Pennichuck Water – Superintendent Anderson stated the wells failed at Ashley Commons and that a request to purchase water is anticipated. No further action is required at this time.

## **Information Items Requiring No Decisions:**

Collection System Rehab - South Street Repair – Superintendent Anderson recommends repairs be made at South Street so that slip lining may be accomplished. The Public Utilities Commission's decision regarding Verizon has not yet been received. Chairman Murray suggested Superintendent Anderson project costs for South Street sewer repairs.

Falcon Ridge Sewer Main Installation – Superintendent Anderson explained which areas the contractor has begun working and said wells will be drilled.

2008 YTD Financial Reports – Superintendent Anderson provided the commissioners with reports provided by the Finance Department.

**Reports of Boards, Commissions & Special Committees:**

Superintendent Anderson said there were no additional reports this evening.

**Other Business:**

Water Exploration Meeting Agenda – Superintendent Anderson and the commissioners discussed the topics to be included in a draft agenda in order to arrange a meeting with the NH DES to gain support from the state regarding Milford’s water exploration efforts.

Purchase of Water Meters – Superintendent Anderson informed the commissioners he would like to purchase 40 additional water meters. Chairman Murray made the motion to approve the purchase of 40 water meters. Commissioner Murray seconded the motion. All voted in favor. Superintendent Anderson will present the formal authorization form at the April 14<sup>th</sup> meeting.

**Future Appointments/Meetings:**

The next meeting of the Water and Wastewater Commissioners will be held at 6:00 p.m. on Monday, April 14, 2008, at 564 Nashua Street, in the Water Utilities Conference Room.

**Adjournment:**

There being no other business before the commissioners, a motion to adjourn was made by Chairman Murray at 7:30 p.m. Commissioner Leishman seconded the motion. All voted in favor.

Respectfully submitted,

Evelyn B. Gendron

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Walter Murray – Chairman

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Date

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Robert Courage – Vice-Chairman

\_\_\_\_\_  
Date

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Peter Leishman – Commissioner

\_\_\_\_\_  
Date